Roll Call

Pledge of Allegiance

Board President’s Reports

Labor Partners
Student Voices
College Signing Seniors

Superintendent’s Reports

Return to Campus Update
Distance Learning Update
Classified Employees Appreciation
Path to Recovery Update

Public Speaking

Public Comment

There will be a new process for addressing the Board at this meeting.

There will be no speakers or visitors allowed into the Board Room due to adherence to the Stay At Home directives.

Speakers must sign up in advance using the website.
Individuals wishing to address the Board can sign up to specific items for action on this agenda using the Speaker Sign Up website: https://boardmeeting.lausd.net/speakers

The website will be open 24 hours before the meeting, at 1 p.m., Monday, May 10. Each item will allow for 7 speakers.

This is a Regular Board Meeting. The Board of Education encourages public comment on the items for action on this agenda and all issues related to the school district. You may sign up to speak on line and call in during the meeting but please consider using our alternative methods. Commenters can email all Board Members at boardmembers@lausd.net, or use the US Mail at 333 S. Beaudry Ave., Los Angeles, CA 90017, or leave a phone message at (213) 443-4472, or fax (213) 241-8953. Items received by 5 p.m. on Monday, May 10, 2021 will be distributed to all Board Members.

Speakers to issues that are not one of the items on this agenda will need to sign up as Public Comment speakers. These speakers will be called on by name at the beginning of the meeting. There will be up to 15 Public Comment speakers to issues not on the agenda.

Speakers who have signed up on the Speaker Sign Up website for this meeting must:

1. Call 1-669-900-6833 and enter Meeting ID 884 3884 3346 at the beginning of the meeting.
2. Press #, and then # again when prompted for the Participant ID.
3. Remain on hold until it is your turn to speak. You can watch the meeting on the live video stream until your item comes before the Board.
4. Callers will be identified based on their phone number. You will need to call in from the same phone number entered into the sign up form on the website. Callers will need to have their phone number ID displayed and may need to adjust their phone settings.
5. Callers will know to speak when receiving the signal that their phone has been removed from hold and/or unmuted. Callers will then press *6 and be brought into the meeting.
6. You will have 3 minutes to speak.

Please contact the Board Secretariat at 213-241-7002 if you have any questions.
Consent Items

Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

New Business for Action

1. **Board of Education Report No. 301 – 20/21 Procurement Services Division**
   (Procurement Actions) Recommends approval of procurement actions taken by staff for professional services, agreement amendments and purchases within the delegated authority of the Superintendent as described in Attachment A for a total amount of approximately $31.9 million for educational equity professional development, the no additional cost assignment of rights for IT cloud services, and 12,556 procurement transactions and low value contracts. Additionally, recommends approval of emergency professional services and goods and services and general services contracts within the delegated authority of the Superintendent authorized March 10, 2020 to respond to the COVID-19 emergency as described in Attachment A for a total amount of approximately $87 million for hybrid classroom devices and services, contact tracing services, collection of COVID-19 specimens, COVID project management, review of test sequencing technology, pilot pooled COVID testing, capacity increase of medical advice on COVID testing and vaccination, support and licenses for Future Ready Certification Program, video services for Daily Pass tool, capacity increase for COVID mitigation communications advice, disinfectant and air filters, canopy tents, capacity increase for COVID collection kits and testing, capacity increase for digital application to tract COVID testing, vaccination and contact tracing, and a real property use agreement.

   Additionally, recommends approval of professional services contracts, goods and general services contracts with agreements and amendments for amounts over $250,000 not under the delegated authority, as detailed in Attachment B, including a one year contract for library and textbook management software for $1.2 million, a five year contract for an online certificated evaluation program for $1.8 million, a capacity increase for 37 existing five year contracts for school leadership professional development for $13 million, 36 five year contracts for translation services for $13.3 million, a two year amendment for online professional learning management system (MyPLN) for $1 million, a four year contract for recruitment of teachers in hard to staff subject fields for $1 million, a four year contract amendment for telehealth services for $2 million, a two year contract amendment for SAP archiving and OpenText software maintenance for $1 million, a contract to provide defibrillator parts and services for $3 million, a three year contract for Welligent IEP and student health records support for $1.7 million, and 2 contracts to purchase 52 maintenance vehicles for $3.1 million.
2. **Board of Education Report No. 291 – 20/21**  
*Procurement Services Division - Facilities Contracts*  
(Procurement Services Division) Recommends approval of actions executed within the delegated authority of the Superintendent including the approval of the award of 1 advertised construction contract for approximately $3.5 million; 2 job order contract amendments for $900,000; 237 change orders for approximately $2.4 million; the completion of 20 contracts; the award of 1 goods and services contract $245,000; and extra services and amendments for architectural and engineering contracts for approximately $1.3 million.

Additionally, awards contracts and amendments not under the delegated authority, as detailed in Attachment B, for task order contracts for fire alarm and related systems maintenance & repair services for $5 million and task order contract capacity increases for painting and floor covering services for $13.8 million.

3. **Board of Education Report No. 293 – 20/21**  
*Facilities Services Division*  
(Selection of Children’s Institute, Inc. to Operate an Early Childhood Education Program at Grape Street Elementary School, and Authorization to Negotiate and Execute Agreements) Recommends approval of the selection of Children’s Institute, Inc. to utilize two classrooms and an outdoor area to operate an early childhood education program at Grape Street Elementary School for one year with four one-year options to extend the term. Also authorizes the Chief Facilities Executive to negotiate and execute any related instruments for the project.

4. **Board of Education Report No. 294 – 20/21**  
*Facilities Services Division*  
(Selection of Palisades Charter High School to Operate the former Temescal Canyon Continuation School Site, and Authorization to Negotiate and Execute Agreements) Recommends approval of the selection of Palisades Charter High School to operate a continuation education program at the former Temescal Canyon Continuation School site for one year with four one-year options to extend the term. Also authorizes the Chief Facilities Executive to negotiate and execute any related instruments for the project.

5. **Board of Education Report No. 296 – 20/21**  
*Facilities Services Division*  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Five Local District Priority and Board Member Priority Projects) Recommends approval of an amendment to the Strategic Execution Plan to define and approve 5 Local District priority and Board Member projects for a combined budget of $246,997.

*Facilities Services Division*  
Office of the Chief Strategy Officer  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve the 2021-22 Proposition 39 Charter School Co-location Facilities Renovation Effort) Recommends approval of an amendment to the Facilities Services Division Strategic Execution Plan to define and approve Proposition 39 renovation projects at up to 64 specified schools at a not to exceed cost of $8,122,605.
7. **Board of Education Report No. 325 – 20/21**  
   **Accounting and Disbursements Division**  
   (Report of Cash Disbursements, Donations of Money, and Report of Corporate Card Charges)  
   Recommends approval of warrants for things such as salary payments for a total value of $613,539,509.69; the acceptance of 17 donations to the District totaling $2,076,105.00; and the approval of corporate card charges totaling $2,124.85 from the quarter ending March 31, 2021.

8. **Board of Education Report No. 315 – 20/21**  
   **Human Resources Division**  
   (Routine Personnel Actions) Recommends approval of 2,380 routine personnel actions such as promotions, transfers, leaves, terminations, etc.

9. **Board of Education Report No. 316 – 20/21**  
   **Human Resources Division**  
   (Provisional Internship Permits) Recommends approval of the continuing employment of 1 teacher who is employed under the Provisional Internship Permit requirements, allowing the District to continue to staff subject field shortage classrooms.

10. **WITHDRAWN PRIOR TO MEETING**

11. **Board of Education Report No. 326 – 20/21**  
    **Division of Special Education**  
    (Special Education Local Plan Area (SELPA) Revised Local Plan 2021-24 School Years)  
    Recommends approval of revisions to the Local Plan for the District’s Special Education Local Plan Area.

12. **Board of Education Report No. 329 – 20/21**  
    **Local District West**  
    (Approval of the Closure of West Hollywood Opportunity Community Day School for the 2021-20 School Year) Recommends approval of the closure of West Hollywood Opportunity Community Day School for the 2021-22 due to low enrollment.

    **Local District West**  
    (Approval of the Closure of Selma Avenue Elementary for the 2021-20 School Year) Recommends approval of the closure of Selma Avenue Elementary School for the 2021-22 due to low enrollment.
Board Member Resolutions for Action


Whereas, The fight for equity and access for all students in Los Angeles Unified School District is an effort led by community demands over multiple decades for better support for students of color in under-resourced schools;

Whereas, Due to the global pandemic, our schools and youth are experiencing unprecedented challenges in already highest-need communities, which are now the most impacted by the COVID-19 pandemic;

Whereas, Although approximately one in three Angelenos have been infected with COVID-19 since the beginning of the pandemic, exacerbating inequities as evidenced by highest-need communities being disproportionately harmed by the disease. Bel Air has a case rate of 3,963 per 100,000 residents, while Boyle Heights has a case rate of 18,764 per 100,000 residents;

Whereas, Low-income families of color continue to disproportionately bear the brunt of the pandemic. Data from Los Angeles County shows COVID-19 deaths among Latinx residents increased over 1,000 percent between November 2020 January 2021. Life expectancy of Black and Latinx populations have declined by 2.7 and 1.9 years, respectively, compared to .8 years for the Anglo population;

Whereas, Financial losses experienced by families in highest- have resulted in some students taking additional responsibilities at home, including care-taker roles, teaching of younger siblings, and seeking out employment to contribute to the family’s basic needs;

Whereas, Students in highest-need communities have expressed increased wellness needs to cope with factors such as additional responsibilities, grief due to loss of life from COVID-19, and a surge of gun violence in South L.A.;

Whereas, The District has looked at these inequities in the past and has developed the Student Equity Needs Index (SENI) in order to assess and accurately identify schools that need the most support, allowing the District to differentiate investments and supports based on each school’s level of need;

Whereas, Communities with Highest- and High-Need schools as identified by the SENI are experiencing an unprecedented crisis, evidenced by the death or illness of thousands and disproportionate economic impacts, including education, income, and housing as a result of COVID-19 and the digital divide;

Whereas, Prior to this crisis, the District allocated $284 million to schools in 2020-21 through the SENI funding formula;

Whereas, Increased education investments are associated with improved student outcomes;
Whereas, Successful advocacy by the District and various community partners for additional state and federal funding to mitigate the significant impacts of COVID-19 will result in approximately $5 billion of projected additional state and federal funding being allocated to the District;

Whereas, A significant portion of the District’s supplemental and concentration dollars are currently allocated equally across schools without regard to need;

Whereas, Through an equity-based funding formula that uses a school’s rank on the SENI, the District can use new and existing funds to double a school’s funding, resulting in average increases in funding for the Highest- and High-need schools of approximately $850,000 for high schools, $720,000 for middle schools, and $300,000 for elementary schools;

Whereas, This increase in funding would allow the Highest- and High-Need schools to reduce class sizes as well as invest in new counselors, psychiatric social workers, instructional coaches, and other intervention positions;

Whereas, An increased investment in the SENI will ensure new and existing dollars intended to remediate the impact of COVID-19 and learning loss are distributed to schools proportionate to their needs; and

Whereas, The District has already committed an additional $120 million ($404 million in total) to the SENI equity-based funding formula for the 2021-22 school year; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District endorses the Community of Schools strategy to empower school leaders and accelerates progress in student outcomes;

Resolved further, That the District will utilize the equity-based funding formula that uses a school’s rank on SENI to allocate a minimum of $600 million, which will grow every year, of supplemental and concentration funding (an additional $198 million dollars over the proposed 2021-22 budget) to be known collectively as “SENI Funding”;

Resolved further, That this additional SENI Funding shall be in addition to, rather than replace any existing equity-based spending or programs that currently benefit schools, including but not limited to the Primary Promise, school carryover funds, and Targeted Student Population (TSP) per-pupil program (program code 10397);

Resolved further, That this additional SENI Funding will be provided by ending funding programs not guided by a determination of student needs, including the “hold harmless” funds allowed for a stable transition to the current SENI formula;

Resolved further, That distribution of any and all funds coming to the Los Angeles Unified School District through COVID-19 relief bills and other intervention funding to remediate learning loss will be determined by a school’s level of need, as determined by its SENI ranking or a comparable assessment of student need;
Resolved further, That in furtherance of the goal of empowering school communities, not less than 50% of state and federal relief dollars will be allocated to direct school supports and, as part of the annual budgeting process, District leadership will provide the Board with an accounting of how increased funding is allocated to schools across the District;

Resolved further, That the Board affirms support for efforts to build a student-centered funding formula that will embed the goal of advancing equity in all funding allocations;

Resolved further, That by June 30, 2021 the District will create a task force to develop a plan inclusive of meaningful community input regarding a new student-centered funding formula to be the foundation for allocations to schools by October of 2021 for the 2022-23 District budget;

Resolved further, That the new student-centered funding formula will incorporate and build upon the formula used to determine SENI;

Resolved further, That the Los Angeles Unified School District Superintendent will develop an evaluation plan for student outcomes as a result of SENI investments. Evaluation updates shall be provided to the Board of Education and community members on a quarterly basis; and, be it finally

Resolved, That the ongoing Local Control and Accountability Plan (LCAP) cycle will incorporate the above resolutions as part of the forthcoming LCAP.

15. **Ms. Brown, Ms. Ortiz Franklin - Mental Health is Mental Wealth (Res-024-20/21) (Waiver of Board Rule 72)**

Whereas, Generational trauma impacts our students and communities in the Los Angeles Unified School District;

Whereas, Student Board Member Kamarie Brown met to discuss this issue with student groups, including Community Coalition’s South Central Youth Empowered through Action (SCYEA), Crenshaw Youth Empower through Action, Associated Student Bodies, advisory groups, the Superintendent’s Student Advisory Council, Supervisor Holly Mitchell, and others;

Whereas, May is Mental Health Awareness Month and the District wrote a letter of support for Assembly Concurrent Resolution (ACR) 68, which recognizes the week of May 10-14, 2021 as California Student Mental Health Week; and

Whereas, The District has committed to supporting students with the mental health resources they need through establishing 15 wellness centers and 60 school based health clinics that service approximately 40,000 mental health visits annually; and will be prioritizing pandemic relief investments to support student’s mental health and wellness; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District declares May 10-14, 2021 as Student Mental Health Week and directs the Superintendent to make relevant resources available to staff, students, and families to build greater awareness and skills around mental health and wellness;
Resolved further, That the Board endorses and encourages all schools to allocate 1 week, twice a semester to engage students about wellness and culturally relevant healing practices, including peer emotional support groups for students and families;

Resolved further, That the Board directs the Superintendent to allocate resources such that all students have equitable access to psychiatric social workers and counselors as a means of healing from the generational trauma Black and Brown students specifically have suffered, and to equip youth with the space and tools to process the effects of the pandemic on their mental health and family wellness; and, be it finally

Resolved, That at least quarterly, students will be given the opportunity to present (e.g. to the Board, on social media, at school, or whichever medium they prefer) on their experience with Student Mental Health Week.

16. Ms. Gonez - Celebrating Los Angeles Unified School District’s Classified Employees’ Service, Skill and Commitment to Our Communities During the Unprecedented Times of the COVID-19 Pandemic (Res-025-20/21) (Waiver of Board Rule 72)

Whereas, The Los Angeles Unified School District recognizes the over 33,000 classified employees who are dedicated in their service to public education and a vital part of the District;

Whereas, Classified employees play a key role in supporting students’ academic success by assisting over 500,000 students inside and outside of the classroom in grades ETK-12, more than 22,000 students in Early Education programs and, more than 70,000 students accomplishing their career goals in Adult and Career Education Centers;

Whereas, Classified employees are essential to the District’s operations providing daily service to the students, faculty, staff and families through their hard work as school employees, including clerical and technical employees, as well as bus drivers, instructional aides, library aides, paraeducators, special education assistants, library and media assistance, food service providers, security officers, computer services maintenance workers and others;

Whereas, Classified employees were an integral part of the District’s landmark response to the COVID-19 pandemic and its impact on the families the District proudly serves. Classified Employees served over 125 meals at our Grab-and-Go Centers, routinely cleaned and sanitized schools and offices allowing for the adherence to essential safety protocols, distributed hundreds of thousands devices and hotspots to students and families for Distance Learning, supported the administration of over 890,000 COVID-19 tests and the full vaccination of over 17,000 school district employees as of April 23, 2021;

Whereas, During the regular academic year Classified employees in the District safely transport approximately 41,000 students to and from school each day by bus; serve over 720,000 meals to students each day (including 400,000 breakfasts, 350,000 lunches, and 80,000 supper and snack meals per day); create and sustain a learning environment with clean and operational facilities and classrooms, and maintain an inviting landscape at more than 1,000 District schools and other facilities that students, parents, and the community can be proud of;

Whereas, Labor partners including Service Employees International Union (SEIU) Local 99, Teamsters Local 572, California School Employee Association (CSEA) Chapter 500, Los Angeles/Orange Counties Building and Construction Trades Council, Associated Administrators
of Los Angeles (AALA), Los Angeles School Police Association and the Los Angeles School Police Management Association represent classified employees who work tirelessly to serve students and ensure supportive, clean, safe and comfortable learning environment for both the students and faculty of the District;

Whereas, In 1986, the California State Legislature decreed the third full week of May each year as Classified School Employee Week in official recognition of classified school employees, by passage of Senate Bill 1552 (Campbell); now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District hereby declares the week of May 16 – 22, 2021 as Classified School Employee Week in the District and encourages the celebration of classified school employees at our schools and throughout the District for their hard work and unwavering dedication to our students, families, and schools and the invaluable contributions they make to our educational community; and, be it finally

Resolved, That Board hereby recognizes and greatly appreciates the contributions and dedicated service of classified professionals to quality education in the District and the State of California.

Board Member Resolutions for Initial Announcement

17. ITEM WITHDRAWN PRIOR TO MEETING
Resolutions Requested by the Superintendent

18. **Pre-July 1 Notice (Sup Res 006-20/21)**

Resolved. That the Governing Board of the Los Angeles Unified School District, pursuant to the current Agreements between the Los Angeles Unified School District and United Teachers Los Angeles (UTLA); and the Los Angeles Unified School District and Associated Administrators Los Angeles (AALA); and in accordance with law for these and other District employees, hereby declares salaries and benefits for the 2021-22 school year for District employees to be indefinite and subject to change or reduction on or after July 1, 2021, as may appropriately result consistent with the collective bargaining process as applicable. The District shall act to implement such changes or reductions, as the District deems necessary, to address operational, financial or budgetary conditions or needs, including but not limited to balancing the District’s budget and otherwise responding to causes such as state funding limitations, legislation, grant funding, legal requirements or actions, and declining enrollment, rising District operating costs and increased expenses.

Possible changes or reductions in salaries or benefits, which may be implemented in 2021-22 for UTLA-represented employees, AALA-represented employees, management, confidential, supervisory, and other District-represented employees include, but are not limited to, adjustments to salary rates, tables and differentials; revisions to work year (number of paid days); adjustments to health and welfare plan benefit and contribution levels; and other compensation and employment matters.

All such changes or reductions are to be consistent with the collective bargaining process, where appropriate, and all Board Rules, policies and practices are subject to revision to carry out any of the changes or reductions described above. The above actions are listed by way of example, not limitation, and may be supplemented or revised in the discretion of the Board.

19. **Motion Declaring Salaries Indefinite and Suspending Board Rules, Policies and Practices (Sup Res 007-20/21)**

Resolved. That the Governing Board of the Los Angeles Unified School District: (1) hereby declares that all management, confidential, and other unrepresented certificated, classified and unclassified employees’ salaries, benefits, and other compensation and other terms and conditions of employment are declared indefinite for the 2021-22 school year and subject to change or reduction on or after July 1, 2021 in the discretion of the Board, as a result of uncertainties, negotiations, legislation, and other factors deemed sufficient by the Board; and (2) suspends or amends all Board Rules, policies, and practices, as applicable, that may be in conflict with actions taken, or which may be taken, to balance the District’s budget or otherwise carry out the Board’s policy judgments.

Possible changes or reductions in salaries, benefits and other compensation matters which may be implemented for these employees include, but are not limited to, adjustments in salary rates, tables and differentials; revisions to work year (number of paid days); and adjustments to health and welfare plan benefit and contribution levels. The above actions are listed by way of example, not limitation, and may be supplemented or revised in the discretion of the Board.
20. Reappointment of Member to the School Construction Bond Citizens’ Oversight Committee (Sup Res 008-20/21)
Resolved, That the Governing Board of the Los Angeles Unified School District ratifies the reappointment of Ms. Araceli Sandoval-Gonzalez, and Ms. Celia Ayala as an alternate, representing the Early Childhood Alliance (formerly the Los Angeles Preschool Advocacy Initiative, LAPAI, Coalition), which includes partnerships with Advancement Project, InnerCity Struggle, and the California Community Foundation, as member to the School Construction Bond Citizens’ Oversight Committee for a two-year term commencing June 15, 2021, and determines that Ms. Sandoval-Gonzalez and Ms. Ayala are not employees, officials, vendors, contractors, or consultants of the District.

21. Declaration of Need for Fully Qualified Educators Senate Bill 435 (Watson) and Senate Bill 148 (Bergeson) (Sup Res 004-20/21) NOT ON CONSENT
Resolved, That the Governing Board of the Los Angeles Unified School District declares that it is necessary to apply for emergency permits as additional authorizations for credentialed teachers under provisions of Education Code 44300. Such permits/authorizations allow teachers to earn Bilingual and/or Cross-Cultural Language and Academic Development (BCLAD and CLAD) certificates, Resource Specialist (RSP) certificate (for experienced special education teachers whose credentials do not specifically authorize RSP services), and teacher librarian certificates for credentialed teachers who are serving in librarian positions while completing their library media programs. The Board also declares that it may be necessary to apply for Limited Assignment Permits for credentialed special education teachers to authorize service to students with an Autism Spectrum Disorder, or when a credentialed general education teacher is assigned to teach a course in a subject outside of his/her credential area.

Miscellaneous Business

Correspondence and Petitions
22. Report of Correspondence (ROC-013-20/21)

Minutes for Board Approval (Min-007-20/21)
23. February 23, 2021, Special Board Meeting, 9:00 a.m.
March 23, 2021, Special Closed Session, 11:00 a.m.
April 6, 2021, Special Closed Session, 9:00 a.m.
April 23, 2021, Special Closed Session, 12:00 p.m.

Public Hearings
24. Resolution of Intention to Dedicate Easements to the City of Los Angeles at Venice High School (045-20/21)
Announcements

Adjournment

Please note that the Board of Education may consider at this meeting any item referred from a Board Meeting 5 calendar days prior to this meeting (Education Code 54954.2(b)(3)). The Board of Education may also refer any item on this Order of Business for the consideration of a committee or meeting of the Board of Education, which meets on the Thursday immediately after this meeting.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (213) 241-7002.

If you or your organization is seeking to influence an agreement, policy, site selection or any other LAUSD decision, registration may be required under the District's Lobbying Disclosure Code. Please visit http://ethics.lausd.net/ to determine if you need to register or call (213) 241-3330.

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the Security Desk on the first floor of the Administrative Headquarters, and at: http://laschoolboard.org/05-11-21RegBd

Items circulated after the initial distribution of materials are available for inspection at the Security Desk.
NEW BUSINESS
TAB 1
Approval of Procurement Actions
May 11, 2021
Procurement Services Division

Action Proposed:
Staff proposes that the Board of Education (Board) ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding $250,000: Contract Assignment; New Contracts; Purchase Orders; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding $250,000): New Contracts; and Goods and General Services Contracts (exceeding $250,000): New Contracts; and Piggyback Contracts as listed in Attachment “B”.

Background:
Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:
Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:
The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defendable, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates.

Policy Implications:
This action does not change District policy and conforms to California Education Code section 17604 that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:
The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed...
in Attachment “A” includes:

- Award of Professional Service Contracts not exceeding $250,000: Contract Assignment; New Contracts; Purchase Order; Low Value - Purchase Orders; and

- Goods and General Services Contracts not exceeding $250,000: Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding $250,000): New Contracts; and

- Goods and General Services Contracts (exceeding $250,000): New Contracts; and Piggyback Contracts

Student Impact:
See attached Board Informatives.

Issues and Analysis:
There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

Attachments:
Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority
Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

Informatives:
Informative - Shane Safir & Associates, Contract No. 4400009260
Informative - Various Vendors (Hybrid Classroom Equipment), Contract Nos. 4400009426-9429, 4400009450
Informative - TEKsystems Global Services, LLC, Contract No. 4400009199
Informative - Various Vendors (COVID-19 Funded Actions), Contract No/Purchase Order, 4400009235, 4500621866, 4400009464, 4400008616-1&2, 4400008492-1, 4400008490-1, 4400008491-1, 4500613191, 4400009860-1, 4500600665, 4500602251, 4500615253, 4500621687, 4500621729, 4500621753, 4500603975, 4400009470, 4400009464, 4400009418, 4400009417, 4400008507-1 thru 4400008507-5, 4400008856-1, 4400009461
Informative - Warehouse March 2021
Informative - Follett School Solutions, Inc., Contract No. 4500616601
Informative - PowerSchool Group, LLC, Contract No. 4400009420
Informative - Various Vendors (Professional Development), Contract Nos. 4400005153-5159, 4400005180-5184, 4400005247-5249, 4400005290-5300, 440000312-6319, 4400003130-6332
Informative - Various Vendors (Translation & Interpretation Services), Contract Nos. 4400009331, 4400009333-9339, 4400009350-9373, 4400009447-9449, 4400009460
Informative - Cornerstone OnDemand, Contract No. 4400006360
Informative - Teach for America, Contract No. 4400009413
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

MEGAN K. REELEY
Deputy Superintendent
Business Services and Operations

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

✓ Approved as to form.

APPROVED & PRESENTED BY:

JANICE J. SAWYER
Business Manager
Office of the Business Manager

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

✓ Approved as to budget impact statement.

APPROVED & PRESENTED BY:

JUDITH REECE
Chief Procurement Officer
Procurement Services Division
### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING $250,000

**INFORMATION TECHNOLOGY DIVISION**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>InterVision Systems</td>
<td>4400007294</td>
<td>Assignment of rights and delegation of duties of contract due to buy-out from Infinity Consulting Group, LLC, to InterVision Systems for the District’s cloud services.</td>
<td>Various per requesting school or office (100%)</td>
<td>$0</td>
</tr>
</tbody>
</table>

**Contract Term:** 04/24/19 through 04/23/24 includes two (2) one-year renewal options

**Effective Date of Assignment:** 03/05/21

Requester: *Soheil Katal*
*Chief Information Officer*  
*Information Technology Division*

---

**LOCAL DISTRICT EAST**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shane Safir &amp; Associates</td>
<td>4400009260</td>
<td>Single-source contract to provide educational equity professional development for Local District East principals.</td>
<td>Title II Funds (100%)</td>
<td>$24,990</td>
</tr>
</tbody>
</table>

**Contract Term:** 02/26/21 through 06/30/21

**Contract Value:** $24,990

Requester: *Lourdes Ramirez-Ortiz*  
*Administrator of Instruction*  
*Local District East*
ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. CONTRACT ACTIONS ALREADY TAKEN

EMERGENCY EXPENDITURES
Notice of contract actions taken to prepare for, and respond effectively to, the Novel Coronavirus (COVID-19), as authorized per approved Board Report 308-19/20, dated March 10, 2020.

DIVISION OF INSTRUCTION; LOCAL DISTRICT SOUTH; AND INFORMATION TECHNOLOGY DIVISION
$21,000,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Troxell Communications, Inc.; Tierney Brothers Inc.; CDW Government, LLC; Arey Jones Educational Solutions; Howard Technology Solutions</td>
<td>4400009426 (Elmo) (Warranty)</td>
<td>Formally competed contracts for hybrid classroom devices and related services. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of $21,000,000.</td>
<td>COVID-19 Funds (100%)</td>
<td>$21,000,000</td>
</tr>
<tr>
<td></td>
<td>4400009427 (Lumens) (Warranty)</td>
<td></td>
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<tr>
<td></td>
<td>4400009428 (Poly Studio)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4400009429 (Pluggable) (Warranty) (Dell) (Samsung) (Integration Services)</td>
<td>Requesters: Alison Yoshimoto-Towery Chief Academic Officer Division of Instruction Michael Romero Local District South Superintendent</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4400009450 (HP)</td>
<td></td>
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<tr>
<td></td>
<td><strong>Item C</strong></td>
<td></td>
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</tr>
</tbody>
</table>

Contract Term: One-time purchase

Aggregate Value For Five (5) Contracts: $21,000,000

Requesters: Alison Yoshimoto-Towery Chief Academic Officer Division of Instruction
Michael Romero Local District South Superintendent

Soheil Katal Chief Information Officer Information Technology Division
ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. CONTRACT ACTIONS ALREADY TAKEN

EMERGENCY EXPENDITURES
Notice of contract actions taken to prepare for, and respond effectively to, the Novel Coronavirus (COVID-19), as authorized per approved Board Report 308-19/20, dated March 10, 2020.

OFFICE OF THE BUSINESS MANAGER

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEKsystems Global Services, LLC</td>
<td>4400009199 (RFP 200002065)</td>
<td>Formally competed contract to provide COVID-19 contact-tracing services District-wide.</td>
<td>COVID-19 Funds (100%)</td>
<td>$23,016,216</td>
</tr>
</tbody>
</table>

**Item D**

**Contract Term:** 02/11/21 through 12/31/23 includes two (2) one-year renewal options

**Aggregate Three-Year Contract Value:**

$23,016,216

Requester: Janice Sawyer, Business Manager
Office of the Business Manager

<table>
<thead>
<tr>
<th>Intentionally left blank</th>
<th>Intentionally left blank</th>
<th>Intentionally left blank</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Item E</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. CONTRACT ACTIONS ALREADY TAKEN

EMERGENCY EXPENDITURES

Notice of contract actions taken to prepare for, and respond effectively to, the Novel Coronavirus (COVID-19), as authorized per approved Board Report 308-19/20, dated March 10, 2020.

ITEM F

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>AMOUNT</th>
<th>GOODS/SERVICES</th>
<th>FOCUS AREA</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alison Romer</td>
<td>4400009235</td>
<td>$30,000</td>
<td>COVID Testing</td>
<td>COVID Testing</td>
<td>Provide COVID Project Management services.</td>
</tr>
<tr>
<td>Exponent, Inc.</td>
<td>4500621866</td>
<td>$5,000</td>
<td>COVID Testing</td>
<td>COVID Testing</td>
<td>Review of UCLA COVID Test Sequencing Technology.</td>
</tr>
<tr>
<td>Ginkgo Bioworks, Inc.</td>
<td>4400009464</td>
<td>$10,500</td>
<td>COVID Testing</td>
<td>COVID Testing</td>
<td>Pilot program to provide pooled COVID testing and vaccination.</td>
</tr>
<tr>
<td>Dr. Murray Lappe, MD</td>
<td>4400008616-1</td>
<td>$250,000</td>
<td>COVID testing and vaccination</td>
<td>COVID Testing and Vaccination</td>
<td>Amendments to extend term and increase capacity to provide medical advice for COVID testing and vaccination.</td>
</tr>
<tr>
<td>Cornerstone</td>
<td>4400008492-1</td>
<td>$65,000</td>
<td>Online training</td>
<td>Professional Development (Classified)</td>
<td>Provide licenses to support the Future Ready Certification Program for classified employees.</td>
</tr>
<tr>
<td>Franklin Covey Client Sales</td>
<td>4400008490-1</td>
<td>$240,000</td>
<td>Online training</td>
<td>Professional Development (Classified)</td>
<td>Provide licenses to support the Future Ready Certification Program for classified employees.</td>
</tr>
<tr>
<td>Skillsoft</td>
<td>4400008491-1</td>
<td>$72,000</td>
<td>Online training</td>
<td>Professional Development (Classified)</td>
<td>Provide licenses to support the Future Ready Certification Program for classified employees.</td>
</tr>
<tr>
<td>Steve Dworman</td>
<td>4500613191</td>
<td>$13,000</td>
<td>Video Production</td>
<td>COVID Testing</td>
<td>Provide video services for launch of the Daily Pass tool.</td>
</tr>
<tr>
<td>G.F. Bunting, LLC</td>
<td>4400008630-1</td>
<td>$250,000</td>
<td>Communications</td>
<td>Safety Net</td>
<td>Amendment to extend term and increase capacity to provide COVID mitigation communications advice.</td>
</tr>
</tbody>
</table>
### B. CONTRACT ACTIONS ALREADY TAKEN

**EMERGENCY EXPENDITURES**

Notice of contract actions taken to prepare for, and respond effectively to, the Novel Coronavirus (COVID-19), as authorized per approved Board Report 308-19/20, dated March 10, 2020.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>AMOUNT</th>
<th>GOODS/ SERVICES</th>
<th>FOCUS AREA</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Depot USA, Inc.</td>
<td>4500600665</td>
<td>$4,505,010</td>
<td>Disinfectant for electronic sprayers, filters, and HEPA filter machines.</td>
<td>Safety</td>
<td>Disinfectant for electrostatic sprayers, Merv 13 Filters and HEPA filter machines for use by Maintenance &amp; Operations.</td>
</tr>
<tr>
<td></td>
<td>4500602251</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>4500615253</td>
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<tr>
<td></td>
<td>4500621687</td>
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<td></td>
<td>4500621729</td>
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<td></td>
<td>4500621753</td>
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<tr>
<td></td>
<td>4500603975</td>
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</tr>
<tr>
<td>Pure Process Filtration, Inc.</td>
<td>4400009470</td>
<td>$700,000</td>
<td>Filters</td>
<td>Safety</td>
<td>Merv 13 Filters.</td>
</tr>
<tr>
<td>AAA Rents and Events (SBE)</td>
<td>4400009446</td>
<td>$1,500,000</td>
<td>Tents</td>
<td>Tent Classroom</td>
<td>Canopy tents.</td>
</tr>
<tr>
<td>Avalon Tent and Party (SBE)</td>
<td>4400009418</td>
<td>$350,000</td>
<td>Tents</td>
<td>Tent Classroom</td>
<td>Canopy tents.</td>
</tr>
<tr>
<td>Pacific Tents and Events</td>
<td>4400009417</td>
<td>$350,000</td>
<td>Tents</td>
<td>Tent Classroom</td>
<td>Canopy tents.</td>
</tr>
<tr>
<td><strong>ITEM F.1</strong></td>
<td></td>
<td><strong>$34,680,874</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SummerBio, LLC</td>
<td>4400008507-1</td>
<td>$22,640,000</td>
<td>COVID Testing</td>
<td>COVID Testing</td>
<td>Amendments to extend term and increase capacity to provide collection kits and perform lab testing.</td>
</tr>
<tr>
<td></td>
<td>4400008507-2</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>4400008507-3</td>
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<tr>
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<td>4400008507-4</td>
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<td></td>
<td>4400008507-5</td>
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</tr>
<tr>
<td>Microsoft Corporation</td>
<td>4400008856-1</td>
<td>$11,600,000</td>
<td>COVID Testing and Vaccination</td>
<td>COVID Testing and Vaccination</td>
<td>Amendment to increase capacity to maintain COVID testing, contact-tracing and vaccination registration app.</td>
</tr>
<tr>
<td>Hollywood Park Management Company, LLC</td>
<td>4400009461</td>
<td>$440,874</td>
<td>COVID Vaccinations</td>
<td>COVID Vaccinations</td>
<td>SoFi Stadium parking lot use agreement.</td>
</tr>
</tbody>
</table>
ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Item G - March 2021

C. PROFESSIONAL SERVICE NOT EXCEEDING $250,000

March 2021 = $1,173,408
YTD = $19,944,550

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

<table>
<thead>
<tr>
<th>March Qty of POs</th>
<th>YTD Qty of POs</th>
<th>March Total</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Value – Purchase Orders – March 2021</td>
<td>211</td>
<td>1,941</td>
<td>$1,173,408 (Avg. $5,561)</td>
</tr>
</tbody>
</table>

D. GOODS AND GENERAL SERVICES NOT EXCEEDING $250,000

March 2021 = $30,665,202
YTD = $315,991,135

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

<table>
<thead>
<tr>
<th>March Qty of POs/Transactions</th>
<th>YTD Qty of POs/Transactions</th>
<th>March Total</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Value – Purchase Orders – March 2021</td>
<td>3,361</td>
<td>26,897</td>
<td>$7,200,332 (Avg. $2,142)</td>
</tr>
<tr>
<td>Purchase Orders – March 2021</td>
<td>40</td>
<td>293</td>
<td>$9,328,772 (Avg. $30,333)</td>
</tr>
<tr>
<td>DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – (COVID-19 Transactions = 24 for total of $67,479) – March 2021</td>
<td>8,499</td>
<td>48,919</td>
<td>$2,562,018 (Avg. $51,301)</td>
</tr>
<tr>
<td>Rental Facilities – March 2021</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Travel/Conference Attendance – March 2021</td>
<td>11</td>
<td>281</td>
<td>$4,120 (Avg. $375)</td>
</tr>
<tr>
<td>GENERAL STORES DISTRIBUTION CENTER – (COVID-19 Transactions = 40 for total of $81,253,096) March 2021</td>
<td>207</td>
<td>1,235</td>
<td>$4,030,069 (Avg. $19,469)</td>
</tr>
<tr>
<td>BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – March 2021</td>
<td>227</td>
<td>2,954</td>
<td>$7,539,891 (Avg. $33,215)</td>
</tr>
</tbody>
</table>
ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS
NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000

DIVISION OF INSTRUCTION AND INFORMATION TECHNOLOGY DIVISION  

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Follett School Solutions, Inc.</td>
<td>4500616601</td>
<td>Single-source contract to provide annual software maintenance of library, textbook, and resource management systems.</td>
<td>General Funds</td>
<td>$1,179,217</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Contract Term:</strong> 07/01/21 through 06/30/22</td>
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<tr>
<td></td>
<td></td>
<td><strong>Contract Value:</strong> $1,179,217</td>
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<tr>
<td></td>
<td>Item H</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>HUMAN RESOURCES DIVISION</td>
<td></td>
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</tr>
<tr>
<td>Severin Intermediate Holding, LLC, dba PowerSchool Group LLC</td>
<td>4400009420</td>
<td>Single-source contract to provide licensed software and technical support for the existing District online certificated evaluation platform.</td>
<td>Title II Funds</td>
<td>$1,760,000</td>
</tr>
<tr>
<td></td>
<td>Item I</td>
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</tr>
</tbody>
</table>

**Contract Term:** 07/01/21 through 06/30/26

**Contract Value:** $1,760,000

Requesters: Alison Yoshimoto-Towery  
Chief Academic Officer  
Division of Instruction
Soheil Katal, Chief Information Officer  
Information Technology Division

Board of Education  
May 11, 2021
### A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000**

**DIVISION OF INSTRUCTION**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Vendors*</td>
<td>4400005153</td>
<td>Authorization to increase capacity for bench of thirty-seven (37) formally competed contracts to provide professional development to promote school leadership. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of $41,000,000.</td>
<td>Various per requesting school or office (100%)</td>
<td>$13,000,000</td>
</tr>
<tr>
<td></td>
<td>4400005159</td>
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<td></td>
<td>4400005180</td>
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<td>4400005290</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>4400005300</td>
<td>Initial Authorized Value: $8,000,000</td>
<td></td>
<td>$8,000,000</td>
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<tr>
<td></td>
<td>4400006312</td>
<td>1st Authorized Increase: $20,000,000</td>
<td></td>
<td>$20,000,000</td>
</tr>
<tr>
<td></td>
<td>4400006319</td>
<td>Additional Authorized Value: $13,000,000</td>
<td></td>
<td>$13,000,000</td>
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<tr>
<td></td>
<td>4400006330</td>
<td>Aggregate Value For Thirty-Seven (37) Contracts: $41,000,000</td>
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</tr>
<tr>
<td>Item J</td>
<td>4400006332</td>
<td>Chief Academic Officer</td>
<td></td>
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</tr>
</tbody>
</table>

* DataWorks Educational Research, Inc.; Growing Educators, Inc.; Los Angeles Education Partnership; PAN LTD, Orenda Education; UCLA Center X; California State University L.A.; Quaglia Institute for School; Corwin Press, Inc.; The Howard Group, Inc.; Teacher Created Materials; Miller Education Consulting Services, Inc.; Association for Supervision and Curriculum Instruction; Catapult Learning West, LLC.; Curriculum Improvement Institute; District Management Group, LLC.; Dream a World Education; Education Direction; Generation Ready, Inc.; Gibson Hasbrouck & Associates; The Tides Center; Kagan Professional Development; New Teacher Center; Public Consulting Group; Redbird Advanced Learning; Success for All Foundation, Inc.; American Institutes for Research; Community Training and Assistance Center; Education Policy Improvement Center; InnovateEd, LLC.; Institute for Leadership Enhancement and Development; Kickboard; Learn It Systems, LLC; Partnership for Los Angeles Schools; The Eagle Academy Foundation, Inc.; Westat, Inc.; WestEd.
**ATTACHMENT B**

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000**

**DIVISION OF SPECIAL EDUCATION AND DIVISION OF COMMUNICATIONS**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Vendors*</td>
<td>4400009331-4400009373</td>
<td>Formally competed bench of thirty-six (36) contracts to provide written translation and oral interpretation services related to Individualized Education Program (IEP) meetings and documents for the Division of Special Education and other meetings and documents for the Translations Unit. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of $13,320,000.</td>
<td>General Funds (Restricted-Medi-Cal)</td>
<td>$13,320,000</td>
</tr>
<tr>
<td>Thru 4400009447-4400009460 (RFP 2000002124)</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Contract Term:** 05/12/21 through 05/11/26 includes two (2) one-year renewal options

**Aggregate Five-Year Value For Thirty-Six (36) Contracts:** $13,320,000

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education</td>
<td>$12,000,000</td>
</tr>
<tr>
<td>Translations Unit</td>
<td>$1,320,000</td>
</tr>
</tbody>
</table>

**Requesters:**
- Anthony Aguilar, Chief of Special Education, Equity and Access Division of Special Education
- Catarino A. Arias, Director Translations Unit Division of Communications

*Accommodating Ideas, Inc. (SBE); Accurate Communication, Inc.; AllWorld Language Consultants, Inc., dba ALC, Inc.; American Language Services (SBE); Avantpage, Inc. (SBE); Barbier International, Inc.; Cal Interpreting & Translations (SBE); Daniel Shamebo Sabore, dba Languages Translation Services (SBE); Excel Interpreting, LLC (SBE); Hanna Interpreting Services, LLC (SBE); HolaDoctor, Inc.; Interpreters Unlimited, Inc. (SBE); Keller Translation Development Service, LLC, dba GlobalReady (SBE); Language Bank, Inc., dba aLanguageBank; Lifesigns Now dba Lifesigns, Inc.; LinguaLinx Language Solutions, Inc., dba LinguaLinx, Inc.; Lionbridge Technologies, Inc.; TranslateXpress, Inc. (SBE); Translating Services, Inc., dba Lazar Translating and Interpreting (SBE)
ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS
NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000

HUMAN RESOURCES DIVISION AND INFORMATION TECHNOLOGY DIVISION $987,504

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cornerstone on Demand</td>
<td>4400006360-3</td>
<td>Amendment to extend term and increase capacity of sole-source contract for online professional learning management (MyPLN) system.</td>
<td>General Funds</td>
<td>$987,504*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Amendment No. 3: $987,504</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Aggregate Contract Value:</strong> $2,468,754</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Current Contract Term:** 07/01/18 through 06/30/21
New end date by this amendment: 6/30/23

Initial Contract Value: $1,481,250
Amendment No. 1: $0
Amendment No. 2: $0
*Amendment No. 3: $987,504

Requesters: Ileana M. Davalos
Deputy Chief Human Resource Officer
Human Resources Division
Soheil Katal, Chief Information Officer
Information Technology Division

HUMAN RESOURCES DIVISION $1,000,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teach for America, Inc.</td>
<td>4400009413</td>
<td>Single-source contract to recruit and select up to 200 teacher candidates in hard-to-staff subject fields as identified by the District for the next three academic years (with a 2-year commitment from these teachers).</td>
<td>Title IIA Funds</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

**Contract Term:** 07/01/21 through 06/30/25

**Contract Value:** $1,000,000

Requester: Linda Del Cueto
Chief Human Resources Officer
Human Resources Division

Bd. of Ed Rpt. No. 301-20/21 Page 4 of 8 Board of Education May 11, 2021
A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS
NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000

STUDENT HEALTH AND HUMAN SERVICES

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welligent, Inc.</td>
<td>4400008521-1</td>
<td>Amendment to extend the term and increase capacity of single-source contract for telehealth services.</td>
<td>General Funds</td>
<td>$2,064,000*</td>
</tr>
</tbody>
</table>

**Item N**

Current Contract Term: 07/01/20 through 06/30/21
New end date by this amendment: 6/30/25

Initial Contract Value: $516,000
*Amendment No. 1: $2,064,000
 Aggregate Contract Value: $2,580,000

Requester: Pia V. Escudero, Executive Director
Student Health and Human Services
ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000

OFFICE OF THE DEPUTY CONTROLLER AND INFORMATION TECHNOLOGY DIVISION

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carahsoft Technology Corp.</td>
<td>4400006475-1</td>
<td>Item O Amendment to extend term and increase contract capacity of formally competed contract to provide SAP archiving and OpenText software maintenance to support the District’s enterprise systems for Human Resources, Payroll, Finance and Procurement.</td>
<td>General Funds (100%)</td>
<td>$987,672*</td>
</tr>
</tbody>
</table>

**Current Contract Term:** 07/01/18 through 06/30/21
New end date by this amendment: 06/30/23

Initial Contract Value: $1,475,638
*Amendment No. 1: $987,672
**Aggregate Contract Value:** $2,463,310

Requesters: Timothy Rosnick
Deputy Controller

Soheil Katal
Chief Information Officer
Information Technology Division
ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS/AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING $250,000

STUDENT HEALTH AND HUMAN SERVICES

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied 100, LLC</td>
<td>4400009414</td>
<td>Formally competed contract to provide automated external defibrillator accessories, and related services for schools and offices.</td>
<td>General Funds</td>
<td>$3,034,928</td>
</tr>
<tr>
<td></td>
<td>(IFB 2000002130)</td>
<td></td>
<td>(100%)</td>
<td></td>
</tr>
</tbody>
</table>

**Item P**

Contract Term: 06/01/21 through 05/31/26

Contract Value: $3,034,928

Requester: Pia V. Escudero
Executive Director
Student Health and Human Services

STUDENT HEALTH AND HUMAN SERVICES; DIVISION OF SPECIAL EDUCATION; AND INFORMATION TECHNOLOGY DIVISION

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welligent, Inc.</td>
<td>4400009376</td>
<td>Sole-source contract to provide software support to manage Individualized Education Programs (IEPs) and student health records.</td>
<td>General Funds</td>
<td>$1,719,913</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(100%)</td>
<td></td>
</tr>
</tbody>
</table>

**Item Q**

Contract Term: 07/01/21 through 06/30/24

Contract Value: $1,719,913

Requesters: Pia V. Escudero, Executive Director
Student Health and Human Services

Marco Tolj, Director
Division of Special Education

Soheil Katal, Chief Information Officer
Information Technology Division
C. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contract in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies’ established contracts and does not change District Policies.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Downtown Ford Sales</td>
<td>4500622853 (CA DGS Contract # 1-18-23-20A)</td>
<td>Piggyback contracts through the California Multiple Award Schedule to purchase two stake bed trucks and 50 mid-roof cargo vans to replace vehicles for the Maintenance and Operations Branch.</td>
<td>White Fleet Maintenance Funds</td>
<td>$150,000</td>
</tr>
<tr>
<td></td>
<td>4500620118 (CA DGS Contract # 1-18-23-23A)</td>
<td></td>
<td></td>
<td>$2,950,000</td>
</tr>
</tbody>
</table>

**Item R**

**Contract Term:** One-time purchase

**Aggregate Value For Two (2) Contracts:**

$3,100,000

Requester: Robert Laughton, Director

Maintenance and Operations

Facilities Services Division
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Local District East

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Lourdes Ramirez-Ortiz, Administrator of Instruction
Local District East

SUBJECT: CONTRACTOR NAME: Shane Safir & Associates
CONTRACT NO.: 4400009260
CONTRACT AMOUNT: $24,990
REQUEST FOR RATIFICATION OF PROFESSIONAL SERVICES CONTRACT

InformatiVe

DATE: May 11, 2021

Student Impact:
School leaders will design solutions with the guidance and support of students and families as they learn to operationalize the process for gathering “Street Data” to make sense of quantitative data and quickly pivot to provide support where it is needed. Street data is qualitative data that is gathered from conversations/interviews, observations, shadowing, fishbowls, and case studies. Students will benefit in all Local Control Accountability Plan (LCAP) goals from the approach school leaders will take when gathering the data they need to truly support them and their families where they need it most.

Introduction
Shane Safir is a researcher and author whose work focuses on educational practices that we are struggling to transform. Safir asserts that our fundamental paradigm of how schools operate—a paradigm born of inequity must be shifted. Safir offers frameworks that operationalize how we gather real and relevant data to support ALL students. Leaders will learn how “Warm Demander” coaching approaches challenge our unconscious biases and set us on a pathway for more equitable practices. Warm Demanders have the knowledge to identify biases and the skills to call them out, challenge them, and demand more equity-centered thinking and acting, in a way that builds stronger relationships.

Why is this necessary?
The services are necessary because we are living in a crisis that we have never experienced before in our lives. Schools are teaching virtually and preparing to transition to hybrid learning. As we attempt to make decisions to better serve our students and families, we rely on data to make those decisions. Safir offers a new approach to gathering qualitative data that helps schools use that and their quantitative data to make a more accurate diagnosis for needs, and make the quick course corrections that our school communities need. Shane Safir’s research is very new and relevant to our current reality.
Explain why this contract could not be competitively bid?
The contract value for this agreement does not require competition.

Why do we need to do this now?
We need to do this now because our current reality requires an equity centered framework that helps us make the most important educational decisions to better support schools and the communities they serve.

What would happen if this were not approved?
If we don’t develop a system that helps define clear steps for principals to follow, principals would not be able to continue with the operationalizing of this learning, and the learning may not necessarily transfer to real actions that will impact student achievement.

What are the terms of the proposed agreement?
The term of this agreement is February 26, 2021, through June 30, 2021. This agreement is funded by Title II funds.

If you have any questions or require additional information, please contact me at l.ramirezortiz@lausd.net or at (213) 241-3100.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Alison Towery-Yoshimoto, Chief Academic Officer
       Michael Romero, Local District Superintendent
       Soheil Katal, Chief Information Officer

SUBJECT: REQUEST FOR BOARD APPROVAL OF HYBRID CLASSROOM
           EQUIPMENT AND INTEGRATION SERVICES CONTRACTS
           CONTRACTOR NAME: TROX, TIERNY, CDW GOVERNMENT, AREY
           JONES EDUCATIONAL SOLUTIONS, AND HOWARD
           CONTRACT NO.: 4400009426 THROUGH 4400009429 AND 4400009450
           CONTRACT AMOUNT: $21,000,000

Student Impact:
The proposed action supports the goal of Proficiency for All. Student learning will be advanced in a safe manner via a Hybrid Classroom model, in which educators and students leverage devices such as document cameras, monitors, headsets, and video conference devices to promote successful teaching and learning through a combination of in-person and virtual instruction. Implemented successfully, a Hybrid Classroom model enables students and educators to engage meaningfully with students during hybrid and online instruction.

Introduction
The Division of Instruction and Information Technology Division are requesting Board approval to execute contracts with Trox, Tierny, CDW Government, Arey Jones Educational Solutions, and Howard for Hybrid Classroom equipment and integration services. Hybrid Classroom equipment will be packaged into “kits,” including document cameras, monitors, headsets, and video conference devices, along with integration, configuration, distribution, and installation/setup services. The holistic approach will support teachers in a seamless transition into a Hybrid Classroom model that is appropriate and safe for the present and future teaching and learning. Post-pandemic, this technology will also be useful for virtual fieldtrips, video conferencing for students and educators, and professional development opportunities.

Why is this necessary?
Board approval of the Hybrid Classroom Equipment and Integration Services contracts is needed to ensure Hybrid Classroom Kits will be readily available and set up for teachers and students of the District. The provider will also provide ongoing support and warranty management services for a period of 3 years. The Information Technology Division is leveraging its procurement experience and expertise to provide robust solutions supporting the district’s instructional goals at the best available prices.
Why do we need to do this now?
Students and teachers have already begun to return to in-person instruction. The technology needed to support Hybrid Learning needs to be implemented now in order to ensure readiness to realize a successful hybrid classroom model before the beginning of 2021-22 and beyond.

What would happen if this were not approved?
Without approval, The District would be unable to fulfill its goal to re-open classrooms in a safe and effective manner through a Hybrid Classroom model. Teachers and students would not have access to devices needed to realize the model successfully. Efforts to transition to a post-pandemic teaching and learning environment would be limited.

What are the terms of the proposed agreement?
The District will issue purchase order(s) to provide the solutions as needed. The cumulative not-to-exceed amount is $21 million. Source of funding will be requested from COVID-19 funds.

If you have any questions or require additional information, please contact

Michael Romero - michael.romero@lausd.net
Alison Yoshimoto-Towery - alison.towery@lausd.net
Soheil Katal - soheil.katal@lausd.net

c: Devora Navaera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Janice J. Sawyer, Business Manager  
Office of the Business Manager

SUBJECT: CONTRACTOR NAME: TEKsystems Global Services, LLC  
CONTRACT NO.: 4400009199  
CONTRACT AMOUNT: $23,016,216  
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Student Impact:
This contract between the Los Angeles Unified School District and TEKsystems provides the District with the operational support necessary to perform contract tracing and exposure management, hereinafter referred to as “Community Engagement,” at the scale and speed necessary to minimize COVID-19 infection rates at our recently reopened school sites.

It is therefore vital that, with schools reopening, any COVID-19 cases within a classroom (“cohort”) are isolated quickly. With a robust Community Engagement program, students on campus can strive to reach their fullest academic potential in the safest manner possible.

Introduction
The Office of the Chief Financial Officer and the Office of COVID Response are seeking approval on a contract for TEKsystems to assume Community Engagement responsibilities related to LA Unified’s COVID-19 testing program.

LA Unified has recently reopened all schools as rates of COVID-19 have decreased throughout the Los Angeles area—under the condition that everyone test negative for COVID-19 a week before they arrive on campus and continue to do so every week thereafter. Anyone who receives a positive test result must be quickly isolated away from others, and the District consequently needs people to notify these individuals and their close contacts.

Why is this necessary?
The COVID-19 testing program is the foundation for the District’s safe reopening strategy and it does not work without timely identification and isolation of positive cases. This means that Community Engagement must happen nearly 24/7, so impacted individuals are notified as soon as results come back from our partner testing laboratories. However, LA Unified does not have an existing pool of employees set aside for such an operation – our school support staff have returned to their full-time jobs. Therefore, the most reasonable solution is for the District to source the staff needed for Community Engagement from a contractor, whose performance can
be overseen with metrics (such as the percentage of successful contacts made within two hours and total number of phone calls made per week).

Throughout the term of the contract, TEKsystems personnel will provide community engagement services between 5:00AM and 11:00PM (PST) from Monday through Friday. Because LA Unified is one of the most diverse school districts in the nation, TEKsystems will provide multilingual staff and ensure language support is available as requested. The contract also stipulates that they must provide 70% of any additionally requested personnel within two weeks and 100% within four. All calls must be made within two hours of case notification or escalated if contacts cannot be reached within this timeframe.

Why do we need to do this now?

With all of LA Unified’s schools officially reopened, every effort should be made to minimize exposure to COVID-19 on campuses. A strong Community Engagement program is key to making sure infections within the school community are minimized, and it is therefore essential that LA Unified quickly finds external assistance because the program needs to be fully operational immediately.

What would happen if this were not approved?

If this contract was not approved, LA Unified would need to internally source the staff necessary for a Community Engagement program, because we are required to notify individuals about their positive test results. This could lead to non-compliance and a disruption of other District services as employees are pulled away from their usual educational or administrative responsibilities.

What are the terms of the proposed agreement?

The proposed agreement begins on February 11, 2021, and lasts until December 31, 2021, and includes two extension periods of up to 12 months each. The aggregate contract value is approximately $23M and will be funded with COVID Response Funds.

If you have any questions or require additional information, please contact me at janice.sawyer@lausd.net or at (213) 241-3139.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   David Hart
   Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Judith Reece, Chief Procurement Officer

DATE: May 11, 2021

SUBJECT: CONTRACTOR NAME: VARIOUS VENDORS
CONTRACT NO.: VARIOUS
CONTRACT AMOUNT: $8,340,510
REQUEST FOR RATIFICATION OF COVID-19 RELATED
PROFESSIONAL SERVICES AGREEMENTS AND PURCHASES.

Student Impact:
In response to the COVID-19 pandemic, the District has implemented various programs to support our students, employees and families. Students have been provided with continuing education including on-line and hybrid instruction, computing devices and internet connectivity. Students, employees and families are supported with implementation of stringent cleaning and safety protocols, COVID-19 testing and vaccinations.

Why is this necessary?
The services presented for ratification are critical to supporting our students and employees during the COVID-19 pandemic. These agreements and purchases include support for Covid-19 testing, professional development for classified employees, disinfectants for COVID-19 related cleaning and enhanced air filters for classrooms, as well as tent classrooms to allow for hybrid learning within the safety protocols established by health authorities.

Why do we need to do this now?
These agreements and purchases help ensure that students continue to actively learn in a safe environment and that employees are provided virtual professional development opportunities.

What would happen if this were not approved?
These purchases and agreements will help to ensure that students and staff are provided safe learning and working environments during the pandemic. If they are not approved; the District will be unable to continue providing critical educational and safety supports.

What are the terms of the proposed agreement?
The terms vary depending on the type of contact and the services provided. Additional details are provided herein.
COVID-19 Testing Support Services Contracts

Contracts for COVID-19 testing support services include project management, review of COVID-19 test sequencing, a pilot program for pooled COVID-19 testing, COVID-19 medical advice and oversight related to testing and vaccinations, communications advice and support for COVID-19 mitigation communication and mitigation efforts:

<table>
<thead>
<tr>
<th>NAME</th>
<th>AGREEMENT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alison Romer</td>
<td>4400009235</td>
</tr>
<tr>
<td>Exponent, Inc</td>
<td>4500621866</td>
</tr>
<tr>
<td>Ginkgo Bioworks, Inc</td>
<td>4400009464</td>
</tr>
<tr>
<td>Dr. Murray Lappe</td>
<td>4400008616-1</td>
</tr>
<tr>
<td></td>
<td>4400008616-2</td>
</tr>
</tbody>
</table>

Professional Development Contracts

Contracts for classified employee professional development are for online course licenses for the Future Ready Certification Program:

<table>
<thead>
<tr>
<th>NAME</th>
<th>AGREEMENT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cornerstone</td>
<td>4400008492-1</td>
</tr>
<tr>
<td>Franklin Covey Client Sales</td>
<td>4400008490-1</td>
</tr>
<tr>
<td>Skillsoft</td>
<td>4400008491-1</td>
</tr>
</tbody>
</table>

COVID-19 Return to School Communications

These agreements are for development of video services in support of the launch of the DailyPass and for communication services in support of COVID-19 mitigation and communications advice:

<table>
<thead>
<tr>
<th>NAME</th>
<th>AGREEMENT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Dworman</td>
<td>4500613191</td>
</tr>
<tr>
<td>G.F. Bunting, LLCC</td>
<td>4400008630-1</td>
</tr>
</tbody>
</table>

COVID-19 Safety and Return to School efforts

These purchases are in support of school and office cleaning, highest quality school room Merv 13 air filters, HEPA filter machines, electrostatic sprayer disinfectant and classroom canopy tents:

<table>
<thead>
<tr>
<th>NAME</th>
<th>AGREEMENT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home Depot USA, Inc</td>
<td>4500600665</td>
</tr>
<tr>
<td></td>
<td>4500602251</td>
</tr>
<tr>
<td></td>
<td>4500615253</td>
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<tr>
<td></td>
<td>4500621687</td>
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<tr>
<td></td>
<td>4500621729</td>
</tr>
<tr>
<td></td>
<td>4500621753</td>
</tr>
<tr>
<td></td>
<td>4500603975</td>
</tr>
</tbody>
</table>
If you have any questions or require additional information, please contact me at judith.reece@lausd.net or at (213) 241-1090.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Judith Reece, Chief Procurement Officer

SUBJECT: CONTRACTOR NAME: SUMMERBIO, LLC, MICROSOFT CORPORATION, HOLLYWOOD PARK MANAGEMENT COMPANY, LLC
CONTRACT NO.: VARIOUS
CONTRACT AMOUNT: $34,680,874
REQUEST FOR RATIFICATION OF COVID-19 TESTING AND VACCINATION PROGRAM RELATED PROFESSIONAL SERVICES AGREEMENTS.

Student Impact:
In response to the COVID-19 pandemic, the District has implemented various programs to support our students, employees and families. The District developed a COVID-19 testing and vaccination program to mitigate and prevent the spread of COVID-19.

Why is this necessary?
The services presented for ratification are critical to supporting our students and employees during the COVID-19 pandemic. These agreements provide COVID-19 testing, software applications for testing, tracing and vaccine registrations, and a mega vaccine administration site.

Why do we need to do this now?
These agreements and help ensure that the spread of COVID-19 is mitigated and prevented so that the District can return to educating students in-person.

What would happen if this were not approved?
These agreements will help to ensure that students and staff are provided safe learning and working environments during the pandemic. If they are not approved; the District will be unable to continue providing critical educational and safety supports.

What are the terms of the proposed agreement?
The terms vary depending on the type of contact and the services provided.

There are five SummerBio, LLC amendments that extend the term and increase capacity to provide COVID-19 test collection kits and provide test results. The amendment for Microsoft Corporation increases contract capacity to maintain the COVID-19 software for testing applications, contact tracing and for the vaccine program registrations. The agreement with
Hollywood Park Management Company, LLC is for the use of SoFi Stadium parking lot to establish a mega-site for vaccine administration. The parking lot is provided to the District free of charge although the District is responsible for expenses associated with the use of the parking lot.

If you have any questions or require additional information, please contact me at judith.reece@lausd.net or at (213) 241-1090.

c:  Devora Navera Reed
    Pedro Salcido
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Marc Monforte, Deputy Chief Procurement Officer  
Procurement Services Division

SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES, EQUIPMENT AND FURNITURE

Student Impact: The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

During the Board of Education’s May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of March.

GENERAL STORES DISTRIBUTION

<table>
<thead>
<tr>
<th>MAJOR COMMODITY CATEGORIES</th>
<th>PURCHASE ORDER ISSUANCE MARCH 1 TO MARCH 31, 2021</th>
<th>ACCUMULATIVE FISCAL YEAR TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Equipment</td>
<td>$883.11</td>
<td>$55,254.13</td>
</tr>
<tr>
<td>Audio Visual</td>
<td>$7,444.07</td>
<td>$150,221.23</td>
</tr>
<tr>
<td>Custodial/Maint. &amp; Operations</td>
<td>$1,687,355.01</td>
<td>$10,900,128.35</td>
</tr>
<tr>
<td>Educational Supplies/Tools</td>
<td>$157,433.11</td>
<td>$1,371,234.87</td>
</tr>
<tr>
<td>Forms &amp; Publications</td>
<td>$66,917.29</td>
<td>$87,402.77</td>
</tr>
<tr>
<td>MAJOR COMMODITY CATEGORIES</td>
<td>PURCHASE ORDER ISSUANCE MARCH 1 TO MARCH 31, 2021</td>
<td>ACCUMULATIVE FISCAL YEAR TOTAL</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>--------------------------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>Furniture</td>
<td>$424,531.90</td>
<td>$2,274,141.63</td>
</tr>
<tr>
<td>Music</td>
<td>$0</td>
<td>$32,450.54</td>
</tr>
<tr>
<td>Office Essentials</td>
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c: Devora Navera Reed
Pedro Salcido
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery, Chief Academic Officer
      Soheil Katal, Chief Information Officer

SUBJECT: CONTRACTOR NAME: FOLLET SCHOOL SOLUTIONS, INC.
       CONTRACT NO.: 4500616601
       CONTRACT AMOUNT: $1,7179,217
       REQUEST FOR BOARD APPROVAL OF AN AGREEMENT TO
       PROVIDE SOFTWARE MAINTENANCE AND SUPPORT FOR DESTINY
       SYSTEM

Student Impact:
Students, teachers and administrators rely on Destiny’s three manager modules – Library,
Textbook, and Resource – to provide the District with a powerful tool for tracking instructional
materials and equipment, such as library materials, textbooks, and musical instruments.

Introduction
The Integrated Library and Textbook Support Services (ILTSS) is requesting approval to proceed
with the renewal of Follett's Destiny Resource Management Solution (“Destiny”) for general
maintenance and enhancements to the software. Destiny allows the District to maintain an inventory
of its library books, textbooks, and resources such as musical instruments. It facilitates the transfer of
textbooks between schools and the warehouse and schools resulting in savings to the District.

Why is this necessary?
LA Unified has a significant investment in instructional media resources/equipment. This investment
will continue to grow as the District and the schools continue to purchase new library books,
instructional materials, and technology. Therefore, it is important to maintain a solution capable of
tracking the inventory status and condition of all resources/equipment. Furthermore, Destiny is a
proprietary product and software support is not available through resellers. This contractor is the only
vendor that has the ability to provide maintenance.

Personnel can ensure resources such as textbooks are appropriately distributed and inventoried.
School site staff can track resources at their sites including circulation to teachers, students, and
administrators. School site staff can generate reports including notifications to parents/guardians and
track resources to reduce loss, theft, and misplacement. Accurate reporting also reduces over-
ordering and increases ordering accuracy. At the District level, it streamlines physical inventory and
request/transfer processes. It also assists in expediting reports required by Federal, State, and District
regulations. It also expedites reports for audits, insurance, and special funding inquiries.
Why do we need to do this now?
We need to renew the license to ensure continuity of the ability to track District resources such as library books, instructional materials, and resources. Renewal will provide continued access to technical support from highly skilled and certified technicians that help the District diagnose issues and resolve problems quickly.

What would happen if this were not approved?
Without approval, the agreement will expire as scheduled. This will negatively impact the District’s ability to inventory, circulate, and track library and instructional materials, devices, and musical instruments. The inability to identify surplus textbooks, for example, would jeopardize the District’s compliance with the Williams Sufficiency Requirements, under which Los Angeles County Office of Education visits schools to check that each student has a textbook. Approval of this contract improves efficiency of resource allocation.

What are the terms of the proposed agreement?
The proposed agreement will be for a period of one (1) year from July 1, 2021 through June 30, 2022. The estimated not-to-exceed value is $1,179,217. The source of funding will be 100% General Funds.

If you have any questions or require additional information, please contact Christina Rico, Director of Instructional Operations, at christina.rico@lausd.net or Soheil Katal, Chief Information Officer, at soheil.katal@lausd.net or (213) 241-4906.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division
Office of the Chief Information Officer

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Linda Del Cueto, Chief Human Resources Officer
Soheil Katal, Chief Information Officer

SUBJECT: CONTRACTOR NAME: POWERSCHOOL GROUP LLC
CONTRACT NO.: 4400009420
CONTRACT AMOUNT: $1,760,000
REQUEST FOR BOARD APPROVAL OF AN AGREEMENT TO
PROVIDE SOFTWARE MAINTENANCE AND SUPPORT FOR MY
PROFESSIONAL GROWTH SYSTEM

Student Impact:
Los Angeles Unified students deserve effective teachers in every classroom in schools led by
effective leaders, all working collaboratively to graduate students ready for college and career. The
Educator Development and Support System, administered on the My Professional Growth System
(MyPGS), is designed to support the growth and development of our teachers and leaders through
evidence-based teacher and leadership performance evaluation systems and support tools. As the
evaluation system of record, certificated leaders, teachers, and service providers use MyPGS to
improve their practice. In their evaluations, employees self-assess their performance, set
instructional, professional, and data-based objectives, receive feedback from their leaders about
their practice and professional responsibilities, and earn a final performance evaluation rating
which becomes part of their permanent record.

Introduction
The purpose of this informative is to communicate the plan to renew the contract with
PowerSchool Group LLC, which provides online software services to implement certificated
employee evaluations on the My Professional Growth System (MyPGS). Since the 2011-2012
school year, Los Angeles Unified has worked with PowerSchool (formerly Truenorthlogic) to
develop and host performance evaluations on MyPGS to provide technical and support services.

In September 2016, the Board of Education approved a single-source contract for 5-years to
continue and expand upon these services (Contract number 4400004164; $1,646,000). During
those years, Los Angeles Unified’s Human Resources Division has received uninterrupted and
high-quality service from the vendor, including expanding the District’s evaluation plans from
only teachers and school leaders to all certificated employees.

Why is this necessary?
This is a renewal of a 5-year contract which expires June 2021. During the 2019-2020 school year,
District leaders used the MyPGS platform to conduct 9,964 evaluations of UTLA-represented
employees and 794 evaluations of AALA-represented employees. The MyPGS evaluation platform provides teachers, principals, principal supervisors and other district leaders with opportunities for online collaboration, to share evidence, observation data and ratings, and facilitate an evidence-based employee evaluation. This interaction can lead to targeted professional development opportunities and improved student achievement. Furthermore, the MyPGS evaluation platform allows Human Resources staff to monitor progress and provide timely guidance and support to evaluators and evaluatees.

In end-of-year surveys, participating teachers agreed that evidence collected about their practice was objective (90%) and aligned with teaching and learning standards (93%). They also agreed that participating in the evaluation helped to establish a culture of continuous learning among teachers (73%) and a common understanding of effective instructional practice (78%).

**Why do we need to do this now?**
Renewal of this contract will provide uninterrupted access to the MyPGS evaluation platform provided by PowerSchool. The 5-year amount of the previous contract (Contract number 4400004164) was $1,646,000. The current contract value is $1,760,000, a minimal increase from 2015 and below the annual consumer price index escalation.

**Explain why this contract could not be competitively bid?**
Transition to a new evaluation system requires considerable time, staff, and funds. A new vendor would have to configure its platform to District specifications. Teachers being evaluated, all school site administrators, and Local District leaders will need re-training. With over 2,000 administrators trained on MyPGS, administrator training alone (using an estimated daily rate of $750) could cost over $1,000,000. Additionally, Educator Development and Support staffing would need to be enhanced to provide training and support in the field.

**What would happen if this were not approved?**
If this contract is not renewed, Los Angeles Unified will be without an evaluation system of record for nearly 40,000 certificated employees. Selection of a new system will slow the District’s momentum to implement a quality evaluation system for its teachers and principals and may impact instructional programming, professional development, and support services delivered to educators. A new system will result in additional development and transfer costs, a gap in service, and a need to retrain all certificated administrators, teachers, and service providers.

**What are the terms of the proposed agreement?**
The proposed single-year pricing for the Educator Development and Support System (MyPGS) is $352,000, and the total not-to-exceed contract value for the next five years is $1,760,000. The District will issue payment on an annual basis. The funding source is 100% from Title II funds.

If you have any questions or require additional information, please contact Ileana Dávalos at idavalos@lausd.net or at (213) 241-6131.

c: Devora Navera Reed Jefferson Crain Judith Reece
   Pedro Salcido Megan K. Reilly Alison Yoshimoto-Towery
   Patricia Chambers Janice Sawyer Ileana Dávalos
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Instruction

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery
    Chief Academic Officer

SUBJECT: MULTIPLE CONTRACTS WITH PROVIDERS OF PROFESSIONAL DEVELOPMENT SERVICES FOR DEVELOPING SCHOOL LEADERSHIP CAPACITY AND COHERENCE
CONTRACTOR NAME: VARIOUS
CONTRACT NO.: 4400005153-5159, 4400005180-5184, 4400005247-5249, 4400005290-5300, 4400006312-6319, 4400006330-6332
CONTRACT AMOUNT: $13,000,000

REQUEST TO INCREASE CAPACITY FOR BENCH OF CONTRACTS

Student Impact:
Leadership capacity has a strong correlation with student achievement. This bench contract provides direct support to school leaders to implement systems and structures that support teacher collaboration, planning for instructional delivery, and building professional learning communities that have direct impacts on student outcomes.

Background:
At the December 13, 2016, Board meeting, the Board approved the bench contract entitled Professional Development Services for Developing School Leadership and Coherence and for Education Management Organizations (EMOs) that streamlined the ability for school personnel to contract with professional development services in these areas. At its meeting of March 13, 2018, the Board authorized the addition of 11 contracts to the bench and increased the expenditure capacity of the now 37 contracts to $28,000,000 over their five-year life. Now, nearing the consumption of the entire $28,000,000 capacity, the Division of Instruction asks the Board to approve a capacity increase of an additional $13,000,000 to cover the remainder of the contracts’ term which expires on December 31, 2021, for a new total cap of $41,000,000.

Leadership Bench:
The current Board action, if approved, will allow schools and Local District and school leaders to continue to utilize the services of the bench vendors without interruption. Continuing to provide access to the Leadership Bench Contracts supports school and Local District administrators in leading conversations, including those involving sensitive issues, such as racial bias, discrimination, gender issues and identity, and supporting teaching and learning. Other areas of expertise provided by the bench vendors include:
Coaching and facilitating adult learning and high-quality professional development
Developing clear goals and reaching school improvement
Ensuring access and equity via a student-centered learning model
Monitoring student learning and evaluation of programs/practices
Supporting teachers with long-term planning and conducting classroom observations
Giving actionable feedback to improve teaching and learning
Creating a culture of high expectations and shared responsibility

All bench vendors have qualified to be on the bench through a rigorous formal competitive Request for Proposal (RFP) process.

Why is this necessary?
Expansion of the capacity of the bench of contracts provides school and Local District administrators the ability to access additional service providers in the area of leadership capacity and coherence more expeditiously. Strong leadership is the antidote to the achievement/opportunity gap that exists and is critical to the acceleration of learning for our traditionally underserved subgroups of students.

Why do we need to do this now?
Building leadership capacity is critical to our success as a District, and the success of a school hinges on the strength of its leaders. Waiting longer to support leadership only postpones immediate student success.

What would happen if this were not approved?
If this is not approved, the contracts will be inaccessible once the current capacity cap has been reached, and each principal or Local District administrator that wishes to contract with one of these providers will have to go the regular procurement process as an individual contract, which takes valuable time away from leading instructional improvements.

What are the terms of the proposed agreement?
These contracts span 5-year term contracts. The request is to increase capacity in the amount of $13,000,000 to an aggregate total of $41,000,000 for this contract bench. Services and prices are detailed in a catalogue that shows the range of choices available. The bench is a capacity contract, meaning that funds are not encumbered beforehand for these services, schools pay for services based on existing or acquired resources. The contracts will be limited to the aggregate value of $41,000,000.

If you have any questions or require additional information, please contact me at alison.towery@lausd.net.

c: Devora Navera Reed
Pedro Salcido
Patricia Chambers
Jefferson Crain

Megan K. Reilly
Judith Reece
Anthony Aguilar
Janice Sawyer
### LIST OF PROVIDERS

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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Special Education

INFORMATIVE
DATE: May 11, 2021

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Anthony Aguilar
Chief of Special Education, Equity and Access

SUBJECT: CONTRACTOR NAME: Various
CONTRACT NO.: Various
CONTRACT AMOUNT: $12,000,000
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Student Impact:
While the overall District student population is dropping, the number of students with disabilities is not decreasing, and the percentage of students with disabilities is increasing. Currently, 13.68% of the District’s students have IEPs. A large number of parents of students with IEPs request IEP interpretation and or translation services, as is their legal right. With an average of 122,000 IEP meetings per year and an average of 45,000 requests for IEP translations per year, the District does not have the internal capacity to meet the interpretation and translation requirements and legal timelines.

Introduction
The District is requesting approval for a new set of bench contracts beginning May 12, 2021 to provide IEP translation and interpretations services. The District provides IEP translation and interpretation services to parents of students with disabilities. District Translator/Interpreters and other qualified District staff work to deliver IEP translation and Interpretations services. However, the District does not have the capacity to provide all of these services requested by parents.

Why is this necessary?
The federal register for the Individuals with Disabilities Education Act as well as the California Education Code includes the following regarding parent participation: the public/local education agency must take whatever action is necessary to ensure that the parent understands the proceedings of the IEP team meeting, including arranging for an interpreter for parents or guardians with deafness or whose native language is a language other than English. The resolution agreement with the Office for Civil Rights (OCR) requires the District to notify parents/guardians of the right to have an interpreter to allow meaningful participation at the IEP team meetings.
While the overall District student population is dropping, the number of students with disabilities is not decreasing, and the percentage of students with disabilities is increasing. Currently, 13.68% of the District’s students have IEPs. A large number of parents of students with IEPs request IEP interpretation and or translation services, as is their legal right. With an average of 122,000 IEP meetings per year and an average of 45,000 requests for IEP translation per year, the District does not have the internal capacity to meet the interpretation and translation requirements and legal timelines.

Why do we need to do this now?
The District has an existing Bench contract for $10,000,000, initiated in 2015, that enabled the District to outsource IEP translation and interpretation services as needed due to the large volume of parent requests for these services. Initially, eight vendors were on the bench; that number has dropped to three vendors in recent years. The contract for the primary vendor providing IEP interpretation services in Spanish and other languages other than Spanish ended on December 31, 2020.

During the 2019-2020 school year, District IEP translation staff translated 9,826 or 22% of the IEP translated into Spanish at an average cost of $177 per IEP document; the contracted agencies translated 35,712 or 78% of the IEPs translated into Spanish as an average of $80 per IEP document. During the 2015-2020 school years, the District IEP translation staff translated documents of twenty-three or fewer pages. The contracted agencies translated documents of twenty-four pages or more. If the District’s IEP Written Translation Unit were to assume full responsibility for the translation of all IEPs in Spanish, using last year’s data, a staff of at least 60 IEP translators working their full B-basis calendar absent of any types of illness leaves or worker’s compensation leaves, would be required thereby necessitating the hiring of 47 additional translators to a total annual cost of $6,300,840.00.

Currently, the District does not have the internal capacity to perform the volume of IEP translation services in Spanish and other languages within thirty days, nor does it have the internal capacity to interpret at IEP meetings in languages other than Spanish.

What would happen if this were not approved?
Currently, the District does not have the internal capacity to perform the volume of IEP translation services in Spanish and other languages within thirty days, nor does it have the internal capacity to interpret at IEP meetings in languages other than Spanish.

While the overall District student population is dropping, the number of students with disabilities is not decreasing, and the percentage of students with disabilities is increasing. Currently, 13.68% of the District’s students have IEPs. A large number of parents of students with IEPs request IEP interpretation and or translation services, as is their legal right. With an average of 122,000 IEP meetings per year and an average of 45,000 requests for IEP translation per year, the District does not have the internal capacity to meet the interpretation and translation requirements and legal timelines.
The District continues to need the interpretation and translation services of contracted agencies to meet the legal timelines and requirements per the Office for Civil Rights resolution agreement, the Individuals with Disabilities Education Act, and the California Education Code.

**What are the terms of the proposed agreement?**

The District requests an approval of the execution of the 32 zero dollar-based agreements for five years, inclusive of two (2) one-year renewal options. 17 of the 36 contracts will be used exclusively by the Division of Special Education for individualized Education Program (IEP) translation and interpretation services for an aggregate not-to-exceed amount of $12,000,000. Contractors shall provide services on an as-needed basis via “work order/assignment letter.”

A request for Proposal for a new set of Bench contracts to begin May 12, 2021, was issued in December 21, 2020, and an extensive selection process was conducted to find vendor agencies that were both qualified and cost-effective to provide IEP translations and interpretations services. The District is requesting that a new set of five–year bench contracts, using 19 vendors, be approved by the Board for an aggregate not to exceed $12,000,000 for Division of Special Education.

Funds will be sourced from the District’s General Funds Restricted-Medi-Cal.

If you have any questions or require additional information, please contact me at aaguill1@lausd.net or at (213) 241-6701.

C: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Division of Communications

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Catarino A. Arias, Director of Translations
       Translations Unit

SUBJECT: CONTRACTOR NAME: Various
          CONTRACT NO.: Various
          CONTRACT AMOUNT: $1,320,000
          REQUEST FOR PROFESSIONAL SERVICES CONTRACTS

Student Impact:
The selected Vendors will provide Language Professionals qualified to perform Oral Interpretation Services (from English to ASL, ASL to English or Spanish, in the case of trilingual requests, English to Other language, or Other Language to English, when applicable) for the non-English speaking and Deaf and Hard of Hearing community at District Schools and Offices. In addition, the oral interpretation services will support District’s Educational Initiatives, Policies and Goals.

Introduction
Translations Unit is requesting approval for a new set of contracts starting May 12, 2021. Through the new contracts vendors will primarily assist in providing American Sign Language services (ASL) for the LAUSD deaf and hard of hearing community. Since there are no ASL interpreters that currently work in the Translations Unit on a full-time or part-time basis the contracts are critical in maintaining ASL services without any interruption. In addition, and if funding is available, vendors will assist with oral interpretation and written translation services in languages other than Spanish.

Past experience with vendors providing the services noted above has been positive. The vendors have done a pretty good job in providing highly qualified interpreters, who understand the unique needs of our LAUSD communities, and that can be available as needed. As a result, our deaf and hard of hearing community has been given access to participation and LAUSD has remained compliant with the American with Disabilities Act.

Why is this necessary?
As more and more schools and offices utilize services that the Translations Unit offers, the demand for oral interpretation and written translation has increased. This contract will predominantly serve to address the demand for Sign Language Interpretation services. In addition, this contract may be utilized to provide assistance in languages other than Spanish that
we currently do not have full-time or sub-relief interpreters or translators.

The ASL services provided will allow for LAUSD to remain compliant with State and Federal mandates of the Americans with Disabilities Act. Additionally, by utilizing this means of providing Sign Language services, LAUSD will continue its efficiency and cost effectiveness of delivering services to the Deaf and Hard of Hearing students, parents, and employees.

**Why do we need to do this now?**
This contract will enable the Translations Unit to continue to provide all necessary ASL and other language services without interruption to the District’s non-English speaking, and deaf and hard of hearing students, parents, and employees.

**What would happen if this were not approved?**
Without approval, the Translations Unit will lack the ability to continue to provide the much needed ASL services to the deaf and hard of hearing community at District schools and offices. Failure to approve these contracts would expose the District to costly discrimination lawsuits for not providing sign language interpretation.

**What are the terms of the proposed agreement?**
Terms of the proposed agreement are based on a 5-year period, including 2 optional years.

The Office of Reasonable Accommodations transfers $264,000 annually to the Translations Unit budget to pay for Sign Language service requests. Currently, the Translations Unit does not have internal full-time or part-time staff that can provide Sign Language services. However, over the years, the Translations Unit has been able to meet the unexpected fluctuating patterns of demand for services with Sign Language interpreters provided through contractors. This is a more cost-effective approach with access to a larger pool of interpreters that would assist in covering any number of sign language interpretation assignments.

If you have any questions or require additional information, please contact me at catarino.arias@lausd.net or at (213) 700-7540.

c: Devora Navera Reed
Pedro Salcido
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Ileana M. Davalos, Deputy Chief Human Resource Officer
      Soheil Katal, Chief Information Officer

SUBJECT: CONTRACTOR NAME: Cornerstone OnDemand (CSOD)
        CONTRACT NO.: 4400006360
        CONTRACT AMOUNT: $987,504
        REQUEST FOR BOARD APPROVAL OF AGREEMENT – REQUEST TO
        EXERCISE OPTION YEAR 1 AND OPTION YEAR 2

Student Impact:
The requested action supports the District’s goals of proficiency for all and 100% graduation by
providing improved training and professional development for all employees to better support all
students' academic outcomes. In addition, school safety is directly supported with federal and state-
mandated trainings provided to employees.

Introduction
The Information Technology Division (ITS) and Human Resources Division are requesting Board
approval to exercise Option Year 1 and Option Year 2 of the current Cornerstone OnDemand
(CSOD) contract to renew the District’s employee learning management system (LMS), My
Professional Learning Network (MyPLN). MyPLN is a cloud-based proprietary software that
provides District-wide mandated training, professional development, and reporting for all
certificated, classified, and unclassified employees.

Why is this necessary?
LAUSD’s training and professional development delivery system requires a robust LMS that can
distribute, manage and report on required training courses/content, and professional development for
over 80,000 employees. The Human Resources Division developed and administers the CSOD
professional LMS as MyPLN. In the 2014-15 school year, MyPLN was rolled out, becoming the
official system of record in the 2017-18 school year. MyPLN has been tested and designed to offer
District employees diverse learning opportunities, including in-person, virtual, and blended learning
professional development.

Why do we need to do this now?
The Cornerstone OnDemand contract with LAUSD will expire on June 30, 2021, so action must be
taken to continue the service for the next two years. The vendor will provide critical support to a
major District software application for the Human Resources Division and all the other District
offices that currently rely on MyPLN for training delivery and reporting. Additionally, District
departments and employees would lose access to their training catalog and transcript histories. The
Members, Board of Education
Austin Beutner, Superintendent

requested action would save administrative time and effort of going to the board multiple times for the same purpose.

What would happen if this were not approved?
MyPLN services will end June 30, 2021, and the District will no longer have an employee LMS for the development, delivery, and reporting of employee training. Additionally, the District will need to engage in a new Request for Proposal process, which could result in the selection of a different vendor where additional training would be necessary for system configuration, transfer of records, and costs may increase. Employees have achieved a certain level of familiarity with the MyPLN professional learning management system over the last six years. Switching vendors may slow the District’s momentum to implement quality professional development and maintain compliance training for its employees and may negatively impact instructional programming and support services delivered to educators. In 2013, the Board approved the CSOD solution after a lengthy process in which 11 vendors were evaluated. The subsequent contract with CSOD in 2018 was awarded because the District had found the system to have kept pace with the District’s technical and content needs, as is the case for this contract action.

What are the terms of the proposed agreement?
The proposed single-year pricing for CSOD’s online professional learning management system is $493,750, and the total contract value for the next two years is $987,504. The District will still renew the software support and issue a purchase order on an annual basis. The funding source is 100% General Fund, and the cost is included in ITD’s ongoing annual hardware/software renewal budget.

If you have any questions or require additional information, please contact me at idavalos@lausd.net or (213) 241-3444.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Linda Del Cueto
Chief Human Resources Officer

SUBJECT: CONTRACTOR NAME: TEACH FOR AMERICA (TFA)
CONTRACT NO.: 4400009413
CONTRACT AMOUNT: $1,000,000
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Student Impact:
Los Angeles Unified students will benefit from having a committed, qualified teacher in a high-need subject area who will receive intensive support from Teach For America (TFA), Loyola Marymount University (LMU), and District personnel.

Why is this necessary?
During the 2020-2021 School Year, Los Angeles Unified hired over 350 secondary and special education teachers under an internship credential (277) or provisional permit (74). The majority of these hires were in Special Education (219), Mathematics (34), Sciences (28) and English (40). Each of these subjects is a statewide shortage field, and Los Angeles Unified benefits from our continued partnership with Teach For America to not only serve as a force multiplier for us in teacher recruitment, but they also provide intensive support for the first two years in the classroom for their Corps Members, which helps ensure their success in the classroom.

Why do we need to do this now?
Board action is necessary to enable the District to continue to recruit qualified teachers through TFA during the statewide teacher shortage.

Explain why this contract could not be competitively bid?
There is no comparable vendor that offers the services that TFA offers in this manner. TFA has nearly three decades of experience in this work, and there are no other agencies that serve the Los Angeles Area that offer similar services, or a similar track record of success.

What would happen if this were not approved?
If this contract were not approved, the District would need to recruit 60-70 additional teachers in high-need subject fields (e.g., Math, Science, Special Education, etc.) each year. Given the fact that over 60% of new Special Education teachers in California each year are not yet fully-credentialed, it is likely that these additional Special Education teachers would be less-qualified than TFA teachers, and would receive less support in their first two years in the classroom. This
contract also calls for an additional number of General Education teachers in the previously mentioned high-need subject areas. These teachers are also difficult to recruit, and in some cases, available qualified candidates would be less than fully credentialed, rendering TFA candidates more qualified.

What are the terms of the proposed agreement?
Los Angeles Unified would continue to pay TFA a fee for each TFA teacher recruited ($2,500 per year per teacher). This fee includes the intensive support provided by TFA during the teacher’s first two years in the classroom. The rate is significantly below TFA’s market rate for other schools and districts. The agreement will be from July 1, 2021 to June 30, 2025 and funded from Title IIA funds as a recruitment expense.

If you have any questions or require additional information, please contact Dr. Bryan Johnson, Director, Certificated Workforce Management, at bryan.johnson@lausd.net or at (213) 241-0570.

c: Devora Navera Reed
Pedro Salcido
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
Ileana Davalos
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Chief of Special Education, Equity and Access
Student Health and Human Services

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Pia V. Escudero, Executive Director
Student Health & Human Services

SUBJECT: CONTRACTOR NAME: Welligent Inc
CONTRACT NO.: 4400008521-1
CONTRACT AMOUNT: $2,064,000
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Student Impact:
Our District currently utilizes Welligent, Inc. to maintain student’s electronic health records (EHR) and provide special functionalities for tracking services and program goals and objectives. The Welligent system indirectly increases graduation rates, prevents absenteeism, and improves mental health well-being. Adding Welligent’s video-conferencing functionality will allow the District to document, render, and provide services while engaging and viewing individual students, family/guardian members, and community personnel in real-time.

Introduction
Welligent provides software solutions to community mental health centers (CMHCs), residential substance abuse treatment centers, educational entities, and other community-based human service agencies. Welligent software is used to support our internal business processes which include scheduling, information and referral, assessment and intake, clinical documentation, organizational compliance, billing, and reporting. Welligent will expand the cloud based EHR to meet the myriad of departments and functional needs within the Student Health & Human Services Department (SHHS) at Los Angeles Unified School District. Welligent’s cloud-based solution will enable LAUSD to further extend programs, services, and configurable EHR functionality to departmental users and units in order to support additional workflows.

Why is this necessary?
Welligent is currently an established system in LAUSD used by Student Health and Human Services to create and document student records. This contract expands Welligent software licenses to 2,000 SHHS employees and includes new telehealth services. Welligent will bundle at no additional cost, a set of professional and technical services to support LAUSD’s license expansion and user rollout. Adding on to an existing system is more cost effective and efficient than creating or acquiring a brand new system with similar capabilities. By expanding
Welligent’s cloud framework and including videoconferencing across SHHS departments, LAUSD staff will effectively meet the support and service needs of LAUSD students, household members, and community individuals.

*Why do we need to do this now?*
The contract with Welligent is necessary in order to offer videoconferencing to students and families and thus continue to provide quality services to students and families especially during COVID-19 and beyond.

*What would happen if this were not approved?*
Being unable to provide videoconferencing to student and families will negatively impact the ability for LAUSD to provide mental health and other SHHS support services during this critical time.

*What are the terms of the proposed agreement?*
The proposed agreement with Welligent is for a period of five years, July 1, 2020-June 30, 2025. Year 1 was ratified under the emergency delegation. We are requesting Option Years 2 to 5 to be submitted for Board approval.

If you have any questions or require additional information, please contact me at pia.escudero@lausd.net or at (213) 241-3840.

c:  Devora Navera Reed
    Pedro Salcido
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
    Judith Reece
    Anthony Aguilar
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Timothy Rosnick, Deputy Controller
    Soheil Katal, Chief Information Officer

SUBJECT: CONTRACTOR NAME: CARAHSOFT TECHNOLOGY CORP.
CONTRACT NO.: 4400006475-1
CONTRACT AMOUNT: $987,672
REQUEST FOR BOARD APPROVAL OF AMENDMENT TO CONTRACT
FOR ADDITIONAL YEAR OF SOFTWARE SUPPORT AND
MAINTENANCE

Background:
The Information Technology Division (ITD) is requesting approval for the maintenance renewal of SAP archiving and OpenText software. The software enables ITD to optimize the District’s enterprise system for HR, Payroll, Finance, and Procurement by archiving inactive data in order to keep the SAP system performing at peak levels in both back-end processing and end-user front-end transactions. The software also includes a vendor invoice management functionality that enables automation of vendor invoice processing for Accounts Payable. The software licenses are due for annual renewal. Archiving inactive data will keep the system performing at peak levels, avoid risk of system performance issues, and improve user experience with faster response time. Additionally, archiving data increases operational efficiency and reduces costs.

Why is this necessary?
Renewing the maintenance is necessary in order to keep use of the software per the software license agreement. This software license renewal provides two main functionalities: Data archiving and vendor invoice management. Data archiving enables the SAP system to perform at optimal level by archiving aged, inactive data from the system. The vendor invoice management functionality enables automation to many of the manual steps required to process an invoice.

Why do we need to do this now?
The current agreement is expiring, the District needs to renew the licenses to ensure service continuity with vendor invoice management and data archiving in SAP. Renewal will provide continued access to technical support including software updates, bug fixes and security patches which are necessary to keep the system at optimal condition.

What would happen if this were not approved?
Without approval, the District will not be able to use the data archiving and vendor invoice management functionality. Furthermore, the District would not get support services covered under the maintenance agreement to identify and assist in the correction of potential problems that may result in unsatisfactory software performance.
What are the terms of the proposed agreement?

The proposed agreement will be for a period of two years from July 1, 2021 through June 30, 2023. The District will continue to renew on an annual basis. The estimated not-to-exceed value is $987,672. The source of funding will be 100% General Funds.

If you have any questions or require additional information, please contact Soheil Katal at soheil.katal@lausd.net or (213) 241-4096.

c: Devora Navera Reed  
   Pedro Salcido  
   Patricia Chambers  
   Jefferson Crain  
   Megan K. Reilly  
   Janice Sawyer  
   Judith Reece
TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Anthony Aguilar
    Chief of Special Education, Equity and Access

Pia Escudero
    Executive Director, Student Health and Human Services

SUBJECT: CONTRACTOR NAME: ALLIED 100 LLC
    CONTRACT NO.: 4400009414
    CONTRACT AMOUNT: $3,034,928.00
    REQUEST FOR AEDs, ACCESSORIES, AND RELATED SERVICES

Student Impact:
Automatic External Defibrillators (AED) will be available and ready to render emergency care or treatment within a recommended three to five minutes of cardiac arrest to any students, staff or any other individuals on school property. Offering this service on school campuses serves students and families whose schools are located in low-income areas where emergency healthcare is not readily accessible. An AED device in every school ensures equitable access to this life-saving equipment throughout the District.

Why is this necessary?
This contract for the purchase, installation, monitoring and maintenance assures that there are functioning AED devices in all our schools. It includes 2,000 District-approved LifePak CR2 AEDs and a five-year device management program to automatically monitor all AEDs throughout the District for proper functionality through the District internet system, including quick replacement of a non-functioning unit. This will ensure that the District will have operational AEDs at schools in the event a student and/or adult were to require cardiopulmonary resuscitation (CPR) with cardiac defibrillation. This could result in saving the life of a student, employee, community member, or any other person visiting a school.
The products to be acquired under this agreement would bring the District into full and continuous compliance with California Education Code § 35179.6 regarding AED devices updated in July 2019. The law states that if a school district elects to offer any interscholastic athletic program, the district shall acquire at least one AED for each school within the school district. The District is encouraged to have AEDs available for rendering emergency care or treatment within a recommended three to five minutes of cardiac arrest to pupils, spectators, or any other individuals in attendance at athletic programs, activities, or events on campus. In
addition, the District shall also ensure that AEDs are available to athletic trainers, coaches and authorized persons at these activities and events.

Additional requirements state that the AEDs must be maintained and regularly tested according to the operation and maintenance guidelines of the manufacturer, the American Heart Association and the American Red Cross as well as per regulations set forth by the governmental authority under the U.S. Food and Drug Administration and applicable state and federal authority. The devices must be checked for readiness after each use and at least once every 30 days if it has not been used. Records must be maintained.

Background
An AED program was launched in 2001 through a grant, prior to any laws being enacted relating to AEDs at public schools. Sixty units were obtained through the grant, which were distributed to high schools. (No specific criteria was used as to which high school received them.) Since then, schools have obtained AEDs through school purchase, or, for new schools, the District automatically ordered them as follows: high schools – four units, middle schools – two units, elementary and primary centers – one unit. Per District policy, principals must certify that they have functioning AED devices annually, beginning January 31, 2020. There are currently 444 devices of eight (8) different makes and models identified in our schools.

Why do we need to do this now?
The District does not currently have sufficient AED devices for all of its schools. The District does not currently have a reliable and comprehensive 21st Century method to track, provide, maintain and monitor AEDs in all our schools. There is no program in place to monitor and maintain compliance of AEDs throughout the District. There are currently three (3) lawsuits pending against the District involving cardiac arrest situations with students where AEDs were or were not used.

What would happen if this were not approved?
The current state of our various AED devices does not provide ongoing assurance that the devices are ready to provide the life-saving action for which they are designed. The varying operational designs do not lend themselves to Districtwide staff training in the proper use and function of the devices. The majority of elementary schools do not have access to reliable AED devices. Failing to provide functioning AEDs across all secondary school campuses could put us out of compliance with California state law. In the interest of equity for all, it is important to ensure that all schools have access to life-saving devices.

What are the terms of the proposed agreement?
The resulting agreement will provide for the installation of 2000 LifePak CR2 AED devices in cabinets with built-in electronic monitoring, 52 demonstration training units and a management contract for the term of five (5) years, beginning June 1, 2021, through May 31, 2026. The amount is $3,034,928.00 (IFB No.2000002130). The agreement will be funded from General Funds.
If you have any questions, please contact Pia Escudero, Executive Director, Student Health and Human Services at (213) 241-3840.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
   Donna Horowitz
   Sosse Bedrossian
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Pia Escudero, Executive Director
Marco Tolj, Director, Strategic Planning and Data Management
Soheil Katal, Chief Information Officer

SUBJECT: CONTRACTOR NAME: WELLIGENT INC.
CONTRACT NO.: 4400009376
CONTRACT AMOUNT: $1,719,913
REQUEST FOR BOARD APPROVAL OF AGREEMENT – ANNUAL SUPPORT AND MAINTENANCE OF THE DISTRICT’S WELLIGENT SYSTEM

The Information Technology Division (ITD), Division of Special Education (SPED), and Student Health and Human Services (SHHS) are requesting Board approval for a sole source agreement to renew the District’s Welligent system for fiscal year 2021-22.

Welligent is a proprietary, web-based software system used District-wide for the management of online Individualized Education Programs (IEPs) and tracking of related services (such as speech and language, physical therapy, vision and hearing screenings, nursing services, etc.) provided to students during the course of their education. Welligent has built several custom modules for the District such as classroom management, transportation, non-public school and non-public agencies, billing enhancements, major enhancements/changes to the IEP module, and other custom-developed projects.

Why is this necessary?
Welligent, the vendor, is the original company that developed the Welligent application. The application is a proprietary product and software support is not available through resellers. Welligent is the only vendor that has the ability to provide maintenance.

Welligent allows administrators to monitor IEP timelines and service delivery and generate reports to ensure compliance with Special Education and Student Health and Human Services laws and regulations. It is also a behind-the-scenes billing system that electronically invoices Medi-Cal and other insurance companies to seek reimbursement for services delivered to students.

Why do we need to do this now?
The current maintenance agreement with Welligent expires on June 30, 2020. Without a new maintenance agreement in place, the District will not have the ongoing maintenance needed to ensure the system is running at optimal condition.
What would happen if this were not approved?
Without approval, the District will not be able to diagnose and resolve issues. The District may experience possible interruption of mandated services to students and not be able to keep the modules fully functioning. The efficacy of the system used by the District to meet all laws related to the provision of services to students with special needs may be impacted.

What are the terms of the proposed agreement?
The proposed, sole source, agreement with Welligent will renew software support and maintenance for a period of up to 3 years and not to exceed amount of $1,719,913. The funding source is 100% General Funds.

If you have any questions or require additional information please contact Soheil Katal at soheil.katal@lausd.net or (213) 241-4096.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
INFORMATIVE

DATE: May 11, 2021

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Robert Laughton,
Director Maintenance & Operations Branch

SUBJECT: CONTRACTOR NAME: DOWNTOWN FORD SALES
CONTRACT NO.: 4500622853 AND 4500620118
CONTRACT AMOUNT: $150,000.00 AND $2,950,000.00
REQUEST FOR APPROVAL FOR THE PURCHASE OF 50 MID-ROOF
CARGO VANS AND 2 STAKE BED TRUCKS (PIGGYBACK CALIFORNIA MULTIPLE AWARD SCHEDULE CONTRACT # 1-18-23-20A AND 1-18-23-23A)

Student Impact:
Students benefit by having a safe, educational environment centered on academic success while retaining a high standard of learning. The students are impacted if Maintenance & Operations (M&O) aging fleet suffers a breakdown during transport of equipment for a critical repair such as sewer pipes, water utilities including fire suppression systems, natural gas pipes, and electrical wiring.

Introduction
M&O are requesting the Board of Education’s approval for the purchase of fifty (50) mid-roof cargo vans and two (2) stake bed trucks.

Why is this necessary?
This contract will provide the lowest overall competitive price to provide fifty (50) mid-roof cargo vans and two (2) stake bed trucks and assist with replenishing vehicles that have met the aging fleet's District requirements.

Why do we need to do this now?
Procurement of the vehicles will provide M&O to service District facilities efficiently while decreasing mechanical downtime and annual operating and maintenance costs.

What would happen if this were not approved?
If the purchase is not approved, there would be a burden to M&O’s staff that need the use of service cargo vans and stake bed trucks to transport equipment, tools, hardware, and materials to work locations.
What are the terms of the proposed agreement?

One time purchase of two (2) stake bed trucks and fifty (50) mid-roof cargo vans. Funding will be provided utilizing 100% White Fleet Maintenance Funds for the stake bed trucks and 100% General Funds for the mid-roof cargo vans.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: Devora Navera Reed
Pedro Salcido
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
TAB 2
Approval of Facilities Contract Actions
May 11, 2021
Procurement Services Division - Facilities Contracts

Action Proposed:
Staff proposes that the Board of Education (Board) ratify the Procurement Services Division (PSD) contract actions taken by Facilities Contracts under delegated authority as listed in Attachment “A” including: award of advertised construction contracts; award of job order contract amendments; approval of change orders; completion of contracts; award of informal contracts; award of goods and services contracts; extra services / amendments for architectural and engineering contracts; and approve the proposed contract actions as listed in Attachment “B” including: approval of technical services task order contracts and approval of technical services task order contracts capacity increase.

Background:
Facilities Contracts staff prepares monthly reports for contract actions necessary for the execution of projects approved by the Board and contained in the FSD Strategic Execution Plan (SEP), and for the maintenance and operation of District facilities in accordance with District policies and Board-delegated authority. As described in the November 12, 2013 Board Report #048-13/14 Informative, detailed information is provided on the Facilities Services website.

Expected Outcomes:
Approval of these items will allow services provided by these contracts to proceed in support of FSD projects, District policies and goals, and the Board-approved FSD-SEP.

Board Options and Consequences:
The Board can approve all actions presented or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in the immediate discontinuance of services. While non-ratification may be legally defensible, it will likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer contractors compete for future procurements.

Policy Implications:
This action does not change District policy and conforms to California Education Code section 17604 that permits the Board of Education to delegate authority for Facilities Contracts (Board Report #444-17/18), which the Board exercised on May 08, 2018.

Budget Impact:
The contract actions presented are within the budget authority previously approved by the Board. Unless indicated otherwise, all contract actions are Bond funded.
Student Impact:
The contract actions will help ensure that the students are provided with safe and healthy environments, and up-to-date facilities that promote learning.

Issues and Analysis:
There are no policy implications on these agreements.

Attachments:
Attachment “A” - Ratification of Facilities Contract Actions Awarded Under Delegated Authority.
Attachment “B” - Approval of Facilities Contract Actions Not Under Delegated Authority.

Informatives:
Informative - Energy Policy Act Coordinator Services
Informative - Approval of Fire Alarm Repair Services
Informative - Request to Increase Task Order Contract Capacity - Painting Services
Informative - Request to Increase Task Order Contract Capacity - Floor Coverings

Submitted:
4/23/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. RHEE
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

✓ Approved as to form.

APPROVED BY:

JANICE SAWYER
Business Manager
Business Services and Operations

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

✓ Approved as to budget impact statement.

APPROVED & PRESENTED BY:

JUDITH REECE
Chief Procurement Officer
Procurement Services Division

REVIEWED BY:

MARK HOVATTER
Chief Facilities Executive

✓ Approved as to facilities impact.
# A. AWARD OF ADVERTISED CONSTRUCTION CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ian Thomas Group, Inc. (SBE)</td>
<td>2110016 / 4400009377</td>
<td>Bethune MS Americans with Disability Act (ADA) Barrier Removal</td>
<td>$3,537,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Board Member: Tanya Ortiz Franklin</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Contract Term</strong>: 04/12/21 through Division of State Architect (DSA) certification and close-out</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Requester</strong>: Greg Garcia, Director</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Project Execution</strong>: Facilities Services Division</td>
<td></td>
</tr>
</tbody>
</table>

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**Item A** *(Best Value)*

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# JOB ORDER CONTRACT AWARDS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
<td>$0</td>
</tr>
</tbody>
</table>

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# JOB ORDER CONTRACT AMENDMENTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asbestos Instant Response, Inc., dba AIR Demolition &amp; Environmental Solutions (SBE)</td>
<td>1930010 / 4400007590 (1930010.06)</td>
<td>Amendment to increase contract capacity of a formally competed contract to provide abatement and demolition contracting services District-wide.</td>
<td>$700,000*</td>
</tr>
</tbody>
</table>

**Contract term including this amendment:**
05/28/19 through 05/27/22
Zero (0) Option Years (OY) remaining

- Initial Contract Value: $350,000
- Amendment No. 1: $1,000,000
- Amendment No. 2: Terms Revised
- Amendment No. 3: $1,000,000
- Amendment No. 4: Terms Revised
- Amendment No. 5: Terms Revised
- Amendment No. 6: $700,000
  *(Executed Date: 02/27/21)*
- *OY1*

**Aggregate Contract Value:** $3,050,000

**Requester**: Robert Laughton, Director
**Maintenance & Operations**
**Facilities Services Division**

---

*Current Ratification*
ATTACHMENT A
RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY

JOB ORDER CONTRACT AMENDMENTS (CONT’D)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matrix Environmental, Inc. (SBE)</td>
<td>1930011 / 4400007591 (1930011.05)</td>
<td>Amendment to increase contract capacity of a formally competed contract to provide abatement and demolition contracting services District-wide.</td>
<td>$200,000*</td>
</tr>
</tbody>
</table>

**Contract term including this amendment:**
05/28/19 through 05/27/22
Zero (0) OY remaining

- Initial Contract Value: $350,000
- Amendment No. 1: $1,000,000
- Amendment No. 2: Terms Revised
- Amendment No. 3: Terms Revised
- Amendment No. 4: Terms Revised
- Amendment No. 5: (Executed Date: 02/25/21) Terms Revised

**Aggregate Contract Value:** $1,550,000

Requester: Robert Laughton, Director
Maintenance & Operations
Facilities Services Division

*Current Ratification

**Item C**

**Item D**

B. APPROVAL OF CHANGE ORDERS

- **i.** New Construction contract change orders that do not individually exceed 10 percent for March 2021 (Average Transaction: $21,807):
  - QUANTITY: 38
  - AMOUNT: $828,649

- **ii.** New Construction contract credit change orders for March 2021:
  - QUANTITY: 6
  - AMOUNT: <$65,054>

- **iii.** Existing Facilities contract change orders that do not individually exceed 15 percent for March 2021 (Average Transaction: $14,420):
  - QUANTITY: 163
  - AMOUNT: $2,350,383

- **iv.** Existing Facilities contract credit change orders for March 2021:
  - QUANTITY: 30
  - AMOUNT: <$753,132>

- **v.** Existing Facilities contract change orders that individually exceed 15 percent (but do not exceed 25 percent) for March 2021, requiring 75 percent approval by the Board:
  - QUANTITY: 0
  - AMOUNT: $0

C. COMPLETION OF CONTRACTS – March 2021

- QUANTITY: 20
- AMOUNT: $29,067,107

D. AWARD OF INFORMAL CONTRACTS (Not Exceeding $96,700)

- QUANTITY: 42
- AMOUNT: $1,401,430

E. REJECTION OF BIDS

- BID NO.
- SCHOOL/PROJECT
- REASON

None

F. TERMINATION OF CONTRACTS FOR CONVENIENCE

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>
**ATTACHMENT A**
**RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY**

### G. ASSIGNMENT AND ASSUMPTION OF RIGHTS AND DELEGATION OF DUTIES – PROFESSIONAL / TASK ORDER SERVICES AGREEMENT

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

### H. AWARD OF ARCHITECTURAL AND ENGINEERING CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
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</tbody>
</table>

### I. AWARD OF ARCHITECTURAL AND ENGINEERING AMENDMENTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
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</tbody>
</table>

### J. MEMORANDUM OF UNDERSTANDING

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
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### K. AWARD OF TASK ORDER CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
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### L. AWARD OF PROFESSIONAL/TECHNICAL SERVICES AMENDMENTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>NOT-TO-EXCEED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### M. AWARD OF GOODS AND SERVICES CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>NOT-TO-EXCEED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Efficiency Energy, LLC 2190031 / 4400009013</td>
<td>Single source contract to provide Energy Policy Act Coordinator Services to facilitate the collection of revenue associated with allocation to qualifying vendors of tax deductions allowed per IRS code Section 179D.</td>
<td>$245,000 100% Rebate Account</td>
<td></td>
</tr>
</tbody>
</table>

**Item E**

**Contract Term:** 03/17/21 through 02/28/26 including two (2) one-year renewal options

**Contract Value:** $245,000

**Requester:** Karen Lee, Deputy Director Facilities Legislation, Grants & Funding

### N. EXTRA SERVICES /AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACT NOS.</th>
<th>Item F</th>
</tr>
</thead>
<tbody>
<tr>
<td>1420026/4400002565; 1520055/4400003899; 1520055/4400003899; 1520055/4400003899; 1620140/4400004728; 1620142/4400004780; 1720001/4400004968; 1720044/4400005906; 1920002/4400006851; 1920002/4400006851; 1920023/4400007774; and 2020013/4400008262</td>
<td>Item F</td>
</tr>
</tbody>
</table>

### O. NO COST EXTRA SERVICES/AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
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</table>
### P. ASSIGNMENT AND ASSUMPTION OF RIGHTS AND DELEGATION OF DUTIES – ARCHITECTURAL AND ENGINEERING AGREEMENT

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
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</tbody>
</table>


A. APPROVAL OF TECHNICAL SERVICES TASK ORDER CONTRACTS (PCC 20118.5-.9) $5,000,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Electronic Controls, Inc. (SBE) (WBE)</td>
<td>2180012 / 4400009323</td>
<td>Authorization to award five (5) formally competed task order contracts to provide fire alarm and related systems maintenance &amp; repair services District-wide. The authority to increase or decrease individual amounts for these contracts will be limited to $1,000,000 each and the aggregate contract value of $5,000,000.</td>
<td>$5,000,000</td>
</tr>
<tr>
<td>First Fire Systems, Inc. (SBE)</td>
<td>2180013 / 4400009324</td>
<td>Contract Term: 05/12/21 through 04/30/23 two (2) years plus three (3) one-year options</td>
<td>100% Restricted Maintenance Funds</td>
</tr>
<tr>
<td>Jam Fire Protection, Inc. (SBE)</td>
<td>2180014 / 4400009325</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intelligent Fire Systems &amp; Solutions, Inc. (SBE) (MBE)</td>
<td>2180015 / 4400009326</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reyes Electrical Contractor, Inc. (SBE)</td>
<td>2180016 / 4400009327</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Item G
Requester: Robert Laughton, Director Facilities Services Division

B. APPROVAL OF TECHNICAL SERVICES TASK ORDER CONTRACT CAPACITY INCREASE $13,800,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prime Painting Contractors, Inc.</td>
<td>2080005/4400007990</td>
<td>Authorization to increase capacity for formally competed task order contracts to provide painting services District-wide. The authority to increase or decrease individual amounts for these contracts will be limited to $3,000,000 each and the aggregate contract value of $6,000,000.</td>
<td>$6,000,000</td>
</tr>
<tr>
<td>US National Corp</td>
<td>2080006/4400007991</td>
<td>Contract Term: 02/01/20 to 01/31/25 including two (2) one-year renewal options</td>
<td>100% Restricted Maintenance Funds</td>
</tr>
<tr>
<td>Fix Painting Company</td>
<td>2080007/4400007992</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(IFB R-19036)</td>
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</tr>
</tbody>
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Item H
Requester: Robert Laughton, Director Facilities Services Division

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Empire Floor Covering, Inc.</td>
<td>2080016/4400008087</td>
<td>Authorization to increase capacity for formally competed task order contracts to provide floor covering repair services District-wide. The authority to increase or decrease individual amounts for these contracts will be limited to $3,000,000 each and the aggregate contract value of $15,000,000.</td>
<td>$7,800,000</td>
</tr>
<tr>
<td>Floor Covering Unlimited, Inc.</td>
<td>2080017/4400008088</td>
<td>Contract Term: 04/01/20 to 03/31/25 including two (2) one-year renewal options</td>
<td>100% Restricted Maintenance Funds</td>
</tr>
<tr>
<td>Floor Tech America, Inc.</td>
<td>2080018/4400008089</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JJJ Floor Covering, Inc.</td>
<td>2080019/4400008100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reliable Floor Covering, Inc.</td>
<td>2080020/4400008101</td>
<td></td>
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<tr>
<td></td>
<td>(IFB R-19048)</td>
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</tr>
</tbody>
</table>

Item I
Requester: Robert Laughton, Director Facilities Services Division
TO: Members, Board of Education  
Austin Beutner, Superintendent  

FROM: Karen Lee, Deputy Director  
Facilities Legislation, Grants and Funding  

SUBJECT: RATIFICATION OF SINGLE SOURCE CONTRACT ENERGY POLICY  
ACT COORDINATOR SERVICES TO FACILITATE THE COLLECTION OF REVENUE  
ASSOCIATED WITH ALLOCATION TO QUALIFYING VENDORS OF TAX  
DEDUCTIONS ALLOWED PER IRS CODE SECTION 179D.  
CONTRACT NO.: 2190031 / 4400009013  

Student impact:  
This contract is expected to generate revenue for the District under Internal Revenue Code Section 179D (the Energy Policy Act) through the efforts of Efficiency Energy LLC, acting as Energy Policy Act coordinator. The revenue thus realized will be used to help fund school construction projects that will improve learning environments for students.  

Introduction:  
Internal Revenue Code Section 179D stipulates that a commercial building owner is eligible for an income tax deduction for building systems that satisfy certain energy-efficiency requirements. Because government entities, such as Los Angeles Unified, are tax-exempt, they cannot take direct advantage of this deduction. They can, however, take indirect advantage of the deduction by allocating it to the tax-paying designer of an energy-efficient system and sharing (by rebate from the designer) in the resulting tax savings. Efficiency Energy LLC will facilitate the collection of revenue associated with such tax-deduction allocations. Its services and deliverables will include feasibility studies; certification by qualified third parties based on modeling with Department of Energy-approved software; site visits; and preparation and review of documentation, including calculations of tax benefits shared between District and eligible designers of energy-efficient building systems. Efficiency Energy LLC will provide staff support services to the District in implementing program rules and regulations and in developing supporting documentation required by Internal Revenue Code Section 179D.  

Why is this necessary?  
Implementation of the District’s Section 179D program requires specialized tax code and accounting expertise not available from District staff. This expertise is necessary to guide the District and its energy-efficient building system designers through the complicated requirements of Section 179D.  

Why do we need to do this now?  
The District’s ability to realize Section 179D benefits from construction projects completed in 2018 will expire this year.
What will happen if this is not approved?
Without this contract, the District will be unable to generate revenue through the Section 179D program.

What are the terms of the proposed agreement?
This is a single-source contract whose term will be three years with two one-year renewal options.

This is considered a “no cost” contract in that the District pays the Energy Policy Act Coordinator a percentage that Los Angeles Unified recovers from qualifying contractors/designers as a result of the Energy Policy Act Coordinator’s efforts. The not-to-exceed value of the agreement will be $245,000.

If you have any questions or require additional information, please contact Amy Meenan at amy.meenan@lausd.net.

c: David Holmquist
   Pedro Salcido
   Devora Navera Reed
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Mark Hovatter
   Judith Reece
TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Robert Laughton, Director,  
Maintenance & Operations

SUBJECT: IFB NO. R-21006 – FIRE ALARM & RELATED SYSTEM MAINTENANCE AND REPAIR SERVICES TASK ORDER CONTRACTS

CONTRACTOR NAMES
BUILDING ELECTRONIC CONTROLS, INC. 2180012/4400009323
FIRST FIRE SYSTEMS, INC. 2180013/4400009324
JAM FIRE PROTECTION, INC. 2180014/4400009325
INTELLIGENT FIRE SYSTEMS & SOLUTIONS, INC. 2180015/4400009326
REYES ELECTRICAL CONTRACTOR, INC. 2180016/4400009327

CONTRACT AMOUNTS: $1,000,000.00 EACH.
TOTAL AGGREGATE VALUE $5,000,000.00 FOR TWENTY-FOUR (24) MONTHS WITH THREE (3) OPTIONAL ONE-YEAR EXTENSIONS

REQUEST FOR APPROVAL OF FIVE (5) TASK ORDER CONTRACTS.

Student Impact:
Students benefit by having a safe, educational environment centered on academic success while retaining a high standard of learning while providing operational fire alarm systems in case of fire.

Introduction
Maintenance and Operations is requesting the Board of Education’s approval to award capacity contracts for fire alarm repair services to various Districtwide sites:

1. Two (2) contracts for GE/EST/Edwards Systems to Building Electronic Controls, Inc. and First Fire Systems, Inc.;
2. One (1) contract for Honeywell (Gamewell/FCI) Systems to Jam Fire Protection, Inc.; and
3. Two (2) contracts for Siemens Systems to Intelligent Fire Systems & Solutions, Inc. and Reyes Electrical Contractor, Inc.
Why is this necessary?
These contracts are needed to provide the lowest overall competitive cost to provide fire alarm systems repair services to the District on an as-needed basis. These contracts will supplement Maintenance and Operations to perform the needed services utilizing a licensed contractor.

Why do we need to do this now?
There is a continuous need to provide fire alarm systems repair service. The ability to contract urgent demands to restore the systems to regular operation at a reduced cost will help minimize disruption to the students' learning environment.

What would happen if this were not approved?
If this contract is not approved, there would be an increased administrative cost and burden to the Maintenance & Operations Branch for the procurement of outsourcing factory-trained and authorized contractors.

What are the terms of the proposed agreement?
The awarded contracts will be for a period of twenty-four (24) months plus three (3) one (1) year optional extensions. Funding will be provided on an as-needed basis utilizing 100% Restricted Maintenance Funds.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: David Holmquist
   Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Mark Hovatter
   Judith Reece
TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Robert Laughton, Director
Maintenance & Operations

SUBJECT: REQUEST TO ADD CAPACITY TO PAINTING SERVICES TASK ORDER CONTRACTS’ BENCH

CONTRACTS:
2080005/4400007990 - PRIME PAINTING CONTRACTORS, INC.
2080006/4400007991 - US NATIONAL CORP DBA JIMENEZ PAINTING COMPANY
2080007/4400007992 - FIX PAINTING COMPANY

INCREASE CONTRACT CAPACITY BY: $6,000,000
FOR A TOTAL AGGREGATE OF: $9,000,000

Student Impact
Students benefit by having a safe, educational environment centered on academic success while retaining a high standard of learning while providing well-maintained painted surfaces.

Introduction
Maintenance & Operations is requesting the Board of Education’s approval to add funds to Task Order Contracts Nos.: 4400007990, 4400007991 & 4400007992 to provide Painting Services to Districtwide sites.

Why is this necessary?
The amount of contract spent to date is reaching its previously board-approved dollar limit. With the additional funds, Maintenance & Operations will be able to sustain all on-going painting repair projects Districtwide.

Why do we need to do this now?
Maintenance & Operations will not be able to issue Task Orders without the additional funds added into the Task Order Contracts.

What would happen if this were not approved?
Maintenance & Operations will have to temporarily hold the painting repair projects until additional capacity can be added to the Task Order Contracts bench by Board approval.

Members, Board of Education
Austin Beutner, Superintendent

What are the terms of the proposed agreement?
The term of these Task Order Contracts will remain to be for thirty-six months, with two twelvemonth extension options.

Funding will be provided on as-needed basis utilizing an estimated 100% Restricted Maintenance Funds.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: Devora Navera Reed
    Pedro Salcido
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
    Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

TO:    Members, Board of Education
       Austin Beutner, Superintendent

FROM:  Robert Laughton, Director
       Maintenance & Operations

SUBJECT:  AMENDMENT TO INCREASE CONTRACT CAPACITY OF TASK ORDER SERVICES CONTRACTS FOR FLOOR COVERING SERVICES

EMPIRE FLOOR COVERING, INC.               2080016 / 4400008087
FLOOR COVERING UNLIMITED, INC.            2080017 / 4400008088
FLOOR TECH AMERICA, INC                    2080018 / 4400008089
JJJ FLOOR COVERING, INC.                   2080019 / 4400008100
RELIABLE FLOOR COVERING, INC.             2080020 / 4400008101

CURRENT AGGREGATE VALUE:    $ 7,200,000
ADDITIONAL AMOUNT:          $ 7,800,000
NEW TOTAL AGGREGATE VALUE:  $15,000,000

Student Impact:
Students benefit by having a safe, educational environment centered on academic success while retaining a high standard of learning while providing well-maintained floor coverings.

Introduction:
Maintenance & Operations is requesting the Board of Education’s approval to add funds to Task Order Contracts Nos: 2080016 / 4400008087, 2080017 / 4400008088, 2080018 / 4400008089, 2080019 / 4400008100, and 2080020 / 4400008101 to provide floor covering repair services to District wide sites.

Why is this necessary?
The amount of contract spent to date is reaching its previously board-approved dollar limit. With the additional funds, Maintenance & Operations will be able to sustain all on-going floor covering repair projects Districtwide.

Why do we need to do this now?
Maintenance & Operations will not be able to issue Task Orders without the additional funds added into the Task Order Contracts.
What would happen if this were not approved?
Maintenance & Operations will have to temporary hold the floor covering repair projects until new Task Order Contracts are approved by the Board.

What are the terms of the proposed agreement?
The term of this Task Order Contract will remain to be for thirty-six months, with two twelve-month extension options.

Funding will be provided on as-needed basis utilizing an estimated 100% Restricted Maintenance Funds.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: Devora Navera Reed
   Pedro Salcido
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
TAB 3
Selection of Children’s Institute, Inc. to Operate an Early Childhood Education Program at Grape Street Elementary School, and Authorization to Negotiate and Execute Agreements

May 11, 2021
Facilities Services Division

Action Proposed:
Staff proposes the Board of Education (Board) approve the selection of Children’s Institute, Inc. (CII) to operate an early childhood education (ECE) program at Grape Street Elementary School (Grape ES), utilizing two classrooms and an outdoor area, and authorize the Chief Facilities Executive, and/or his designee(s), to negotiate and execute agreements and any other reasonable instruments for its operation, occupancy, and maintenance, including the reconstruction/upgrade of the ECE space to support early learners. The term of the agreement shall be for one year with four one-year options to extend the term.

Background:
The Los Angeles County Office of Education (LACOE) receives federal Head Start and Early Head Start funding and awards grants to organizations to provide these services in high-needs communities. The Los Angeles Unified School District (Los Angeles Unified or District) does not have access to these federal funds, nor does it have sufficient staff or resources to expand its existing ECE programming. In 2020, in order to support the high needs community of South Los Angeles, LACOE requested Los Angeles Unified consider making space available at Grape ES for a federally funded ECE program.

Prior to releasing the Notice of Intent (NOI), the Los Angeles Unified Early Childhood Education Division, Partnership for Los Angeles Schools which manages Grape ES, and the school administration were consulted. Staff also assessed the school’s utilization of space and determined it had sufficient capacity to accommodate an ECE program operating within two classrooms.

On October 27, 2020, Los Angeles Unified published a NOI to solicit proposals for a licensee to operate two classrooms and an outdoor area (ECE Space) for the purpose of providing ECE programming, and to fund, design, construct, make improvements as necessary to the ECE Space, to support its operation the program at Grape ES. One proposal was submitted to the NOI, by CII on November 19, 2020. Los Angeles Unified staff reviewed the proposal to ensure it met the stated minimum requirements and that it adequately responded to the criteria listed in the NOI, including, experience with Los Angeles Unified, proposed ECE programming, financial plan for programming, attendance area recruitment, and monthly fee. CII’s proposal met the minimum requirements and was determined to be the successful proposer. CII proposes to provide full-day Early Head Start center-based services for children between the ages of six weeks and three years residing within the school’s surrounding community. Additionally, CII shall pay Los Angeles Unified a monthly use fee of $1,833 for use and occupancy of the space, which includes a proportionate share of utilities, maintenance and operations, special assessments, restrooms, and use of the parking lot.

CII is a California non-profit corporation with 501(c)(3) tax exempt status with the mission to transform the lives of children exposed to adversity and persistent poverty. CII is a current delegate agency for Early Head Start.
Start services under LACOE. CII’s program provides well-established network of supports to meet the needs of high-risk children and their families through child-centered, family-focused, and culturally competent services. The core of the services provided will be full-day, center-based early education services. CII will utilize The Creative Curriculum, a comprehensive, research-based curriculum that is used to promote development objectives and learning for children between the ages of six weeks to three years. As a requirement of CII’s contract with the California Department of Education (CDE), and as applicable based on family size and family income, families participating in the ECE program at Grape ES will be charged a monthly fee based on CDE’s California State Preschool Program Fee Schedule.

A Community Needs Assessment is conducted each year by Children’s Institute to confirm the proposed services align with the needs of community residents. Over years of serving the children and families of South Los Angeles, CII has developed a deep understanding of the needs of the community and a consistent finding has been the significant need for early childhood education services, particularly infant and toddler care. While Transitional Kindergarten and Expanded Transitional Kindergarten have increased the availability of services for preschool-aged children, unmet need remains for infant and toddler care. Providing Early Head Start services on the campus of Grape ES will allow CII to address this community need and to extend the continuum of care and education available at Grape ES.

CII proposes to reconstruct/upgrade the ECE Space, converting two existing classrooms into one infant and two toddler classrooms, which will provide 22 Early Head Start slots (one classroom of six infants, and two classrooms of eight toddlers each). The outdoor space will be converted into two play areas - one for infants and one for toddlers. The project includes necessary improvements to meet licensing requirements, and consist of, but are not limited to, adding child-sized toilets to an existing bathroom and creating outdoor play areas for infants and toddlers. CII will also provide cribs, tables, bookshelves, educational materials, a warming kitchen, and refrigerator, to support the operation of its ECE programs necessary for its program operations. CII, at its sole cost and expense, will fund the design, obtain all approvals, and construct the project. Upon completion of the proposed project, CII will have use of the ECE Space Monday through Friday from 7:30 a.m. to 5:00 p.m.

CII may begin construction after it obtains all permits and approvals applicable to public school facilities and Los Angeles Unified’s requirements and provides evidence of sufficient funds to complete construction. CII will share the proposed construction schedule with Los Angeles Unified once the information is available. CII estimates the total project budget to be $249,000 and has secured the funding. LACOE will provide $249,000 and CII will provide any additional funding that may be necessary to complete the project. CII shall pay for all related costs, including, but not limited to design, review by governmental agencies including Los Angeles Unified; construction; maintenance and operation (including paying its proportionate share of utilities and Los Angeles Unified services); and provision of programming to students and the community.

Grape ES is located within the boundaries of the Fremont Community of Schools, Local District South, and Board District 7 (Tanya Ortiz Franklin). As of the 2020-2021 Electronic Capacity Assessment Review, the school served 426 students in kindergarten through fifth grade.

Expected Outcomes:
Staff anticipates that the Board will approve the selection of CII to operate an ECE program at Grape ES, utilizing two classrooms and an outdoor area, and authorize staff to negotiate and execute reasonable agreements for its operation, occupancy, and maintenance, including the reconstruction/upgrade of the ECE Space to support early learners.
Board Options and Consequences:
If the proposed action is not approved, CII shall not be permitted to operate, occupy, and maintain the ECE Space at Grape ES to provide an Early Head Start program, including reconstruction of the space to support early learners. Moreover, families in the community will not benefit from the services CII proposes to provide.

Policy Implications:
This Board action will not change current Los Angeles Unified policy.

Budget Impact:
The activities associated with negotiating and executing agreements with CII require staff time from the Facilities Services Division and the Office of the General Counsel. Additional funding is not needed to implement the proposed action. Staff’s proposal does not have a budget impact on Los Angeles Unified’s General Fund or Bond Program.

Los Angeles Unified will be responsible for maintaining the space operated by CII, and CII will pay its proportionate share of utilities and maintenance services during its time of use. CII will fully fund design and construction activities related to the reconstruction/upgrade of the ECE Space, which includes costs associated with Los Angeles Unified’s design review and inspection. Moreover, CII will provide Early Head Start programming at its sole expense.

Student Impact:
Young children from the South Los Angeles area will benefit from having access to ECE programming proposed to be provided by CII, prior to transitioning into Grape ES as a Los Angeles Unified student.

Issues and Analysis:
Los Angeles Unified discussed with CII the proposed terms for its operation, occupancy, and maintenance, including the reconstruction/upgrade of the ECE Space to support early learners. Subject to Board approval, Los Angeles Unified will enter into agreements with CII with the following minimum material terms and conditions of the agreements:

- CII as the service provider will comply with all laws, regulations and licensing requirements associated with the Early Head Start Program.

- The term of the agreement will be one year with four one-year options to extend the term.

- CII will pay Los Angeles Unified a monthly use and occupancy fee of $1,833.00, including its proportionate share of utilities and maintenance and operation costs, and its shared use of the parking lot and restrooms. The monthly fee is subject to an annual increase of three percent.

- CII shall pay all costs related to the proposed programming and project including, but not limited to design, reviews and approvals; construction; custodial support, utilities, and maintenance by Los Angeles Unified and, if applicable, by CII; and use by CII.

- CII, at its sole cost and expense, will provide Early Head Start services to children between the ages of six weeks and three years within the school’s surrounding community.
- CII shall submit its project plans to Los Angeles Unified and the Division of the State Architect (DSA) for review and approval.

- The project must comply with all applicable laws, and regulations and Los Angeles Unified facilities standards, including but not limited to the Field Act, Department of Toxic Substances Control, California Environmental Quality Act, and the Americans with Disabilities Act.

- CII, at its sole cost and expense, will comply with Los Angeles Unified requirements for the construction and operation of the project, and the programming provided.

- The architect, construction manager, general contractor, subcontractors, engineers, consultants and professionals retained for the project shall be licensed, as applicable, in good standing, authorized to do business in the State of California and identified in Los Angeles Unified’s approved list of prequalified contractors.

- The project shall satisfy Los Angeles Unified requirements with regard to construction on a school site, including, but not limited to, the payment of prevailing wages, a performance bond in an amount no less than one hundred percent (100%) of the construction cost, and the use of Los Angeles Unified Inspectors certified by DSA.

- CII will provide Los Angeles Unified with evidence that it has adequate funding to complete construction of the improvements, both at the commencement and throughout the construction process.

- CII may maintain ownership rights to the project during the term of the agreement(s), and may be allowed to remove the improvements at the termination of the agreements, subject to approval by Los Angeles Unified and provided that CII restores the area to the original condition that existed prior to construction, with wear and tear excepted. Upon the end of the agreement(s) term, and if the improvements remain in place, CII shall provide to Los Angeles Unified reasonable documentation related to the project including conveyance to Los Angeles Unified.

- When all options to extend the term of the agreement has been exercised, Los Angeles Unified will publish a new NOI to solicit proposals for a licensee, at its sole cost and expense, to continue using the space to provide ECE Programming to support the School’s surrounding community.

**Attachments:**
None.

**Informatives:**
None.

**Submitted:**
4/23/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILL
Deputy Superintendent
Business Services & Operations

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

✓ Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

✓ Approved as to budget impact statement.

PRESENTED BY:

AARON BRIDGEWATER
Director of Facilities Planning & Development
Facilities Services Division
TAB 4
Selection of Palisades Charter High School to Operate the Former Temescal Canyon Continuation School Site, and Authorization to Negotiate and Execute Agreements
May 11, 2021
Facilities Services Division

Action Proposed:
Staff proposes the Board of Education (Board) approve the selection of Palisades Charter High School (PCHS) to operate the former Temescal Canyon Continuation School site solely for a continuation education program(s), and authorize the Chief Facilities Executive and/or his designee(s) to negotiate and execute agreements for its operation, occupancy, and maintenance of Temescal. The term of the agreement shall be for one year with four options to extend the term for one year each.

Background:
Los Angeles Unified School District (Los Angeles Unified or District) operated Temescal Canyon Continuation School (Temescal Canyon) between 1980 and 2009. The District facilities on the site include two District-owned buildings, a tennis court, outdoor space, and a parking lot. It is located at 777 Temescal Canyon Road in Pacific Palisades, adjacent to PCHS.

PCHS has been in operation since 2003. PCHS is a ninth through twelfth grade conversion independent charter school currently serving 3,017 students on the former Los Angeles Unified Palisades Senior High School site through a Sole Occupant Agreement. The term of PCHS’s current Charter Renewal Petition (Petition) is from July 1, 2020 through June 30, 2025, with an enrollment capacity of 3,000 students. The Charter Schools Division of Los Angeles Unified is communicating with PCHS regarding its plan to maintain its enrollment to 3,000 students, as authorized in their Petition, which includes enrollment within its continuation education program. PCHS has been operating a continuation education program for approximately 60-75 students at Temescal Canyon since July 2015, pursuant to an amendment to its Sole Use Agreement, which expired on June 30, 2020.

In an effort to maximize the utilization of Los Angeles Unified facilities, on December 16, 2020, Los Angeles Unified published a Notice of Intent (NOI) to solicit proposals for the operation of a continuation education program(s) for up to 100 students in ninth through twelfth grade at the former Temescal Canyon site. The continuation education programs sought to be provided included, school readiness for youth facing different obstacles, academic credit recovery, and assistance to help students obtain a high school diploma and graduate. PCHS submitted the only response to the NOI, on January 27, 2021. Los Angeles Unified staff reviewed the proposal to ensure it met the stated minimum requirements and that it adequately responded to the criteria listed in the NOI, including, experience with Los Angeles Unified, continuation education program experience/overview, financial plan for programming, attendance area recruitment, and monthly use fee. PCHS’s proposal met the minimum requirements of the NOI and was determined to be the successful proposer.
If staff’s proposal is authorized, PCHS will use the Temescal Canyon site solely to provide a continuation education program(s), and for no other purpose, and for no more than 100 students. PCHS will have use of the school Monday through Friday from 6:00 a.m. to 5:00 p.m., including holidays, winter/spring recess and summer breaks. The program will serve PCHS students who are behind in the school year or academic credits, pursuant to PCHS’s operative charter. The program will provide flexible class schedules, self-paced academic work, and a blended learning environment that provides students with a range of credit-recovery options not available in the traditional PCHS program. Furthermore, PCHS proposes to pay a monthly use fee of $3,700 ($675 more than the minimum requirement), which shall be subject to an annual increase of five percent.

PCHS and Temescal Canyon are located within the boundaries of Local District West and Board District 4 (Nick Melvoin).

**Expected Outcomes:**
Staff anticipates that the Board will approve the selection of PCHS and authorize staff to negotiate and execute reasonable agreements to allow PCHS to operate the Temescal Canyon site for purposes of providing a continuation education program(s) for up-to 100 students. PCHS will pay all costs associated with its use of the site, which includes utilities and maintenance.

**Board Options and Consequences:**
If the proposed action is not approved, PCHS shall not be authorized to operate the Temescal Canyon site to provide continuation education programing for the benefit of PCHS students. Moreover, the site will be left vacant.

**Policy Implications:**
This Board action will not change current Los Angeles Unified policy.

**Budget Impact:**
PCHS’s use of the Temescal Canyon site shall be at no cost to Los Angeles Unified. PCHS proposes to pay a monthly use fee of $3,700, which will be subject to an annual increase of five percent. This fee is effective for the 2021-2022 school year and will be provided to the District’s General Fund annually through the term of the license.

The activities associated with negotiating and executing agreements with PCHS require staff time from the Facilities Services Division and the Office of the General Counsel. Additional funding is not needed to implement the proposed action. PCHS will fully fund the cost to provide continuation education programming and pay its proportionate share of utilities and maintenance services during its time of use, as well as any future alterations and improvements (A&I) that may be proposed by PCHS, and subsequently authorized by Los Angeles Unified, which includes costs associated with Los Angeles Unified’s design review and inspection.

**Student Impact:**
PCHS students who are a semester or a year behind in academic credit will benefit from the proposed use by having access to a continuation education program. They will have the opportunity to take extra classes, receive work experience credits, earn bonus credit, and may graduate from the continuation program or choose to re-enter PCHS during their junior or senior year.
Issues and Analysis:
Los Angeles Unified discussed with PCHS the proposed terms for the use of the Temescal Canyon. Subject to Board approval, Los Angeles Unified will enter into agreements with PCHS with the following minimum terms. The tentative material terms and conditions of the agreements are as follows:

- The term of the agreement will be for one year with four options to extend the term for one-year each.
- PCHS will pay $44,400 annually ($3,700 per month), which payment shall be subject to an annual increase of five percent.
- PCHS may be allowed to install one portable building at the site to be used as administrative offices, subject to approval by the Division of the State Architect (DSA) and Los Angeles Unified. PCHS will be responsible for removal of the portable building upon termination of use and/or request by Los Angeles Unified, and will restore the area to the original condition that existed prior to installation of the portable building, reasonable wear and tear excepted.
- PCHS will pay for all costs associated with the proposed use of the site including utilities and any services requested of, or required to be conducted by, Los Angeles Unified’s Maintenance and Operations Branch.
- The occupancy and use of the former Temescal Canyon Continuation School site by PCHS is intended to be cost neutral to Los Angeles Unified and PCHS will be required to pay any and all costs and expenses incurred by Los Angeles Unified for the property such as, but not limited to, compliance with various regulatory inspections that the landowner is obligated to certify, any special assessments and fines or citations.
- PCHS shall pay all costs related to any proposed A&I on the site including, but not limited to design, reviews and approvals; construction; utilities and maintenance by Los Angeles Unified and, if applicable, by PCHS; and use by PCHS.
- PCHS shall submit all plans for A&I to Los Angeles Unified and DSA for review and approval.
- Any A&I must comply with all applicable laws, and regulations and Los Angeles Unified facilities standards, including but not limited to the Field Act, Department of Toxic Substances Control, California Environmental Quality Act, and the Americans with Disabilities Act.
- PCHS, at its sole cost and expense, will comply with Los Angeles Unified requirements for the construction of all A&I on the site, and operation and programming of the Temescal Canyon site.
- All architect, construction manager, general contractor, subcontractors, engineers, consultants and professionals retained for any A&I shall be licensed, as applicable, in good standing, authorized to do business in the State of California and identified in Los Angeles Unified’s approved list of prequalified contractors.
- All proposed A&I shall satisfy Los Angeles Unified requirements with regard to construction on a school site, including, but not limited to, the payment of prevailing wages, a performance bond in an amount no less than one hundred percent of the construction cost of the proposed A&I, and the use of Los Angeles Unified Inspectors certified by DSA.
- If PCHS requests approval to make any A&I, PCHS will provide Los Angeles Unified with evidence that it has adequate funding to complete construction of the improvements, both at the commencement and throughout the construction process.

- If PCHS makes any A&I to the site, PCHS may maintain ownership rights to the A&I during the term of the agreement(s), and may be allowed to remove all A&I at the termination of the agreement(s), subject to approval by Los Angeles Unified and provided that PCHS restores the A&I area to the original condition prior to construction of all A&I, wear and tear excepted. Upon the end of the agreement(s) term, and if the A&I remain in place, PCHS shall provide to Los Angeles Unified reasonable documentation related to the A&I including conveyance to Los Angeles Unified.

- PCHS, at its sole cost and expense, will provide continuation education programming to no more than 100 students in ninth through twelfth grades for a period of up to five years.
  - At the end of the five-year term, Los Angeles Unified will publish a new NOI to solicit proposals for a licensee, at its sole cost and expense, to operate the Temescal Canyon site for the purposes of providing continuation education programming within the community.

- PCHS will pay for all costs associated with the proposed programming, including custodial support and utilities.

Attachments:
None.

Informatives:
None.

Submitted:
4/23/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Business Services & Operations

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

☑ Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

☑ Approved as to budget impact statement.

PRESENTED BY:

AARON BRIDGEWATER
Director of Facilities Planning & Development
Facilities Services Division
TAB 5
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Five Local District Priority and Board Member Priority Projects
May 11, 2021
Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve five Local District Priority (LDP) and Board Member Priority (BMP) projects, as listed on Attachment A. Staff further proposes that the Board authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed Project, including budget modifications and the purchase of equipment and materials. The total budget for these projects is $246,997.

Background:
The need for LDP and BMP projects is identified by Local Districts and Board Districts. Proposed projects are developed with support from Facilities Services Division staff and input from school administrators.

Project scopes, schedules, and budgets may vary depending on site conditions and needs. All projects must be capital in nature and adhere to bond language and laws.

Expected Outcomes:
Execution of these projects will help improve the learning environment for students, teachers, and staff.

Board Options and Consequences:
A “yes” vote will allow staff to execute the projects listed on Attachment A. Failure to approve this proposed action will delay the projects and ultimately the anticipated benefit to the school and its students.

Policy Implications:
The requested actions are consistent with the Board-Prioritized Facilities Programs for LDP and BMP projects and the District’s commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment.

Budget Impact:
The total combined budget for the five projects is $246,997. Two projects are funded by Bond Program funds allocated for LDP projects. Three projects are funded by Bond Program funds allocated for BMP projects.

Each project budget was prepared based on the current information known, and assumptions about, the project scope, site conditions, and market conditions. Individual project budgets will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of each project.
Student Impact:
The projects proposed in this Board Report will upgrade, modernize, and/or improve school facilities to enhance the safety and educational quality of our students’ learning environment.

Issues and Analysis:
This report includes a number of time-sensitive, small to medium-sized projects that have been deemed critical by Board Members and/or Local Districts and school administrators.

Bond Oversight Committee Recommendations:
This item was considered by the School Construction Bond Citizens’ Oversight Committee (BOC) at its meeting on April 29, 2021. Staff has concluded that this proposed FSD-SEP amendment will help facilitate implementation of the FSD-SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD-SEP.

Attachments:
Attachment A - Local District Priority and Board Member Priority Projects
Attachment B - BOC Resolution

Informatives:
None.

Submitted:
4/23/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Business Services & Operations

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

☑ Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief of Facilities Executive
Facilities Services Division

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

☑ Approved as to budget impact statement.

PRESENTED BY:

ROBERT LAUGHTON
Director of Maintenance and Operations
Facilities Services Division
## ATTACHMENT A
### BOARD MEMBER PRIORITY AND LOCAL DISTRICT PRIORITY PROJECTS

<table>
<thead>
<tr>
<th>Item</th>
<th>BD</th>
<th>LD</th>
<th>School</th>
<th>Project Description</th>
<th>Managed Program</th>
<th>Project Budget</th>
<th>Anticipated Construction Start</th>
<th>Anticipated Construction Completion</th>
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<td>1</td>
<td>3</td>
<td>NE</td>
<td>Riverside Charter ES</td>
<td>Install audio/visual equipment in auditorium</td>
<td>BMP</td>
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<td>Q3-2021</td>
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<td>3</td>
<td>NE</td>
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<tr>
<td>3</td>
<td>5</td>
<td>E</td>
<td>Lane ES</td>
<td>Purchase folding lunch tables</td>
<td>BMP</td>
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<td>4</td>
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<td>E</td>
<td>Maywood Academy HS</td>
<td>Install new electronic wall-mounted marquee</td>
<td>LDP</td>
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<td>Q3-2021</td>
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<tr>
<td>5</td>
<td>7</td>
<td>S</td>
<td>Johnston CDS</td>
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<td>LDP</td>
<td>$ 55,241</td>
<td>Q4-2021</td>
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RESOLUTION 2021-14

BOARD REPORT NO. 296-20/21

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE FIVE LOCAL DISTRICT PRIORITY AND BOARD MEMBER PRIORITY PROJECTS

WHEREAS, District staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve five Local District Priority (LDP) and Board Member Priority (BMP) projects (as listed on Attachment A of Board Report No. 296-20/21), and authorize the Chief Facilities Executive, and/or his designee, to make any purchases associated with these projects. The total combined budget for these projects is $246,997; and

WHEREAS, projects included in the Facilities Services Division Strategic Execution Plan presented to the Board of Education were developed by Facilities in consultation with the Complex Project Managers, Regional Facilities Directors, Administrator of Operations, the affected School Principals, and the communities, and

WHEREAS, funding for the five projects will come from Local District Priority Funds and Board Member Priority Funds; and

WHEREAS, District staff has concluded that the proposed SEP Amendment will help facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District's ability to successfully complete the FSD SEP.
RESOLUTION 2021-14
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE FIVE LOCAL DISTRICT PRIORITY AND BOARD MEMBER PRIORITY PROJECTS

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Bond Citizens' Oversight Committee recommends that the Board of Education adopt an amendment to the Facilities Services Division Strategic Execution Plan to add five Local District Priority and Board Member Priority projects with a combined budget of $246,997, as described in Board Report No. 296-20/21, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on April 29, 2021, by the following vote:

AYES: 11  ABSTENTIONS: 0
NAYS: 0  ABSENCES: 4

/Rachel Greene/  /Bevin Ashenmiller/
Rachel Greene  Dr. Bevin Ashenmiller
Chair  Vice-Chair
TAB 6
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve the 2021-2022 Education Code Section 47614 (Proposition 39) Facilities Renovation Effort

May 11, 2021

Facilities Services Division and Office of the Chief Strategy Officer

Action Proposed:
Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve 2021-2022 Education Code Section 47614 (Proposition 39) facilities renovations at up to 64 school sites as listed on Attachments A, B, and C and authorize the Chief Facilities Executive, and/or his designee, to make any associated purchases. The not-to-exceed cumulative budget for this renovation effort is $8,122,605.

Background:
With the passage of Proposition 39 in November 2000, California Education Code Section 47614 was amended with the intent that public school facilities should be shared fairly among all public school students, including those in charter schools. Proposition 39 requires that school districts make available, to all charter schools operating in their school district that submitted a legally sufficient facilities request, facilities in conditions reasonably equivalent to those in which the charter students would be accommodated if they were attending other public schools of the district. Facilities provided shall be contiguous, furnished and equipped, and shall remain the property of the school district.

Each of the charter schools identified on Attachments A and B submitted a legally sufficient facilities request to the District and may locate to District school sites for the 2021-2022 school year pursuant to Proposition 39. In accordance with the requirements and timelines of Proposition 39, preliminary proposals are issued on February 1st and final offers are issued on April 1st each year.

With approval of this proposed action, Bond Program funds earmarked for charter school facilities projects will be made available to immediately execute renovations at multiple District school sites in order to fulfill the District’s responsibilities imposed by Proposition 39. These facilities improvements will increase the likelihood that the District school and charter school will successfully and safely co-locate on a single school site with minimal interference and disruption to their respective educational programs. The scope of work to be undertaken at each school site and its associated schedule and budget may vary depending on site conditions and needs.

The 2021-2022 Proposition 39 Facilities Renovation Effort includes various facilities renovations, reconfigurations, technology, furniture and equipment, and communication/safety systems purchases and upgrades, such as:

Low Voltage Systems: Local area data networks, phone and public address systems, and independent intrusion alarms. Modifications to reconfigure facilities for District-operated programs or another charter school where an existing charter school occupant will relocate to another District school site or private/third party site, or cease operations.
Site Renovations and Reconfigurations: Miscellaneous renovations and reconfigurations to classroom space identified for charter school use. Improvements to school facilities where charter schools currently occupy space but will not continue occupancy in the 2021-2022 school year will be returned to its original condition, including reconnecting low-voltage systems for District-operated programs.

Technology Equipment: Repurpose and purchase computers, laptop carts and/or end user peripherals.

Furniture & Equipment: Repurpose existing furniture and equipment, and plan, purchase and deliver new furniture and equipment (e.g. desks, chairs, bookshelves, waste bins, emergency radio systems and hand-held devices, but excluding technology equipment).

Re-Keying: Charter school spaces only.

Office of Environmental Health and Safety: California Environmental Quality Act (CEQA) analysis, including traffic studies and associated regulatory obligations.

The space allocated to each charter school by the District must be furnished, equipped and available for occupancy by the charter school for a period of at least 10 working days prior to the first day of instruction of the charter school. For good cause, this period is subject to reduction by the District, but to no fewer than seven working days. As such, work will commence immediately after Board approval to ensure adequate facilities are allocated in a timely manner to each charter school.

Attachment B lists all existing co-location sites on which charter schools will continue to occupy the same space in 2021-2022 as they currently occupy in the 2020-2021 school year (i.e. “No Change”). Although there is typically no new scope required for these sites, the District may need to perform some renovation work in order to continue to ensure the conditions of the facilities occupied by a charter school remain reasonably equivalent. The potential scope of work for each “No Change” site may vary depending on site conditions and needs. If any additional work is required, District staff will follow the Budget Modification Request process for the corresponding site referenced in Attachment B, in accordance with District policy.

Attachment C lists co-location sites on which spaces are presently configured for charter schools that will not continue occupancy in the 2021-2022 school year. Sites vacated will be returned to previous conditions with all low voltage systems reconnected to District-operated programs, as appropriate.

Expected Outcomes:
Approval of the proposed action will allow the execution of the 2021-2022 Proposition 39 facilities renovations at up to 64 District school sites.

Renovations at the 37 District school sites in Attachment A are for charter schools that are expected to serve a collective total in-district classroom average daily attendance of approximately 8,600 students in approximately 439 classrooms and special education spaces, and 40 administrative offices.

Of the 26 District school sites in Attachment B, charter schools are expected to continue serving a collective total in-district classroom average daily attendance of approximately 6,600 students in approximately 336 classrooms and special education spaces, and 26 administrative offices.

Collectively, charter schools are expected to enroll approximately 15,200 students in 775 classrooms and special education spaces, and 66 administrative offices.
Board Options and Consequences:
A “yes” vote will result in the FSD-SEP being amended and the District utilizing Bond Program funds earmarked for charter school facilities projects to complete facilities renovations at District school sites as identified in Attachments A, B, and C.

A “no” vote will result in the District being obligated to use General Funds to complete the facilities renovation projects identified in Attachments A, B, and C due to the obligation to allocate the use of reasonably equivalent, contiguous, furnished and equipped facilities to the charter schools pursuant to Proposition 39 for the 2021-2022 school year.

Policy Implications:
This action does not change District policies.

Budget Impact:
The not-to-exceed cumulative budget for this renovation effort is $8,122,605. The renovation effort is funded by Bond Program funds earmarked for charter school facilities projects. Should a charter school not accept the District’s offer of space, the school site may be allocated to another charter school, or renovations at that individual school site will not be undertaken and the associated funding will not be expended.

The not-to-exceed budget is based on the best information presently available to the District. However, due to the current COVID-19 pandemic situation, these anticipated costs may require adjustments due a variety of factors, such as potential impacts to availability to the District’s current workforce, manufacturing, sales, and distribution of materials and supplies, and limited access to District school sites.

Student Impact:
Pursuant to Proposition 39, public school facilities should be shared fairly among all public school pupils, including those in charter schools. Through this proposed action, the Board of Education authorizes staff to fulfill this mandate.

Issues and Analysis:
Proposition 39 requires school districts to make available, to all charter schools operating in their school district that submit a legally sufficient facilities request, facilities in conditions reasonably equivalent to those in which the charter students would be accommodated if they were attending other public schools in the district. Facilities provided shall be contiguous, furnished, equipped and available for occupancy by the charter school for a period of at least 10 working days prior to the first day of instruction of the charter school.

To fulfill this mandate, the District faces numerous challenges, including:

- Extremely brief amount of time between a charter school’s May 1st acceptance of the District’s final offer and the deadline for the District to provide occupancy at least 10 working days before each charter school’s first day of instruction.

- Due to the current COVID-19 pandemic situation, a variety of factors, such as potential impacts to availability to the District’s current workforce, manufacturing, sales, and distribution of materials and supplies, and limited access to District school sites.
• Very narrow window of time to assess the type, amount and condition of the District’s existing technology, furniture and equipment, match it to the charter schools’ grade levels and plan, repurpose/purchase, receive and deliver additional/supplemental technology, furniture and equipment.

• Varying conditions of allocated spaces on different school sites, including amount and type of furniture and equipment that may change between original site survey and actual occupancy.

• Limited sources of reasonably equivalent existing furniture and equipment, and lead time required to research, locate, validate, repair and repurpose it.

The District has implemented numerous successful strategies to reduce project costs and timelines, including:

• Evaluating potential alternative options to execute work due to the current COVID-19 pandemic situation.

• Establishing procedures to streamline the process from pre-planning to post-occupancy.

• Re-purposing existing furniture and equipment recovered from charters that vacated District facilities or have expiring furniture and equipment leases.

• Creating templates for reasonably equivalent furniture and equipment for specific grade levels in order to improve planning, repurposing/purchasing and delivery.

• Standardizing manufactured item selections to speed purchase, production and delivery.

**Bond Oversight Committee Recommendations:**
This item was considered by the School Construction Bond Citizens’ Oversight Committee (BOC) at its meeting on April 29, 2021. Staff has concluded that this proposed FSD SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

**Attachments:**
Attachment A - 2021-22 Proposition 39 Facilities Renovations
Attachment B - 2021-22 Proposition 39 Facilities Renovations “No Change” Projects
Attachment C - 2021-22 Proposition 39 Facilities Renovations “Vacate” Projects
Attachment D - BOC Resolution

**Informatives:**
None.

**Submitted:**
4/23/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Business Services & Operations

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel
✓ Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief of Facilities Executive
Facilities Services Division

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning
✓ Approved as to budget impact statement.

APPROVED BY:

VERONICA ARREGUIN
Chief Strategy Officer

PRESENTED BY:

ROBERT LAUGHTON
Director of Maintenance and Operations
Facilities Services Division
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<td>54th St. ES</td>
<td>New Los Angeles Charter Elementary School (Multi-Site w/ Baldwin Hills ES)</td>
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## Attachment A
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Note: Operators are entitled to occupy, but specific occupants may change based on May 1st responses.
## Attachment B

### 2021-22 Proposition 39 Facilities Renovations "No Change" Projects

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<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>10371301</td>
<td>2nd St. ES - 2020-22 Prop 39</td>
</tr>
<tr>
<td>13</td>
<td>2 E</td>
<td>Eastman ES</td>
<td>Extera Public School #2 (Multi-Site w/ Lorena ES)</td>
<td>NC</td>
<td>1</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>10371314</td>
<td>Eastman ES - 2020-22 Prop 39</td>
</tr>
<tr>
<td>14</td>
<td>2 E</td>
<td>Solis Learning Academy</td>
<td>Ednovate - Esperanza Prep</td>
<td>NC</td>
<td>1</td>
<td>7</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>10371337</td>
<td>Solis Learning Academy - 2020-22 Prop 39</td>
</tr>
<tr>
<td>15</td>
<td>2 E</td>
<td>Stevenson College &amp; Career Preparatory</td>
<td>Collegiate Charter HS of Los Angeles</td>
<td>NC</td>
<td>1</td>
<td>8</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>10371339</td>
<td>Stevenson College &amp; Career Preparatory - 2020-22 Prop 39</td>
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</table>
## Attachment B
### 2021-22 Proposition 39 Facilities Renovations "No Change" Projects

<table>
<thead>
<tr>
<th></th>
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<tr>
<td>16</td>
<td>3</td>
<td>NE</td>
<td>Erwin ES</td>
<td>NC</td>
<td>1</td>
<td>8</td>
<td>1 0 0 0</td>
<td>10369745</td>
<td>Erwin ES - 2018-22 Prop 39</td>
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<tr>
<td>17</td>
<td>4</td>
<td>W</td>
<td>Selma ES</td>
<td>NC</td>
<td>1</td>
<td>16</td>
<td>3 0 0 0</td>
<td>10370614</td>
<td>Selma ES - 2019-22 Prop 39</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>4</td>
<td>W</td>
<td>Stoner ES</td>
<td>NC</td>
<td>1</td>
<td>7</td>
<td>1 0 0 0</td>
<td>10369789</td>
<td>Stoner ES - 2018-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>19</td>
<td>4</td>
<td>W</td>
<td>Wright Engineering and Design Magnet</td>
<td>NC</td>
<td>1</td>
<td>20</td>
<td>2 0 0 0</td>
<td>10371351</td>
<td>Wright Engineering and Design Magnet - 2020-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>5</td>
<td>E</td>
<td>South East HS</td>
<td>NC</td>
<td>1</td>
<td>6</td>
<td>1 0 0 0</td>
<td>10369786</td>
<td>South East HS - 2018-22 Prop 39</td>
<td></td>
<td></td>
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<tr>
<td>21</td>
<td>6</td>
<td>NE</td>
<td>Fair ES</td>
<td>NC</td>
<td>1</td>
<td>7</td>
<td>2 0 0 0</td>
<td>10371317</td>
<td>Fair ES - 2020-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>22</td>
<td>6</td>
<td>NE</td>
<td>Glenwood ES</td>
<td>NC</td>
<td>1</td>
<td>5</td>
<td>1 0 0 0</td>
<td>10370587</td>
<td>Glenwood ES - 2019-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>6</td>
<td>NE</td>
<td>Kindergarten Learning Academy</td>
<td>NC</td>
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<td>6</td>
<td>1 0 0 0</td>
<td>10370596</td>
<td>Kindergarten Learning Academy - 2019-22 Prop 39</td>
<td></td>
<td></td>
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<tr>
<td>24</td>
<td>6</td>
<td>NE</td>
<td>Romer MS</td>
<td>NC</td>
<td>1</td>
<td>11</td>
<td>1 0 0 0</td>
<td>10371335</td>
<td>Romer MS - 2020-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>25</td>
<td>6</td>
<td>NE</td>
<td>Sun Valley Magnet: Engineering Technology</td>
<td>NC</td>
<td>1</td>
<td>14</td>
<td>1 0 0 0</td>
<td>10371340</td>
<td>Sun Valley Magnet: Engineering Technology - 2020-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>6</td>
<td>NE</td>
<td>Valley Oaks Center for Enriched Studies</td>
<td>NC</td>
<td>1</td>
<td>23</td>
<td>8 0 0 0</td>
<td>10371338</td>
<td>Valley Oaks Center for Enriched Studies - 2020-22 Prop 39</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 26 | 287 | 49 | 0 | 0 | 0 |
## 2021-22 Proposition 39 Facilities Renovations "Vacating" Projects

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3</td>
<td>NW</td>
<td>Chatsworth Charter HS</td>
<td>V</td>
<td>1</td>
<td>10</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>13</td>
<td>0</td>
<td>$184,888</td>
<td>$20,212</td>
<td>-$95,488</td>
<td>$109,612</td>
<td>10371311</td>
<td>Chatsworth Charter HS - 2020-21 Prop 39</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>6</td>
<td>NW</td>
<td>Reseda Charter HS</td>
<td>V</td>
<td>1</td>
<td>11</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>14</td>
<td>0</td>
<td>$76,907</td>
<td>$34,993</td>
<td>$155,793</td>
<td>$267,693</td>
<td>10371334</td>
<td>Reseda Charter HS - 2020-21 Prop 39</td>
<td></td>
</tr>
</tbody>
</table>

Total: 2 | 21 | 4 | 0 | 0 | 27 | 0 | $261,795 | $55,205 | $60,305 | $377,305
RESOLUTION 2021-15

BOARD REPORT NO. 317-20/21

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE THE 2021-2022 EDUCATION CODE SECTION 47614 (PROPOSITION 39) FACILITIES RENOVATION EFFORT

WHEREAS, District staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve 2021-2022 Education Code Section 47614 (Proposition 39) facilities renovations at up to 64 school sites as listed on Attachments A, B, and C, and authorize the Chief Facilities Executive, and/or his designee, to make any associated purchases; and

WHEREAS, the total combined not-to-exceed budget for the 2021-2022 Education Code Section 47614 (Proposition 39) facilities renovations effort is $8,122,605; and

WHEREAS, District Staff has concluded that each of the charter schools identified in attached Board Report 317-20/21 submitted a legally sufficient facilities request to the District and may locate on District school sites for the 2021-2022 school year pursuant to Proposition 39; and

WHEREAS, Bond Program funds earmarked for charter school facilities projects will be available to immediately execute renovations at multiple District school sites in order to satisfy the District’s responsibilities under Education Code 47614 and related regulations; and

WHEREAS, the facilities improvements will increase the likelihood that the District school and charter school will successfully co-locate on a single school site with minimal interference and disruption to their respective educational programs; and

A TTACHM ENT D - Bd. of Ed Rpt. No. 317-20/21

105
RESOLUTION 2021-15
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE THE 2021-2022 EDUCATION CODE SECTION 47614 (PROPOSITION 39) FACILITIES RENOVATION EFFORT

WHEREAS, projects included in the FSD SEP presented to the Board of Education were developed by FSD in consultation with the Complex Project Managers, Regional Facilities Directors, Administrator of Operations, the affected School Principals, and the communities; and

WHEREAS, the 2021-2022 Proposition 39 Facilities Renovation Effort includes various facilities renovations and reconfigurations, and technology, furniture and equipment, and communications / safety systems purchases and upgrades; and

WHEREAS, funding for the 64 2021-2022 Education Code Section 47614 (Proposition 39) facilities renovations will come from Bond Program funds earmarked for charter school facilities projects; and

WHEREAS, District Staff has concluded that the proposed SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successful complete the FSD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Bond Citizens' Oversight Committee recommends that the Board of Education adopt an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve the 2021-2022 Education Code Section 47614 (Proposition 39) Facilities Renovation Effort, with a total combined not-to-exceed budget of $8,122,605, as described in Board Report No. 317-20/21, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on April 29, 2021, by the following vote:

AYES: 9   ABSTENTIONS: 2
NAYS: 0   ABSENCES: 4

/Rachel Greene/   /Bevin Ashenmiller/
Rachel Greene       Dr. Bevin Ashenmiller
Chair               Vice Chair
TAB 7
Report of Cash Disbursements
Donations of Money
Report of Corporate Card Charges
May 11, 2021
Accounting and Disbursements Division

Action Proposed:
1. Ratify cash disbursements totaling $613,539,509.69 which were made against funds of the District from March 1, 2021 through March 31, 2021. These disbursements are within approved budgeted appropriations and were made in accordance with established Board policies.
   a. “A” Warrants (Payroll) total of $16,032,667.57
      Warrant Numbers:
      2558332 - 2571487
   b. Direct deposit payroll (Automated Clearing House - ACH) total of $239,343,031.77
   c. “B” Warrants (Accounts Payable) total of $60,174,682.48
      Warrant Numbers:
      26234465 - 26234578 26257666 - 26257778
      26235892 - 26236032 26259172 - 26259283
      26237138 - 26237251 26260617 - 26260736
      26239018 - 26239146 26266873 - 26266979
      26240440 - 26240569 26268462 - 26268641
      26241749 - 26241833 26273656 - 26273813
      26243295 - 26243502 26278829 - 26279017
      26249823 - 26250016 26280078 - 26280202
      26251536 - 26251659 26281613 - 26281697
      26253093 - 26253210 26282989 - 26283175
      26254431 - 26254535 26285154 - 26285299
      26256431 - 26256596
   d. Accounts Payable ACH payments total of $297,989,127.87

2. Approve the donations of money: It is recommended that the donations be accepted; that appreciation is expressed to the donors for their contribution by way of this report; the funds totaling $2,076,105.00 be deposited; and the Controller be authorized to draw checks for the purposes indicated on the donations:
<table>
<thead>
<tr>
<th>Date</th>
<th>Donor</th>
<th>Donation</th>
<th>For use at</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/16/2021</td>
<td>Friends of Wilbur, Inc.</td>
<td>$27,000.00</td>
<td>Wilbur Elementary School</td>
<td>To provide partial funding for professional experts’ salaries for the remainder of 2020-21 school year.</td>
</tr>
<tr>
<td>03/23/2021</td>
<td>Castlebay Lane Charter - Parents and Teachers Helping</td>
<td>$51,500.00</td>
<td>Castlebay Lane Charter</td>
<td>To provide funding for instructional aides, campus aide and office technician salaries.</td>
</tr>
<tr>
<td>03/23/2021</td>
<td>Clover Ave Elementary School Booster Club, Inc.</td>
<td>$57,722.00</td>
<td>Clover Elementary</td>
<td>To provide funding for community representative, instructional aides, and school supervision aides’ salaries.</td>
</tr>
<tr>
<td>03/23/2021</td>
<td>Eagle Rock Elementary Parent Teacher Association</td>
<td>$50,000.00</td>
<td>Eagle Rock Elementary School</td>
<td>To provide partial funding for psychiatric social worker salaries.</td>
</tr>
<tr>
<td>03/23/2021</td>
<td>Friends of Braddock Drive Magnet School</td>
<td>$38,956.00</td>
<td>Braddock Drive Elementary School</td>
<td>To provide funding for teacher assistants’ salaries.</td>
</tr>
<tr>
<td>03/23/2021</td>
<td>Friends of Broadway Elementary School</td>
<td>$154,619.00</td>
<td>Broadway Elementary School</td>
<td>To provide funding for professional services contract, teacher salaries; and to purchase general supplies and classroom technology</td>
</tr>
<tr>
<td>03/23/2021</td>
<td>Friends of Micheltorena Inc.</td>
<td>$102,660.00</td>
<td>Micheltorena Street Elementary School</td>
<td>To provide funding for Assistant Principal salaries for the 2021-22 school year.</td>
</tr>
</tbody>
</table>
Date: 03/23/2021  
Donor: Friends of Overland  
Donation: $232,544.00  
For use at: Overland Elementary School  
Purpose: To provide funding for instructional aides, campus aides and teacher salaries.

Date: 03/23/2021  
Donor: Overland Ave Parent Teacher Association  
Donation: $50,000.00  
For use at: Overland Elementary School  
Purpose: To provide funding for instructional aides, campus aides and teacher salaries.

Date: 03/23/2021  
Donor: Warner Avenue Foundation  
Donation: $356,000.00  
For use at: Warner Avenue Elementary School  
Purpose: To provide funding for Class Size Reduction teacher salaries; and to purchase instructional materials.

Date: 03/23/2021  
Donor: Westwood Involvement Supports Education  
Donation: $206,713.00  
For use at: Westwood Charter Elementary School  
Purpose: To provide funding for teachers’ salaries; substitute teacher salaries; and partial funding for building and grounds worker salaries.

Date: 03/23/2021  
Donor: Woodland Hills Elementary Charter for Enriched Studies - Parent and Teachers Together (WHES PATT)  
Donation: $52,333.00  
For use at: Woodland Hills Elementary Charter for Enriched Studies  
Purpose: To provide funding for instructional aide salaries for 2021-22 school year.

Date: 04/14/2021  
Donor: Canyon Booster Club  
Donation: $215,505.00  
For use at: Canyon Charter Elementary School  
Purpose: To provide funding for a CSR teacher, intervention support coordinator, and Targeted Student Population program coordinator salaries.
Date: 04/14/2021  
Donor: Friends of Coeur D’Alene Elementary  
Donation: $123,673.00  
For use at: Coeur D’Alene Elementary School  
Purpose: To provide funding for teacher assistants and instructional aides’ salaries and benefits for the 2021-22 school year.

Date: 04/14/2021  
Donor: Kenter Canyon Parent Support Group  
Donation: $86,104.00  
For use at: Kenter Canyon Elementary School  
Purpose: To provide funding for instructional aides’ salaries.

Date: 04/14/2021  
Donor: Mount Washington Elementary PTA  
Donation: $77,907.00  
For use at: Mount Washington Elementary  
Purpose: To provide funding for teacher aides’ salaries; partial funding for psychiatric social worker, arts education/visual arts teacher (2 semesters), and arts education/theater teacher (1 semester) salaries.

Date: 04/14/2021  
Donor: Parents Association Colfax Elementary (PACE)  
Donation: $192,869.00  
For use at: Colfax Charter Elementary  
Purpose: To provide funding for supervision aides, professional expert, music teacher, and IT support technician salaries for the 2021-22 school year; funding for instructional materials and general supplies; and to purchase t-shirts, staff incentives, and refreshment for staff meetings.

3. Approve Corporate Card Charges: In order to allow flexibility for timely payments of expenses related to official District business, charges have been made from the Executive Office of the Board’s American Express Corporate Card in accordance with established District policies and procedures. It is recommended that the Board approve charges made against funds of the District totaling $2,124.85 from the quarter ending March 31, 2021.

**Background:**  
This is a recurring monthly board report for the Board to approve various financial transactions that occur as part of school business.

**Expected Outcomes:**  
The Board will be approving routine District financial transactions.

**Board Options and Consequences:**  
A yes vote:
1. Ratifies the previously disbursed payments;
2. Approves the donations of money; and
3. Approves the charges made to the corporate credit cards.

A no vote would cause the cancellation of previously issued payments, non-acceptance of cash donations, and disapproval of the charges made to the corporate credit cards.

**Policy Implications:**
This board report does not change any school policy.

**Budget Impact:**
This board report approves financial transactions but does not change the budget authority.

**Student Impact:**
This board report highlights donations made to the District, including routine financial transactions, which support student achievement.

**Issues and Analysis:**
The Board will be approving routine District financial transactions.

**Attachments:**
Not applicable

**Informatives:**
Not applicable

**Submitted:**
04/19/21
RESPECTFULLY SUBMITTED,

______________________________
AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

______________________________
MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

______________________________
DEVORA NAVERA REED
Interim General Counsel

☑️ Approved as to form.

APPROVED & PRESENTED BY:

______________________________
DAVID D. HART
Chief Financial Officer
Office of the Chief Financial Officer

REVIEWED BY:

______________________________
TONY ATIENZA
Director, Budget Services and Financial Planning

☑️ Approved as to budget impact statement.
Approval of Routine Personnel Actions

May 11, 2021

Human Resources Division

Action Proposed:
Approve 2,380 routine personnel actions (including, but not limited to elections, promotions, transfers, leaves, terminations, separations, permits and contracts) according to the following breakdown:

Classified: 1,646
Certificated: 682
Unclassified: 52

It is proposed that the following routine personnel actions (including, but not limited to elections, promotions, transfers, leaves, terminations, separations, permits and contracts) be approved.

SAP transaction numbers: 3095774 to 3137994

ROUTINE PERSONNEL ACTIONS

<table>
<thead>
<tr>
<th>Actions</th>
<th>Classified</th>
<th>Certificated</th>
<th>Unclassified</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Total (this report)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(03/18/2021 to 04/13/2021)</td>
<td>1,646</td>
<td>682</td>
<td>52</td>
<td>2,380</td>
</tr>
<tr>
<td>Total (Year-to-date)</td>
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<td></td>
<td></td>
<td>103,301</td>
</tr>
<tr>
<td>1. Hires</td>
<td>177</td>
<td>109</td>
<td>23</td>
<td>309</td>
</tr>
<tr>
<td>2. Leaves/Paid</td>
<td>49</td>
<td>80</td>
<td>0</td>
<td>129</td>
</tr>
<tr>
<td>3. Leaves/Unpaid</td>
<td>14</td>
<td>24</td>
<td>0</td>
<td>38</td>
</tr>
<tr>
<td>4. Reassignments/Demotions</td>
<td>5</td>
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<td>0</td>
<td>5</td>
</tr>
<tr>
<td>5. Reassignments/Promotions</td>
<td>115</td>
<td>50</td>
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<td>165</td>
</tr>
<tr>
<td>6. Reassignments/Transfers</td>
<td>274</td>
<td>119</td>
<td>5</td>
<td>398</td>
</tr>
<tr>
<td>7. Retirements</td>
<td>30</td>
<td>9</td>
<td>0</td>
<td>39</td>
</tr>
</tbody>
</table>
Separations/Non-Resignations | 192 | 46 | 5 | 243
Separations/Resignations   | 41  | 35 | 8 | 84
Other Actions*             | 749 | 210| 11| 970

*Other actions include absences, conversion codes from legacy, change of pay, and change of work schedule and benefits.

REIMBURSEMENT AGREEMENT (ZERO-VALUE CONTRACT)

It is proposed that the following reimbursement agreement be approved for the 2021-2022 school year:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Agreement Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regents of the University of California, UCLA Center X</td>
<td>HR 21/22-001- HR 21/22-002</td>
</tr>
<tr>
<td>Sobrato Early Academic Language (SEAL) Program</td>
<td>HR 21/22-003</td>
</tr>
<tr>
<td>California Teachers Association (CTA)</td>
<td>HR 21/22-004 and HR 21/22-008</td>
</tr>
<tr>
<td>Associated Administrators of Los Angeles (AALA)</td>
<td>HR 21/22-005</td>
</tr>
<tr>
<td>Partnership for Los Angeles Schools (PLAS)</td>
<td>HR 21/22-006</td>
</tr>
<tr>
<td>LMU School of Education/Center for Equity for English Learners (LMU/CEEL)</td>
<td>HR 21/22-007</td>
</tr>
<tr>
<td>United Teachers Los Angeles (UTLA)</td>
<td>HR 21/22-009 - HR 21/22-015</td>
</tr>
</tbody>
</table>

The requesting agencies will reimburse the District for all costs for salary and benefits for the temporary loan of the employee to the agency during the period of the detached service assignment. Organization leaves are provided under the Education Code section 44987 for elected officers for up to 12 years.

**Background:**
This report is presented at each Board Meeting for approval of routine personnel actions.

**Expected Outcomes:**
Not applicable

**Board Options and Consequences:**
Specifically in regard to disciplinary action, a no vote may nullify the disciplinary action due to legal time constraints. A no vote impacts the timeliness of processing personnel actions for classified and certificated employees regarding their assignment, salary/rate, transfer, and new appointment and may be in conflict with procedural rights and benefits afforded them under applicable Education Code provisions, Personnel Commission Rules, District Policy, and respective Collective Bargaining Agreements (UTLA, AALA, Teamsters, Los Angeles School Police Sergeants and Lieutenants Association). Employees have procedural rights that are based on their status (permanent or probationary) associated with the specific personnel action being submitted and the respective rights available to them in accordance with the above. Additionally, based on Personnel Commission Rules, permanent classified employees have rights to appeals.
File #: Rep-315-20/21, Version: 1

Policy Implications:
Not applicable

Budget Impact:
Cost Neutral

Student Impact:
Not applicable

Issues and Analysis:
All actions affecting classified personnel and apprentice personnel reported herein are in accordance with Sections 35031, 45100.5, 45123-45125, 45135, and 45240-45318 of the Education Code and with the Rules of the Personnel Commission.

Attachments:
Attachment A - Administrative Regulations 4214
Attachment B - Number of Routine Personnel Actions
Attachment C - Routine Personnel Actions

Informatives:
Reimbursement Agreements (Zero-Value Contracts)

Submitted:
04/15/21
RESPECTFULLY SUBMITTED,

______________________________ _____________________________
AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

______________________________ _____________________________
KARLA M. GOULD
Personnel Director
Personnel Commission

REVIEWED BY:

______________________________ _____________________________
DEVORA NAVERA REED
Interim General Counsel

✓ Approved as to form.

REVIEWED & PRESENTED BY:

______________________________ _____________________________
LINDA DEL CUETO
Chief Human Resources Officer
Human Resources Division

APPROVED BY:

______________________________ _____________________________
MEGAN K. REILL
Deputy Superintendent
Office of the Deputy Superintendent

✓ Approved as to budget impact statement.
Each AR 4214 request has been reviewed and approved by a designee of the Superintendent.

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<th>TRANS#</th>
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COMMENTS:

NONE

Reasons For ESC Selection:

1. Special skills/special need (e.g. bilingual, school continuity, instructional expertise in literacy or math)
2. ESC recommends current limited acting incumbent
3. Reduction-in-Force (RIF)
4. Reassignment due to position closure/norm enrollment loss
This attachment addresses the total number of classified personnel actions (1,646) on the Board of Education Routine Personnel Actions Report for the May 11, 2021 meeting.

The following table represents a breakdown of the new hire, reassignment, and rehire actions for the May 11, 2021 board report for the period of March 18, 2021 to April 13, 2021.

Hire Data:
As presented in the attached table, the total number of classified hire and reassignment actions for the period March 18, 2021 to April 13, 2021, is 561 of which 420 (75%) are rehires or reassignments, and 141 (25%) are new hires. With the exception of 86 assignments, all of the actions are for positions which are school-based or provide direct support to the schools or their operations.

All new hires to regular/permanent positions are for A, B, C, or E basis positions. The new hires consist of Administrative Staff Aide (3), Assistant Projects Manager, Associate Project Engineer, Early Education Center Attendant, Engineering Aide, Food Services Staff Aide, Gardener, Heavy Bus Driver (5), Human Resources Representative, Instructional Aide-Computer Lab, IT Support Technician, Light Bus Driver, Mechanical Engineer, Office Technician (3), Parent Education Support Assistant (Spanish Language), Plumber (2), Property Management Assistant, Senior Office Technician, Sheet Metal Worker, Sign Language Interpreter, Staff Assistant to Board Members II, Staff Assistant to Board Members III.

The following regular/permanent positions have been filled by promotional employees: Administrative Analyst, Administrative Staff Aide, Assistant Plant Manager (6), Associate Computer Applications Specialist, Branch Human Resources Manager, Building and Grounds Worker (2), Buyer, Charter Schools Fiscal Administrator, Chief Inventory Analyst, Compressor & Pneumatic Tool Operator, Continuation School Office manager, Contract Assistant Coordinating Financial Manager, Data Center Technician, Early Education Center Office Manager, Facilities Cost Analyst, Financial Manager, Food Service manager I, Food Service Worker, Forklift Operator, Gardener, Head Accountant, Information Resources Support Assistant (2), Information Security Risk Manager, IT LAN Technician, IT Support Technician, Office Technician (3), Plant Manager I (4), Plant Manager II, Plant Manager III, Principal Administrate Analyst, School Administrative Assistant (3), Senior Financial Analyst, Senior Food Services Worker (4), Senior Heating and Air Conditioning Fitter, Senior Legal Secretary, Senior Office Technician, Senior Secretary, Senior Sustainability Specialist, Special Education Fiscal Analyst, Staff Assistant to Board Members III, Supervising Access Compliance Specialist.
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## Hire Data of All Classified Employees

### From March 18, 2021 to April 13, 2021

#### By New Hire, Reassignment, and Rehire

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#### REASSIGNMENT

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### Hire Data of All Classified Employees

**From March 18, 2021 to April 13, 2021**

**By New Hire, Reassignment, and Rehire**

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<th>Classification</th>
<th>Prov</th>
<th>Reg/Perm</th>
<th>Restr</th>
<th>Return Retiree</th>
<th>Subs</th>
<th>Temp 1GXX</th>
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**REHIRE**

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**GRAND TOTAL**

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### Summary

Temporary and Substitute employees are often needed for short periods of time to assume responsibilities for regular employees when they are unavailable; they are not intended to replace regular employees for an extended period of time. Positions for several classifications, such as Education Aides and Instructional Aides, are typically filled by restricted status employees.
The Human Resources Division reports 109 certificated new hires during the time period covered by this report and a summary list of hires appears below. The 109 certificated new hires serve at schools and programs throughout the District and are comprised of both former employees selected from rehire lists and newly employed certificated employees. Substitute teachers continue to be hired to ensure increased coverage capacity for teacher absences.

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<tr>
<th>Position</th>
<th>Quantity</th>
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<tr>
<td>Adult Teacher, Day-to-Day Substitute, Rate 1</td>
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<tr>
<td>Counselor, Pupil Services and Attendance</td>
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<tr>
<td>School Nurse</td>
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<td>Secondary Teacher</td>
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<td>Social Worker, Psychiatric</td>
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<tr>
<td>Teacher Assistant-Degree Track-New</td>
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<tr>
<td>Teacher, Elementary, Substitute, Day-to-Day</td>
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<tr>
<td>Teacher, Secondary, Substitute, Day-to-Day</td>
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INFORMATIVE
DATE: May 11, 2021

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Linda Del Cueto
Chief Human Resources Officer

SUBJECT: REIMBURSEMENT AGREEMENTS (ZERO-VALUE CONTRACTS)

This informative provides information regarding the reimbursement agreements for detached service assignments recommended for approval for the 2021-2022 school year.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Agreement Number</th>
<th>Employee</th>
<th>Reimbursable Salary and Benefits for 2021-2022</th>
<th>Position serving for the Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regents of the University of California, UCLA Center X</td>
<td>HR 21/22-001</td>
<td>Monica Casillas</td>
<td>$136,156</td>
<td>Introduction to Data Science Coach</td>
</tr>
<tr>
<td>Regents of the University of California, UCLA Center X</td>
<td>HR 21/22-002</td>
<td>Suyen Moncada-Machado</td>
<td>$159,032</td>
<td>Director of Curriculum and Technology</td>
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<tr>
<td>Sobrato Early Academic Language (SEAL) Program</td>
<td>HR 21/22-003</td>
<td>Ana Sanchez</td>
<td>$131,905</td>
<td>Local SEAL Trainer for Project ROYAL</td>
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<tr>
<td>Partnership for Los Angeles Schools (PLAS)</td>
<td>HR 21/22-006</td>
<td>Kathryn Reiter</td>
<td>$191,158</td>
<td>Coordinator of School Transformation</td>
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<tr>
<td>LMU School of Education/Center for Equity for English Learners</td>
<td>HR 21/22-007</td>
<td>Dr. Elvia Armas</td>
<td>$163,336</td>
<td>Director of Programs and Partnerships</td>
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</table>

The District will benefit when the employee returns to the District and utilizes the knowledge, strategies, and leadership skills gained during the Detached Service assignment.
This informative provides information regarding the reimbursement agreement for the Organization Leave assignment recommended for approval for the 2021-2022 school year. Organization Leaves are provided under the Education Code section 44987 for elected officers for up to 12 years.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Agreement Number</th>
<th>Employee</th>
<th>Reimbursable Salary and Benefits for 2020-2021</th>
<th>Position serving for the Agency</th>
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<tbody>
<tr>
<td>California Teachers Association (CTA)</td>
<td>HR 21/22-004</td>
<td>David Goldberg</td>
<td>$111,872</td>
<td>CTA Board of Director</td>
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<td>Associated Administrators of Los Angeles (AALA)</td>
<td>HR 21/22-005</td>
<td>Nery Paiz</td>
<td>$178,453</td>
<td>AALA President</td>
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<tr>
<td>California Teachers Association (CTA)</td>
<td>HR 21/22-008</td>
<td>Melanie House</td>
<td>$97,518</td>
<td>CTA Board of Director</td>
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<tr>
<td>United Teachers Los Angeles (UTLA)</td>
<td>HR 21/22-009</td>
<td>Alex Caputo-Pearl</td>
<td>$109,422</td>
<td>UTLA/NEA Vice President</td>
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<tr>
<td>United Teachers Los Angeles (UTLA)</td>
<td>HR 21/22-010</td>
<td>Arlene Inouye</td>
<td>$124,666</td>
<td>UTLA Secretary</td>
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<tr>
<td>United Teachers Los Angeles (UTLA)</td>
<td>HR 21/22-011</td>
<td>Gloria Martinez</td>
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<td>UTLA Elementary Vice President</td>
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<td>United Teachers Los Angeles (UTLA)</td>
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<td>Cecily Myart-Cruz</td>
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<td>UTLA President</td>
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<tr>
<td>United Teachers Los Angeles (UTLA)</td>
<td>HR 21/22-013</td>
<td>D. Alex Orozco</td>
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<td>UTLA Treasurer</td>
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<tr>
<td>Agency</td>
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<td>Position serving for the Agency</td>
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<tr>
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<tr>
<td>United Teachers Los Angeles (UTLA)</td>
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<td>Juan J. Ramirez</td>
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<td>UTLA/AFT Vice President</td>
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<td>Julie Van Winkle</td>
<td>$121,108</td>
<td>UTLA Secondary Vice President</td>
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</tbody>
</table>

If you have any questions or concerns, please feel free to email me.

Attachments

c: Pedro Salcido
   Devora Navera Reed
   Patricia Chambers
   Jefferson Crain
   Ileana Dávalos
   Maria Voigt
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: All Persons Listed Below

FROM: Maria Voigt, Director
       Human Resources Division

SUBJECT: REQUEST TO PROCESS AN ASSIGNMENT FOR A DETACHED SERVICE
REIMBURSEMENT AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF
CALIFORNIA, UCLA CENTER X, 2021-2022

This is to request that an assignment be processed between the District and the Regents of the University of California, UCLA Center X to provide a full-time Detached Service assignment for the following employee:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
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<td>Monica Casillas</td>
<td></td>
<td>Preparation Salary (T)</td>
<td>204 paid days (C6)</td>
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</table>

The effective period of the Detached Service assignment is July 1, 2021 through June 30, 2022. During this time, Ms. Casillas will be released from her full-time District assignment to serve as an Introduction to Data Science Coach for UCLA Center X.

Ms. Casillas’ full salary and benefits will continue to be paid by the District, and UCLA Center X will reimburse the District for all salary and benefits costs for the period specified above, including a service fee. Reimbursement will include health and welfare, retirement, unemployment insurance, and worker’s compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employee Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Ms. Casillas will be time reported from the Personnel Services and Research Branch (Division 53, Location 0599) during the period on loan.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment must be used in full prior to the end of the assignment. The District is not liable for any vacation hours accrued and not used during the Detached Service assignment.

The service fee is approximate and subject to adjustment. The employee listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: [Signature]
Ileana Dávalos, Deputy Chief Human Resources Officer

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos    J. Guillen    C. Crawford    B. O’Hara, UCLA Center X
    L. Hannah    J. Torralba    W. Gebelyaw    M. Casillas
    M. Sotomayor G. Banuelos    R. Ta
    M Koo        K. Ou         A Parsi, UCLA Center X
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The Regents of the University of California UCLA Center X _______ requests the temporary loan of services (Requesting Agency)
of Monica Casillas ___________________________________________ 6________________________ commencing effective (Employee)
________________________________________ 07/01/2021 through ______________ 06/30/2022
(Employee No.)

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include a minimum 3% annual service fee and any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service:

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ✓ 221(B) ___ 234(E) ___ 261(A) ___
Work hours per day 6 hours ✓ 8 hours ___
No. of additional paid days, if applicable: ________

Salary for reimbursement includes coordinating differential, if eligible: Yes ___ No ✓

The employee will be released from the employee’s District position and placed on a Detached Service assignment to serve as Introduction to Data Science Coach (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: The Regents of the University of California

Address UCLA Center X, 1320 Moore Hall, Box 951521

City Los Angeles Zip 90095

Contact Person Ada Parsi Tel 310-825-0862
Email parsigseis.ucla.edu Fax 310-267-4751
Payroll Time Reporter Brenton O’Hara Tel 310-206-7053
Email ohara@gseis.ucla.edu Fax

Address for Time Reporter UCLA Center X, 1320 Moore Hall, Box 951521

City Los Angeles Zip 90095
Letter of Agreement
Statement of Duties

Requesting Agency: Regents of the University
Employee Name: Monica Casillas
Employee No.: 

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

As a UCLA Center X coach, Ms. Casillas will serve as an Introduction to Data Science coach at Centinela Valley Union High School District. In this capacity, Ms. Casillas will support teachers to strengthening curriculum, deepen data-driven inquiry, and support educators in being self-directed and resourceful in their practice. As part of the Center coaching community, Ms. Casillas will receive multiple learning opportunities to strengthen her own coaching and teaching practice through such offerings as Cognitive Coaching, Adaptive Schools, and professional development with the California Subject Matter Projects. These learning experiences will mutually benefit the District as Ms. Casillas can use them to continue supporting teachers and students upon her return to LAUSD. The position compromises 100% of the work year.

Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) 
Local District/Division 
Telephone No. 

Employee will perform services at LAUSD sites: Often ✓ Sometimes Rarely Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Ada Parsi 
Director of Business Administration 
3/22/2021

Name (Print) 
Title 
Date

Signature 
Tel 310-825-0862 
Email parsigseis.ucla.edu

Complete and return original to: Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Date

Ileana Davalos 
Deputy Chief Human Resources Officer

HR Agreement 21/22-001
TO: All Persons Listed Below
FROM: Maria Voigt, Director
Human Resources Division

SUBJECT: REQUEST TO PROCESS AN ASSIGNMENT FOR A DETACHED SERVICE
REIMBURSEMENT AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF
CALIFORNIA, UCLA CENTER X, 2021-2022

This is to request that an assignment be processed between the District and the Regents of the University of California, UCLA Center X to provide a full-time Detached Service assignment for the following employee:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suyen Moncada-Machado</td>
<td></td>
<td>Master Salary (G)</td>
<td>221 paid days (B8)</td>
<td>13200515</td>
</tr>
</tbody>
</table>

The effective period of the Detached Service assignment is July 1, 2021 through June 30, 2022. During this time, Ms. Moncada-Machado will be released from her full-time District assignment to serve as Director of Curriculum and Technology for UCLA Center X.

Ms. Moncada-Machado’s full salary and benefits will continue to be paid by the District, and UCLA Center X will reimburse the District for all salary and benefits costs for the period specified above, including a service fee. Reimbursement will include health and welfare, retirement, unemployment insurance, and worker’s compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Ms. Moncada-Machado will be time reported from the Personnel Services and Research Branch (Division 53, Location 0599) during the period on loan.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment must be used in full prior to the end of the assignment. The District is not liable for any vacation hours accrued and not used during the Detached Service assignment.

The service fee is approximate and subject to adjustment. The employee listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: ___________________________  4/13/21
Ileana Dávalos, Deputy Chief Human Resources Officer

c:  I. Dávalos  G. Banuelos  R. Ta
    M. Koo       K. Ou      A. Parsi, UCLA Center X
    J. Torralba  C. Crawford B. O’Hara, UCLA Center X
    A. Cruz      W. Gebeyaw S. Moncada-Machado
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The Regents of the University of California, UCLA Center X requests the temporary loan of services
(Requesting Agency)

of Suyen Moncada-Machado (Employee) commencing effective

07/01/2021 through 06/30/2022

(Employee No.)

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will
reimburse the District for all such costs, for the period specified above. Reimbursement will include a minimum 3%
annual service fee and any increases or decreases during the period of the agreement arising from increases or
decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any
salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The
employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for
which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be
reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be
used prior to completion of that assignment and return to the District. The District will not assume liability for any unused
vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of
both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) 221(B) 234(E) 261(A)

Work hours per day 6 hours 8 hours

No. of additional paid days, if applicable: ________

Salary for reimbursement includes coordinating differential, if eligible: Yes No

The employee will be released from the employee's District position and placed on a Detached Service assignment to
serve as Director of Curriculum and Technology (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: The Regents of the University of California

Address UCLA Center X, 1320 Moore Hall, Box 951521

City Los Angeles Zip 90095

Contact Person Ada Parsi
Email parsigseis.ucla.edu
Tel 310-825-0862
Fax 310-267-4751

Payroll Time Reporter Brenton O’Hara
Email ohara@gseis.ucla.edu
Tel 310-206-7053
Fax

Address for Time Reporter UCLA Center X, 1320 Moore Hall, Box 951521

City Los Angeles Zip 90095
Letter of Agreement  
Statement of Duties

Requesting Agency: Regents of the University  
Employee Name: Suyen Moncada-Machado  
Employee No.: [Redacted]

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Ms. Moncada-Machado will oversee the implementation of the IDS curriculum, including but not limited to working with the Principal Investigator and Project Director on the professional development workshops, overseeing all coaching of the program. In addition to this work, Ms. Moncada-Machado will coordinate with the California Subject Matter Projects. These learning experiences will mutually benefit the District as Ms. Moncada-Machado can use them to continue supporting teachers and students upon her return to LAUSD. This position comprises 100% of the work year.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) __________________________ Local District/Division __________________________ Telephone No. __________________________

Employee will perform services at LAUSD sites: Often [ ] Sometimes [ ] Rarely [ ] Other [ ]

District sites where services will be performed, if applicable: Schools/Local District __________________________

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Ada Parsi  
Name (Print) __________________________  
Title __________________________  
Director of Business Administration __________________________  
Date 3/22/2021 __________________________  
Tel 310-825-0862 __________________________  
Email parsi@gseis.ucla.edu __________________________

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana Dávalos  
Deputy Chief Human Resources Officer __________________________  
Date 4/13/21 __________________________

HR Agreement 21/22-002  
Page 2 of 2  
Rev. 2-24-2020
INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Human Resources Division

TO: All Persons Listed Below
FROM: Maria Voigt, Director  
Human Resources Division
SUBJECT: REQUEST TO PROCESS AN ASSIGNMENT FOR A DETACHED SERVICE  
REIMBURSEMENT AGREEMENT WITH THE SOBRATO EARLY ACADEMIC  
LANGUAGE (SEAL) PROGRAM, 2021-2022

DATE: March 30, 2021

This is to request that an assignment be processed between the District and the Sobrato Early Academic Language (SEAL) Program to provide a full-time Detached Service assignment for the following employee:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ana Sanchez</td>
<td></td>
<td>Preparation Salary (T)</td>
<td>221 paid days (B6)</td>
<td>11100736</td>
</tr>
</tbody>
</table>

The effective period of the Detached Service assignment is July 1, 2021 through June 30, 2022. During this time, Ms. Sanchez will be released from her full-time District assignment to serve as the Local SEAL Trainer for Project ROYAL for SEAL.

Ms. Sanchez’s full salary and benefits will continue to be paid by the District, and SEAL will reimburse the District for all salary and benefits costs for the period specified above, including a service fee. Reimbursement will include health and welfare, retirement, unemployment insurance, and worker’s compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700-Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Ms. Sanchez will be time reported from the Personnel Services and Research Branch (Division 53, Location 0599) during the period on loan.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment must be used in full prior to the end of the assignment. The District is not liable for any vacation hours accrued and not used during the Detached Service assignment.

The service fee is approximate and subject to adjustment. The employee listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved:  
Ilene Dávalos, Deputy Chief Human Resources Officer  
Date: 4/13/21

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos I. Guillen C. Crawford S. Zevida, SEAL  
L. Hannah J. Torralba W. Gebeyaw A. Sanchez  
M. Sotomayor G. Banuelos R. Ta  
M. Koo K. Ou A. Hurwitz, SEAL
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT

For Temporary Loan of Employee

The ________ Sobrato Early Academic Language Program ("SEAL") ________ requests the temporary loan of service (Requesting Agency) of ________ Ana Sanchez ________ (Employee) commencing effective ________ 07/01/21 ________ through ________ 06/30/22 ________.

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include a minimum 3% annual service fee and any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) _____ 221(B) ___ 234(E) ___ 261(A) ___ Work hours per day 6 hours ___X___ 8 hours ______

No. of additional paid days, if applicable: ________.

Salary for reimbursement includes coordinating differential, if eligible: Yes _____ No ___X___

The employee will be released from the employee's District position and placed on a Detached Service assignment to serve as ________ Local SEAL Trainer for Project ROYAL ___________ (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: ________ Sobrato Early Academic Language Program ("SEAL") ___________

Address ________ 521 Valley Way ________

City ________ Milpitas ________ Zip ________95035__

Contact Person ___ Dr. Anya Hurwitz ________ Tel ___917-664-2955________

Email _____ anya@seal.org __________ Fax __________

Payroll Time Reporter ____ Saul Zevada ________ Tel ___408-256-0383____

Email ________________________saul@seal.org __________ Fax __________

Address for Time Reporter ________ 521 Valley Way ________

City ________ Milpitas ________ Zip ________95035__
Letter of Agreement
Statement of Duties

Requesting Agency Sobrato Early Academic Language (SEAL) Employee Name Ana Sanchez, Employee No. [Redacted]

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

As in the 2020-2021 school year, Ms. Ana Sanchez will continue to serve as a local LAUSD trainer of the Sobrato Early Language model (SEAL). Ms. Sanchez will support SEAL implementation in four elementary schools in LAUSD as a part of Project ROYAL, a federally funded National Professional Development Grant won by Loyola Marymount's Center for Equity for English Learners (CEEL) in collaboration with LAUSD and SEAL. This project is aimed at researching the impacts of the SEAL model, a preschool through 3rd grade early learning model that centralizes the needs of English Learners, transforming classrooms to support language and literacy development through content-based (Science and Social Studies) thematic units. The model is built on the highest leverage research-based practices, and teachers are trained over a two-year process through job embedded, sustained professional development and collaboration. Ms. Sanchez will continue to be a SEAL Trainer enabling her to build LAUSD's capacity to sustain SEAL at the four elementary schools beyond the years of Project ROYAL. In addition, she will be providing targeted support to Mack Elementary, one of the Project ROYAL sites, as it becomes a LAUSD demonstration site where SEAL implementation will be highlighted.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Lydia Acosta-Stephens
Name of LAUSD Administrator (Print) Multilingual/Multicultural Ed 213-241-5582
Local District/Division Telephone No.
Employee will perform services at LAUSD sites: Often [X] Sometimes [ ] Rarely [ ] Other [ ]
District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:
I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Dr. Anya Huwitz [Signature] [Redacted] Executive Director [Name (Print)] [Title] [Date] 3/23/2021

FOR LAUSD:

Ileana Dávalos [Signature] [Redacted] Deputy Chief Human Resources Officer [Date] 4/13/21

Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

HR Agreement 21/22-003
Page 2 of 2 Rev. 2-24-2020
TO: All Persons Listed Below

FROM: Maria Voigt, Director
Human Resources Division

SUBJECT: REQUEST TO PROCESS AN ASSIGNMENT FOR A DETACHED SERVICE REIMBURSEMENT AGREEMENT WITH THE PARTNERSHIP FOR LOS ANGELES SCHOOLS (PLAS), 2021-2022

This is to request that an assignment be processed between the District (LAUSD) and the Partnership for Los Angeles Schools (PLAS) to provide a Detached Service assignment for the following employee:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn Reiter</td>
<td></td>
<td>Master Salary (G)</td>
<td>261 paid days (A8)</td>
<td>13100659</td>
</tr>
</tbody>
</table>

The effective period of the Detached Service assignment is July 1, 2021 through June 30, 2022. During this time, Ms. Reiter will be released from her full-time District assignment to serve as Coordinator of School Transformation for PLAS.

Ms. Reiter’s full salary and benefits will continue to be paid by the District, and PLAS will reimburse the District for all salary and benefits costs for the period specified above, including a service fee. Reimbursement will include health and welfare, retirement, unemployment insurance, and worker’s compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Ms. Reiter will be time-reported from the Personnel Services and Research Branch (Division 53, Location 0599).

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment must be used in full prior to the end of the assignment. The District is not liable for any vacation hours accrued and not used during the Detached Service assignment.

The service fee is approximate and subject to adjustment. The employee listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: Ileana Dávalos, Deputy Chief Human Resources Officer 4/13/24

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos G. Banuelos C. Crawford K. Reiter
M. Koo K. Ou J. Sullivan, PLAS
A. Cruz W. Gebeyaw C. Brown, PLAS
J. Torralba R. Ta A. Nagar, PLAS
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The Partnership for Los Angeles Schools requests the temporary loan of services

(Kathryn Reiter) (Requesting Agency)

of (Employee) 

(commencing effective 7/1/21 through 6/30/22)

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include a minimum 3% annual service fee and any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C)  221(B)  234(E)  261(A)  
Work hours per day: ___ hours ___ hours __________
No. of additional paid days, if applicable: ________.

Salary for reimbursement includes coordinating differential, if eligible: Yes ___ No ___

The employee will be released from the employee's District position and placed on a Detached Service assignment to serve as Coordinator of School Transformation (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: Partnership for Los Angeles Schools

Address 1055 Wilshire Blvd. Suite 1850

City Los Angeles CA Zip 90017

Contact Person Claire Brown

Email claire.brown@partnershipla.org

Payroll Time Reporter Arturo Nagar

Email arturo.nagar@partnershipla.org

Address for Time Reporter 1055 Wilshire Blvd. Suite 1850

City Los Angeles CA Zip 90017

Tel 213-201-2000 x253

Fax 213-201-2086

Tel 213-201-2000 x250

Fax 213-201-2086

HR Agreement 21/22-006
Letter of Agreement
Statement of Duties

Requesting Agency Partnership for Los Angeles Employee Name Kathryn Reiter Employee No. [Redacted]

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Employee will be rated in on the Master Salary G-Table (A-Basis). See attached job description.

Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print)   Local District/Division    Telephone No.

Employee will perform services at LAUSD sites: Often [✓]  Sometimes  Rarely  Other

District sites where services will be performed, if applicable: Schools/Local District

FOR EMPLOYEE:

I acknowledge that Out-of-District employees processed for a Detached Service Assignment with the Partnership for Los Angeles Schools (PLAS) are hereby notified and acknowledge that termination of their employment with PLAS shall constitute termination of their employment with Los Angeles Unified School District as well.

Name (Print)   Signature   Date

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Joan Sullivan Chief Executive Officer  3/25/2021

Name (Print)   Title   Date

Signature   Tel 213-201-2000 x251  Email joan.sullivan@partnershipla.org

Complete and return original to: Los Angeles Unified School District, Human Resources Division Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

[Signature]
Deputy Chief Human Resources Officer  4/13/21

Page 2 of 2
HR Agreement 21/22-006
JOB ANNOUNCEMENT – Coordinator of School Transformation

POSITION: Coordinator of School Transformation, K-8
LOCATION: 1055 Wilshire Blvd, Ste. 1850, Los Angeles, CA 90017
REPORTS TO: Senior Director of School Transformation

ORGANIZATION DESCRIPTION

The Partnership for Los Angeles Schools is a non-profit organization created in 2007 to transform historically under-served schools and serve as a scalable transformation model for Los Angeles Unified School District (LAUSD), the State of California, and the nation. The Partnership dramatically accelerates achievement for students in the district’s highest-need schools by operating a network of 19 schools (15,000-student enrollment) in Boyle Heights, South LA, and Watts. The Partnership is one of the largest public school turnaround initiatives in the nation. Since the network was founded, Partnership schools have more than doubled their four-year graduation rate from 36% to 81% and have made gains every year on math and literacy assessments. The Partnership has also been a critical partner to LAUSD as an advocate for better policies and programs for high-need schools across the district. To learn more about the Partnership, please visit our website at www.PartnershipLA.org.

POSITION DESCRIPTION

The Partnership for Los Angeles Schools is seeking a highly effective Coordinator of School Transformation, K-8 to join our effort to improve learning and academic achievement for students in the Boyle Heights, South LA, and Watts communities. In collaboration with the Senior Director of School Transformation, Partnership staff, school leaders, and teacher leaders, the Coordinator of School Transformation, K-8 will support teachers and schools with professional development and coaching. Additionally, they will support special leadership projects designed to coach schools through their improvement process. The Coordinator of School Transformation, K-8 will serve as an integral Partnership team member. They will report to and also assist the Senior Director of School Transformation with strategic planning and implementing Partnership Academics Team initiatives. The ideal candidate for this position will be a motivated self-starter committed to transforming educational opportunities for students in Los Angeles and will have significant experience with literacy, math, science and social studies instruction, leading professional development and coaching, implementation of blended learning, the Common Core State Standards, and NGSS.
RESPONSIBILITIES

- Work with the Senior Director of School Transformation to develop and execute initiatives for elementary and/or middle school instruction at Partnership schools; use data to track and monitor progress toward goals, and adjust course as needed
- Assist with the development and use of curricular materials, including curriculum maps, common assessments, and other tools to support teachers and students in meeting the demands of Common Core and NGSS
- Work across schools to build teacher capacity in Math, English Language Arts, Social Studies and Science to implement Common Core and NGSS instruction—to utilize pacing guides, plan from standards, develop assessments, implement instructional strategies
- Push in at specific school sites to lead and support teachers in developing collaborative environments focused on student outcomes; work directly with teacher leaders across Network schools to plan for and lead data cycles with grade-level or department teams of teachers
- Work with a cohort of new teachers, new to the network and also new to teaching, around implementing school-based initiatives and fulfilling personal growth plans
- Design and deliver Network-wide and school-specific professional development to improve the delivery of literacy instruction and provide teachers and leaders with instructional resources related to Common Core and NGSS
- Facilitate ongoing data inquiries to determine progress and needs of school site instructional initiatives; support school leaders and teacher leaders in executing data cycles
- Assist teachers with implementing technology-connected learning programs, and interpreting data provided by these programs to inform instruction
- Conduct classroom observations and coaching conversations to support teacher growth and promote student learning; assist site leaders to observe for and support effective instruction of Common Core and NGSS
- Work with the Senior Director of School Transformation to lead coordination structures on school based supports for leaders and teachers around instructional and school culture related strategic plans
- Participate as a member of the Academics Team and other relevant work groups to exchange information, coordinate activities, develop teacher support resources, and resolve issues or concerns

REQUIREMENTS

Skills

- Leadership experiences designing, organizing, and facilitating professional development for adult learners, as well as in aligning highly impactful coaching cycles to the learning
- Demonstrated ability to motivate, inspire, and build strong working and mentoring relationships with adults
- Excellent interpersonal skills and the ability to work collaboratively with administrative staff, instructional staff, and support staff
• Exceptional critical thinking skills

• Excellent oral and written communication skills
  • Excellent computer skills
  • Demonstrated ability to balance multiple priorities in a fast-paced work environment
  • A positive outlook, flexibility, and a sense of possibility in stressful situations
  • Strong analytical skills, including the ability to utilize quantitative and qualitative analysis to support decision-making

Knowledge of

• Adult learning theory, facilitation skills, and design of professional development
• The Common Core Instructional Shifts, Common Core State Standards for Math, English Language Arts and Literacy in History/Social Studies, NGSS for Science and Technical Subjects
• Use and analysis of assessment data to inform instruction
• Integrating technology, classroom observation, and supplementary materials

Qualifications

• A proven record of academic success working with students in historically underserved schools and setting high expectations for teachers and students
• At least five (5) years of successful full-time teaching experience
• Preferred: At least two (2) years of successful school leadership experience (administrator, coach, grade level chair, BTSA coach, peer observer, etc.)
• An earned master’s degree or advanced degree preferred
• Ability to travel between schools in South LA, Boyle Heights, and Watts (must possess a valid Driver’s License)
• Spanish fluency a plus

COMPENSATION AND BENEFITS

Compensation will be commensurate with experience. The Partnership offers a robust benefits package including health and dental insurance, and a 403(b) retirement program.
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: All Persons Listed Below
FROM: Maria Voigt, Director
Human Resources Division
SUBJECT: REQUEST TO PROCESS AN ASSIGNMENT FOR A DETACHED SERVICE
REIMBURSEMENT AGREEMENT WITH LMU SCHOOL OF EDUCATION/CENTER FOR
EQUITY FOR ENGLISH LEARNERS (LMU/CEEL), 2021-2022

This is to request that an assignment be processed between the District and LMU School of
Education/Center for Equity for English Learners (LMU/CEEL) to provide a full-time Detached Service
assignment for the following employee:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Elvira Armas</td>
<td></td>
<td>Preparation Salary (T)</td>
<td>221 paid days (B6) + 20 Z days</td>
<td>11100731</td>
</tr>
</tbody>
</table>

The effective period of the Detached Service assignment is July 1, 2021 through June 30, 2022. During
this time, Dr. Armas will be released from her full-time District assignment to serve as Director of
Programs and Partnerships, CEEL for LMU School of Education/CEEL.

Dr. Armas’ full salary and benefits will continue to be paid by the District, and LMU School of
Education/CEEL will reimburse the District for all salary and benefits costs for the period specified above,
including a service fee. Reimbursement will include health and welfare, retirement, unemployment
insurance, and worker’s compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program
code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate
accounting lines for billing and payment procedures.

Dr. Armas will be time reported from the Personnel Services and Research Branch (Division 53, Location
0599) during the period on loan.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment
must be used in full prior to the end of the assignment. The District is not liable for any vacation hours
accrued and not used during the Detached Service assignment.

The service fee is approximate and subject to adjustment. The employee listed above will be subject to any
salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees
for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: [Signature]
Ileana Dávalos, Deputy Chief Human Resources Officer

Date: 4/13/21

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos  I. Guellen  W. Gebeyaw  Dr. Lavadenz, LMU/CEEL
   L. Hannah  J. Torralba  C. Crawford  A. Quintero, LMU/CEEL
   M. Sotomayor  G. Banuelos  R. Ta  Dr. Armas
   M. Koo  K. Ou  Dr. Flemming, LMU
LOS ANGELES UNIFIED SCHOOL DISTRICT  

LETTER OF AGREEMENT  
For Temporary Loan of Employee

The LMU - Center for Equity for English Learners requests the temporary loan of services (Requesting Agency) 

of Elvira G. Armas, Ed.D. (Employee) 

commencing effective (Employee No.) 

July 1, 2021 through June 30, 2022

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include a minimum 3% annual service fee and any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) 221(B) ✓ 234(E) 261(A) 

Work hours per day 6 hours ✓ 8 hours 

No. of additional paid days, if applicable: 20

Salary for reimbursement includes coordinating differential, if eligible: Yes ✓ No 

The employee will be released from the employee's District position and placed on a Detached Service assignment to serve as Director of Programs and Partnerships (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: LMU - Center for Equity for English Learners

Address 1 LMU Drive, University Hall - Suite 1300

City Los Angeles Zip 90045

Contact Person Magaly Lavadenz, Ph.D. Tel 310-568-6117

Email magaly.lavadenz@lmu.edu Fax 310-338-5262

Payroll Time Reporter Annette Quintero Tel 310-338-7308

Email annette.quintero@lmu.edu Fax 310-338-5262

Address for Time Reporter 1 LMU Drive, University Hall - Suite 1300

City Los Angeles Zip 90045
Letter of Agreement  
Statement of Duties

Requesting Agency: LMU - Center for Equity  
Employee Name: Elvira G. Armas, Ed.D.  
Employee No.: [Redacted]

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Dr. Armas will serve as Director of Programs and Partnerships of the Center for Equity for English Learners (CEEL) at Loyola Marymount University. In this capacity, she will provide direct services and technical assistance to K-12 schools, primarily in the Los Angeles County. Dr. Armas' work will focus on program development, professional development, policy and research in the areas of assessment and planning, capacity building, and educational reform as they relate to programs and practice for English Learners and Standard English Learners. Partnerships with other organizations will allow for collaborative efforts to address culturally relevant/sustaining curriculum for all learners as an essential component in improving outcomes for culturally and linguistically diverse students.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Lydia Acosta Stephens  
Name of LAUSD Administrator (Print)  
MMED - Division of Instruction  
Local District/Division  
213-241-5582  
Telephone No.

Employee will perform services at LAUSD sites: Often  
Sometimes  
Rarely  
Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Thomas O. Fleming  
Senior Vice President and Chief Financial Officer  
Name (Print)  
Title  
Date

Signature  
Tel 310-338-2738  
Email tifleming@lmu.edu

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to , but original must be received by U.S. mail.

FOR LAUSD:

Ileana Dávalos  
Deputy Chief Human Resources Officer  
Date

HR Agreement 21/22-007

Page 2 of 2  
Rev. 2-24-2020
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: All Persons Listed Below

FROM: Maria Voigt, Director
Human Resources Division

DATE: March 25, 2021

SUBJECT: PAID ORGANIZATION LEAVE FOR CTA OFFICER, 2021-2022

This is to request that an assignment be processed between the District and the California Teachers Association (CTA) to implement the paid Organization Leave mandated under the Education Code Section 44987 for:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Goldberg</td>
<td></td>
<td>Preparation Salary (T)</td>
<td>204 paid days (C6)</td>
<td>11100731</td>
</tr>
</tbody>
</table>

The effective period of the Organization Leave is July 1, 2021 through June 30, 2022.

Education Code Section 44987 requires that as an elected officer of CTA, Mr. Goldberg be granted a paid leave without loss of compensation. Accordingly, CTA will reimburse the District for all such costs, including full salary, health and welfare, employment insurance, and worker’s compensation.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Mr. Goldberg will be time-reported from the office of the Director, Certificated Assignments and Support (Location 0587) during the period of the Organization Leave.

For A basis employees, all of the vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

Mr. Goldberg will be subject to any salary adjustments/furlough days approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: Ileana Dávalos, Deputy Chief Human Resources Officer

Date

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos J. Torralba C. Crawford D. Goldberg
L. Hannah I. Guillen W. Gebeyaw R. Ta
M. Sotomayor M. Quon K. Ou L. Juran, CTA
M. Koo K. Ou L. Juran, CTA
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The ______________________________ requests the temporary loan of services of ______________________________ (Employee)

beginning effective ______________________________.

July 1, 2021
through June 30, 2022

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

District shall provide the District with a written attendance report at the end of each pay period.

Agreement shall provide for the following:

Length of base work year for reimbursement (No. of Paid Days): 204(C) ✓ 221(B) ☐ 234(E) ☐ 261(A) ☐

Work hours per day 6 hours ✓ 8 hours ☐

No. of additional paid days, if applicable: ________

Salary for reimbursement includes coordinating differential, if eligible: Yes ☐ No ✓

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as a member of the California Teachers Association Board of Directors (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: California Teachers Association

Address: 1705 Murchison Drive

City: Burlingame Zip: 94010

Contact Person: Laura Juran, Chief Counsel

Tel: 650-552-5440 Fax: 650-552-5019

Email: juran@cta.org

Payroll Time Reporter:

Tel: ____________________________

Email: ____________________________

Fax: ____________________________

Address for Time Reporter:

City: ____________________________ Zip: ____________________________
Letter of Agreement
Statement of Duties

Requesting Agency: California Teachers Assn
Employee Name: David B. Goldberg

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To serve as a member of the Board of Directors of the California Teachers Association pursuant to
Ed. Code Section 44987.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print)          Local District/Division          Telephone No.

Employee will perform services at LAUSD sites: Often         Sometimes         Rarely ✓         Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Laura Juran          Chief Counsel          March 16, 2021
Name (Print)          Title          Date

Signature: ____________________________ Tel: 650-552-5440 Email: ljuran@cts.org

Complete and return original to: Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

[Signature]
Ileana Dávalos
Deputy Chief Human Resources Officer

HR Agreement 21/22-004
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: All Persons Listed Below
FROM: Maria Voigt, Director
Human Resources Division

SUBJECT: PAID ORGANIZATION LEAVE FOR AALA OFFICER, 2021-2022 (NEW)

This is to request that an assignment be processed between the District and the Associated
Administrators of Los Angeles (AALA) to implement the paid Organization Leave mandated under the
Education Code Section 44987 for:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E. N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nery Paiz</td>
<td></td>
<td>Master Salary (G)</td>
<td>234 paid days (E8)</td>
<td>13100650</td>
</tr>
</tbody>
</table>

The effective period of the Organization Leave is July 1, 2021 through June 30, 2022.

Education Code Section 44987 requires that as an elected officer of AALA, Mr. Paiz be granted a paid
leave without loss of compensation. Accordingly, AALA will reimburse the District for all such costs,
including salary, health and welfare, retirement, and employment insurance. Worker’s compensation
will not be provided by the District and will not be included in the reimbursement agreement. The
employer contribution rate will be adjusted to reflect the 2021-2022 rate approved by the CalSTRS
Board prior to July 1, 2021.

Budget Division will establish revenue and budget authority to set-up the position using fund 010,
program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the
appropriate accounting lines for billing and payment procedures.

Mr. Paiz will be time-reported from the Office of the Deputy Chief Human Resources Officer
(Location 0552) during the period of the Organization Leave.

For A basis employees, all vacation hours accrued during the period of the Detached Service assignment
must be used in full prior to the end of the assignment. The District is not liable for any vacation hours
accrued and not used during the Detached Service assignment.

Mr. Paiz will be subject to any salary adjustments/furlough days approved by the Board and/or
Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: Ileana Dávalos, Deputy Chief Human Resources Officer

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos
M. Koo
A. Cruz
Y. Villalva

J. Torralba
G. Banuelos
K. Ou
C. Crawford

W. Gebeyaw
R. Ta
J. Flecha, AALA
N. Paiz
LOSA GELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The Associated Administrators of Los Angeles (Requesting Agency) requests the temporary loan of services of Nery X. Paiz (Employee) commencing effective July 01, 2021 through June 30, 2022 (Employee No.)

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ___ 221(B) ___ 234(E) x 264(A) ✓

Work hours per day 6 hours ___ 8 hours ✓

No. of additional paid days, if applicable: ________. 

Salary for reimbursement includes coordinating differential, if eligible: Yes ✓ No _____

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as President of AALA (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: Associated Administrators of Los Angeles

Address 1910 W. Sunset Blvd. Suite 850

City Los Angeles, CA Zip 90026

Contact Person: Juan A. Flecha Tel 213-484-2226

Email jflecha@aal.us Fax 213-484-0201

Payroll Time Reporter: Javier Melendez Tel 213-484-2226

Email jmelendez@aal.us Fax 213-484-0201

Address for Time Reporter 1910 W. Sunset Blvd. Suite 850

City Los Angeles, CA Zip 90026
Letter of Agreement
Statement of Duties

Requesting Agency: Associated Administrator
Employee Name: Nery X. Paiz
Employee No.: [Redacted]

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Represents 2,730 Active Members and 700 Retirees

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Ileana Davalos
Deputy Chief HR Officer
213-241-6131
Name of LAUSD Administrator (Print)
Local District/Division
Telephone No.

Employee will perform services at LAUSD sites: Often_____ Sometimes_____ Rarely _____ Other_____

District sites where services will be performed, if applicable: Schools/Local District_____ Districtwide

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Juan A. Flecha
Chief of Staff
Title
Signature
Tel 213-484-2226
Email: jflecha@aala.us
Date: March 25, 2021

Complete and return original to: Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana Davalos
Deputy Chief Human Resources Officer

Date: [Redacted]

HR Agreement 21/22-005
Rev. 2-24-2020
TO:  All Persons Listed Below  

FROM:  Maria Voigt, Director  
Human Resources Division  

SUBJECT:  PAID ORGANIZATION LEAVE FOR CTA OFFICER, 2021-2022  

This is to request that an assignment be processed between the District and the California Teachers Association (CTA) to implement the paid Organization Leave mandated under the Education Code Section 44987 for:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E.N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mel A. House</td>
<td></td>
<td>Preparation Salary (T)</td>
<td>204 paid days (C6)</td>
<td>11100736</td>
</tr>
</tbody>
</table>

The effective period of the Organization Leave is July 1, 2021 through June 30, 2021.

Education Code Section 44987 requires that as an elected officer of CTA, Mel House be granted a paid leave without loss of compensation. Accordingly, CTA will reimburse the District for all such costs, including full salary, health and welfare, retirement, employment insurance, and worker’s compensation. The employer contribution rate will be adjusted to reflect the 2021-2022 rate approved by the CalSTRS Board prior to July 1, 2022.

Budget Division will establish revenue and budget authority to set-up the position using fund 010, program code 10700 – Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

Mel House will be time-reported from the office of the Director, Certificated Assignments and Support (Location 0587) during the period of the Organization Leave.

For A basis employees, all of the vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

Mel House will be subject to any salary adjustments/furlough days approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved:  

Ileana Davalos, Chief Human Resources Officer  

4/13/21  

Date  

Attachments:  Letter of Agreement, HR Form 1065, Cost Estimate  

c:  I. Davalos  
L. Hannah  
M. Sotomayor  
M. Koo  
J. Torralba  
I. Guillen  
M. Quon  
K. Ou  
C. Crawford  
W. Gebeyaw  
R. Ta  
L. Juran, CTA  
M. House
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The California Teachers Association requests the temporary loan of services
(Requesting Agency)
of Melanie A. House
(Employee)
(Employee No.)
commencing effective
July 1, 2021 through June 30, 2022

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) ✓ 221(B) 234(E) 261(A)
Work hours per day 6 hours ✓ 8 hours 
No. of additional paid days, if applicable:

Salary for reimbursement includes coordinating differential, if eligible: Yes No

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as a member of the California Teachers Association Board of Directors (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: California Teachers Association

Address 1705 Murchison Drive
City Burlingame Zip 94010
Contact Person Laura Juran, Chief Counsel Tel 650-552-5440
Email ljuran@cta.org Fax 650-552-5019
Payroll Time Reporter Tel
Email Fax
Address for Time Reporter
City Zip

Page 1 of 2

HR Agreement 21/22-008
Letter of Agreement  
Statement of Duties

Requesting Agency: California Teachers Ass.  
Employee Name: Melanie A. House  
Employee No: [Redacted]

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To serve as a member of the Board of Directors of the California Teachers Association pursuant to Ed. Code Section 44987.


Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) ___________________________  
Local District/Division ___________________________  
Telephone No. ___________________________

Employee will perform services at LAUSD sites: Often_____  Sometimes_____  Rarely_____  Other_____  

District sites where services will be performed, if applicable: Schools/Local District ___________________________

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Laura Juran  
Name (Print)  
Chief Counsel  
3/16/2021  
Date  
Signature ___________________________  
Tel 650-552-5440  
Email lluran@cta.org

Complete and return original to: Los Angeles Unified School District, Human Resources Division  
Administrative Assignments Unit  
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017  
Attention: Maria Voigt, Director  
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

[Signature]  
Date 4/13/21  
Irene Davalos  
Deputy Chief Human Resources Officer

HR Agreement 21/22-008  
Page 2 of 2  
Rev. 2-24-2020
TO: All Persons Listed Below

FROM: Maria Voigt, Director
Human Resources Division

SUBJECT: PAID ORGANIZATION LEAVE FOR UTLA OFFICERS, 2021-2022

This is to request that an assignment be processed between the District and United Teachers Los Angeles (UTLA) to implement the paid Organization Leave provided under Education Code Section 44987 and Article IV, Section 5.0 of the District-UTLA Agreement, for the employees listed below.

Education Code Section 44987 requires that, as elected officers of UTLA, the employees be granted a paid leave without loss of compensation. Accordingly, UTLA will reimburse the District for all such costs, including salary, health and welfare, retirement, and employment insurance. Worker’s compensation will not be provided by the District and will not be included in the reimbursement agreement. The employer contribution rate will be adjusted to reflect the 2021-2022 rate approved by the CalSTRS Board prior to July 1, 2021.

Following are the UTLA officers who will be granted a full-time paid Organization Leave for 2021-2022:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>E. N.</th>
<th>Salary</th>
<th>Paid Days</th>
<th>Job Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alex Caputo-Pearl</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
<tr>
<td>Arlene Inouye</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
<tr>
<td>Gloria Martinez</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
<tr>
<td>Cecily Myart-Cruz</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
<tr>
<td>D. Alex Orozco</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
<tr>
<td>Juan J. Ramirez</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
<tr>
<td>Julie Van Winkle</td>
<td></td>
<td>Preparation (T)</td>
<td>204 days (C8)</td>
<td>13400705</td>
</tr>
</tbody>
</table>

The effective period of the Organization Leave is July 1, 2021 through June 30, 2022.

Budget Division will establish revenue and budget authority to set-up the positions using fund 010, program code 10700-Employees Loaned to Other Agencies. General Accounting will process the appropriate accounting lines for billing and payment procedures.

The UTLA officers will be time-reported from the office of Certificated Assignments and Support (Location 0587) during the period on leave.

With respect to vacation, all vacation hours accrued during the period of the Organization Leave must be used in full prior to the end of the leave. The District is not liable for any vacation hours accrued and not used during the period of the Organization Leave.

The employees listed above will be subject to any salary adjustments/furlough days that may be approved by the Board and/or Superintendent for employees for the 2021-2022 school year.

Please email me at maria.voigt@lausd.net if clarification is needed.

Approved: ____________________________ Date: 4/18/21
Ileana Dávalos, Deputy Chief Human Resources Officer

MV/jrt

Attachments: Letter of Agreement, HR Form 1065, Cost Estimate

c: I. Dávalos   J. Torralba   C. Crawford   J. Good, UTLA
L. Hannah     I. Guillen    W. Gebeyaw   C. Alfonso, UTLA
M. Sotomayor  M. Quon      R. Ta       UTLA Officers
M. Koo        K. Ou         C. Crawford
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT

For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services of Michael Alexander Caputo-Pearl commencing effective

July 1, 2021 through June 30, 2022

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) ____ 234(E) ____ 251(A) __

Work hours per day 6 hours ____ 8 hours ✓

No. of additional paid days, if applicable: ________.

Salary for reimbursement includes coordinating differential, if eligible: Yes ____ No ____

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA/NEA Vice President (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd.

City Los Angeles Zip 90010

Contact Person Jeff Good Tel (213) 637-5149

Email jgood@utla.net Fax (213) 251-9891

Payroll Time Reporter Harry Mar Tel (213) 368-6265

Email hmar@utla.net Fax (213) 368-6231

Address for Time Reporter 3303 Wilshire Blvd. 12th Floor

City Los Angeles Zip 90010

HR Agreement 21/22 - 009
Letter of Agreement
Statement of Duties

Requesting Agency United Teachers Los Angeles
Employee Name Michael Alexander Caputo-Pearl
Employee No.

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Full duties of the office of UTLA/NEA Vice President, including:
- Representing the President at his meetings and conferences.
- Assist in administration of the activities of UTLA.
- Authorized signature of expenditures approved by the BOD and drawn on treasury subject to HOR/BOD guidelines.
- Serve as ex-officio voting member of all committees of UTLA; aid and fulfill duties, functions and reports of committees
- Perform duties as assigned by Board of Directors.
- Perform assigned duties such as presiding at meetings when the President is absent, disabled or as designated by.
- Serve as affiliate liaison on national and state levels, and as UTLA NEA Service Center Council Chair.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Austin Buettner
Name of LAUSD Administrator (Print) Local Superintendent (213) 241-7000
Division Telephone No.

Employee will perform services at LAUSD sites: Often Sometimes Rarely Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good
Name (Print) Executive Director
Title

3/26/21
Date

Signature
Tel (213) 637-5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ibana Davalos
Deputy Chief Human Resources Officer

Page 2 of 2
HR Agreement 21/22 - 009

Rev. 2-24-2020
LETTER OF AGREEMENT
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services of Arlene Inouye, commencing effective 7/1/2021 through 06/30/2022.

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) ___ 234(E) ___ 201(A) ___

Work hours per day: 6 hours ___ 8 hours ___

No. of additional paid days, if applicable: ________

Salary for reimbursement includes coordinating differential, if eligible: Yes ___ No ___

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA Secretary (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address: 3303 Wilshire Blvd., 10th Floor

City: Los Angeles Zip: 90010

Contact Person: Jeff Good Tel: 213.637.5149

Email: jgood@ultla.net Fax: 213.251.9891

Payroll Time Reporter: Harry Marr Tel: 213.368.6265

Email: hmarr@ultla.net Fax: 213.368.6231

Address for Time Reporter: 3303 Wilshire Blvd., 12th Floor

City: Los Angeles Zip: 90010
Letter of Agreement
Statement of Duties

Requesting Agency: United Teachers Los Angeles Employee Name: Arlene Inouye
Employee No: [Redacted]

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

1. Maintain accurate information regarding bargaining unit membership, assignments and personal information for UTLA represented employees
2. Coordinate the dissemination of information regarding UTLA’s organizational policies, positions, and intentions on all matters where applicable
3. Advocate for such positions through available channels
4. Meet and confer, discuss, negotiate, and bargain where applicable, around issues with all appropriate District employees and/or representatives
5. Promote and implement professional development, training, leadership development and ongoing professional learning
6. Attend meetings, conferences and other gatherings as needed to perform these duties
7. Maintain formal and informal written and verbal communication with appropriate District staff
8. Facilitate adult conflict resolution throughout the District as needed

Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Name of LAUSD Administrator (Print) __________________________ Local District/Division __________________________ Telephone No. __________________________

Employee will perform services at LAUSD sites: Often ______ Sometimes ______ Rarely ______ Other ______

District sites where services will be performed, if applicable: Schools/Local District __________________________

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good __________________________ Executive Director __________________________ 3/25/21
Name (Print) __________________________ Title __________________________ Date __________________________
Signature __________________________ Tel 213.637.5149 Email jgood@ualta.net __________________________

Complete and return original to: Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana Dávalos __________________________ Deputy Chief Human Resources Officer __________________________

HR Agreement 21/22 - 010

Page 2 of 2
Rev. 2-24-2020
LETTER OF AGREEMENT
For Temporary Loan of Employee

The UTLA requests the temporary loan of services of Gloria Martinez commencing effective July 1, 2021 through June 30, 2022.

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) 234(E) 201(A)

Work hours per day 6 hours _____ 8 hours __

No. of additional paid days, if applicable: _________

Salary for reimbursement includes coordinating differential, if eligible: Yes ____ No ___

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as United Teachers Los Angeles, Vice President of Elementary Schools (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address: 3303 Wilshire Blvd. 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel (213) 637-5149

Email jgood@utla.net Fax (213) 251-9891

Payroll Time Reporter Harry Mar Tel (213) 368-6265

Email hmar@utla.net Fax (213) 368-6231

Address for Time Reporter: 3303 Wilshire Blvd. 12th floor

City Los Angeles Zip 90010

HR Agreement 21/22-011
Letter of Agreement
Statement of Duties

Requesting Agency UTLA          Employee Name Gloria Martinez          Employee No  

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)
Full duties of the office of UTLA Elementary Vice President, including:

- To represent and serve the President in meetings and conference, especially for their respective teaching levels.
- Serve as ex-officio voting member of all committees and assist the First Vice President, to aid and maintain the fulfillment of all duties, functions and reports of several committees.
- Perform duties as assigned by Board of Directors.
- Perform such duties as may properly pertain to the office Elementary Vice President or as provided elsewhere in the bylaws or standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Austin Buethner          LAUSD Superintendent          (213) 637-5149

Name of LAUSD Administrator (Print)          Local District/Division          Telephone No.

Employee will perform services at LAUSD sites: Often     Sometimes✓     Rarely     Other     

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good          Executive Director          3/26/21
Name (Print)          Title          Date

Signature          Tel (213) 637-5149          Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division
Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ana Dávalos          Deputy Chief Human Resources Officer

Date  

HR Agreement 21/22-011
LETTER OF AGREEMENT
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services of Cecily Myart-Cruz
(Requesting Agency) (Employee) commencing effective 07/01/2021 through 06/30/2022 (Employee No.)

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) 234(E) 201(A)
Work hours per day 6 hours _____ 8 hours 
No. of additional paid days, if applicable: 

Salary for reimbursement includes coordinating differential, if eligible: Yes _____ No _____

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as President of United Teachers Los Angeles (UTLA) (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles (UTLA)

Address 3303 Wilshire Blvd. 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good
Email lgood@utla.net
Payroll Time Reporter Harry Mar
Email hmar@utla.net

Address for Time Reporter 3303 Wilshire Blvd. 10th floor

City Los Angeles Zip 90010

Tel 213.637.5149 Fax 
Tel 213.368.6265 Fax 

HR Agreement 21/22-012
Letter of Agreement
Statement of Duties

Requesting Agency: United Teachers Los Angeles
Employee Name: Cecily Myart-Cruz
Employee No:

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To preside at all meetings of the Board of Directors. To preside at all meetings of the House of Representatives.

To call special meetings of Board of Directors upon request of six (6) or more directors with six (6) days' written notice to all members of the Board of Directors. To call special meetings of the House of Representatives upon request of the Board of Directors or on petition of fifty (50) members of the House of Reps. with six (6) days written notice to all members of the House. To sign contracts and other instruments connected with the business affairs and professional activities of UTLA, subject to guidelines of the House of Reps., and subject to the BOD approval. To make reports of activities of the Board of Directors, the House, or Reps., and the membership. To serve as the official representative of UTLA. To be the ex-officio voting member of all committees of UTLA. To perform such duties as may properly pertain to his/her office as provided elsewhere in the Bylaws or standing rules. To direct planning of the meetings of the House of Reps. and such other conferences and meetings as may be sponsored by UTLA.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

<table>
<thead>
<tr>
<th>Name of LAUSD Administrator (Print)</th>
<th>LAUSD/Superintendent</th>
<th>213.241.7000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of LAUSD Administrator (Print)</td>
<td>Local District/Division</td>
<td>Telephone No.</td>
</tr>
</tbody>
</table>

Employee will perform services at LAUSD sites: Often ______ Sometimes ______ Rarely ______ Other ______

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good
UTLA Executive Director
03.25.2021

Name (Print) ____________ Title ____________ Date ____________

Signature ____________________ Tel 213.637.5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division Administrative Assignments Unit 333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017 Attention: Maria Voigt, Director

May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ilenia Davallo
Deputy Chief Human Resources Officer

Date 4/13/21

HR Agreement 21/22-012 Rev. 2-24-2020
LETTER OF AGREEMENT
For Temporary Loan of Employee

The United Teachers Los Angeles (Requesting Agency) requests the temporary loan of services of Cecily Myart-Cruz (Employee) commencing effective 07/01/2021 through 06/30/2022.

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) 234(E) 204(A)
Work hours per day: 6 hours ___ 8 hours ___
No. of additional paid days, if applicable: ________

Salary for reimbursement includes coordinating differential, if eligible: Yes ___ No ___

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as President of United Teachers Los Angeles (UTLA) (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles (UTLA)

Address 3303 Wilshire Blvd. 10th floor
City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213.637.5149
Email jgood@utla.net Fax

Payroll Time Reporter Harry Mar Tel 213.368.6265
Email hmar@utla.net Fax

Address for Time Reporter 3303 Wilshire Blvd. 10th floor
City Los Angeles Zip 90010

HR Agreement 21/22-012
Letter of Agreement
Statement of Duties

Requesting Agency United Teachers Los Angeles Employee Name Cecily Myart-Cruz Employee No. 165

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

To preside at all meetings of the Board of Directors. To preside at all meetings of the House of Representatives.

To call special meetings of Board of Directors upon request of six (6) or more directors with six (6) days' written notice to all members of the Board of Directors. To call special meetings of the House of Representatives upon request of the Board of Directors or on petition of fifty (50) members of the House of Reps with six (6) days written notice to all members of the House. To sign contracts and other instruments connected with the business affairs and professional activities of UTLA, subject to guidelines of the House of Reps., and subject to the BOD approval. To make reports of activities of the Board of Directors, the House or Reps., and the membership. To serve as the official representative of UTLA. To be the ex-officio voting member of all committees of UTLA. To perform such duties as may properly pertain to his/her office as provided elsewhere in the Bylaws or standing rules. To direct planning of the meetings of the House of Reps. and such other conferences and meetings as may be sponsored by UTLA.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Austin Beutner LAUSD/Superintendent 213.241.7000
Name of LAUSD Administrator (Print) Local District/Division Telephone No.

Employee will perform services at LAUSD sites: Often Sometimes Rarely Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good UTLA Executive Director 03.25.2021
Name (Print) Title Date

Signature Tel 213.637.5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division Administrative Assignments Unit 333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017 Attention: Maria Voigt, Director May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana Davalos Deputy Chief Human Resources Officer

Date

HR Agreement 21/22-012 Rev. 2-24-2020
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services of David Alex Orozco, commencing effective July 1, 2021 through June 30, 2022.

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) ___ 234(E) ___ 261(A) ___

Work hours per day 6 hours ___ 8 hours ___

No. of additional paid days, if applicable: __________

Salary for reimbursement includes coordinating differential, if eligible: Yes ___ No ___

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as [UTLA Treasurer] (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd., 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213-637-5149

Email jgood@utla.net Fax 213-251-9891

Payroll Time Reporter Harry Mar Tel 213-368-6265

Email hari@utla.net Fax 213-368-6231

Address for Time Reporter 3303 Wilshire Blvd., 10th floor

City Los Angeles Zip 90010

HR Agreement 21/22-013
Letter of Agreement
Statement of Duties

Requesting Agency United Teachers Los Angeles Employee Name David Alex Orozco Employee No.

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

The Treasurer shall have the following powers and duties:

1. To have official custody of all funds of UTLA
2. To exercise general supervision over the receipt and disbursement of all funds of UTLA.
3. To serve as chairman of the Budget and Finance Committee of the Board of Directors.
4. To supervise the preparation of the annual budget and periodic financial reports to members of the House of Representatives.
5. To supervise the preparation of such other financial reports, including the annual independent audit, as may be required by the Board of Directors or the House of Representatives.
6. To approve by her/his signature all expenditures of money approved by the House of Representatives and drawn of the Treasury.

Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

<table>
<thead>
<tr>
<th>Austin Buettner</th>
<th>LAUSD Superintendent</th>
<th>213-241-7000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of LAUSD Administrator (Print)</td>
<td>Local District/Division</td>
<td>Telephone No.</td>
</tr>
</tbody>
</table>

Employee will perform services at LAUSD sites: Often_____ Sometimes____ Rarely____ Other____

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

<table>
<thead>
<tr>
<th>Jeff Good</th>
<th>UTLA Executive Director</th>
<th>3/24/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name (Print)</td>
<td>Title</td>
<td>Date</td>
</tr>
</tbody>
</table>

Signature ___________________________ Tel 213-637-5149 Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division Administrative Assignments Unit
333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017
Attention: Maria Voigt, Director
May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

[Signature]

Ileana Dávalos
Deputy Chief Human Resources Officer

[Date]

HR Agreement 21/22-013

Page 2 of 2
Rev. 2-24-2020
LETTER OF AGREEMENT
For Temporary Loan of Employee

The United Teachers Los Angeles requests the temporary loan of services
(Requesting Agency)
of Juan Jose Ramirez (Employee) commencing effective
(Employee No.)
July 1, 2021 through June 30, 2022

The employee’s full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee’s assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee’s salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) 234(E) 261(A)
Work hours per day 6 hours _____ 8 hours ✓
No. of additional paid days, if applicable: _______

Salary for reimbursement includes coordinating differential, if eligible: Yes ____ No _____

The employee will be released from the employee’s District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA/AFT Vice President (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd., 10th floor

City Los Angeles Zip 90010

Contact Person Jeff Good Tel 213-637-5149
Email jgood@utla.net Fax 213-251-9891

Payroll Time Reporter Harry Mar Tel 213-368-6265
Email hmar@utla.net Fax 213-368-6231

Address for Time Reporter 3303 Wilshire Blvd., 10th floor

City Los Angeles Zip 90010
Requesting Agency United Teachers Los Angeles Employee Name Juan Jose Ramirez Employee No. 

If approved, the employee will be released from the employee’s District position and placed on a Detached Service assignment to perform the following services for the Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

The UTLA/AFT Vice President shall have the following powers and duties:
1. To represent the President at his/her request at meetings and conferences sponsored by UTLA.
2. To assist the President in the administration of the activities of UTLA.
3. To authorize by his/her signature all expenditures of money approved by the appropriate body and drawn on the treasury, subject to guidelines of the House of Representatives and subject to Board of Directors’ approval.
4. To be an ex-officio voting member of all committees of UTLA and to aid and maintain the fulfillment of all duties, functions and reports of the several committees.
5. To serve as chairperson of the Calendar Committee and the Program Committee of the Board of Directors.
6. To perform such duties as are assigned by the Board of Directors.
7. Perform other duties as may pertain to the office of First VP as provided elsewhere in the Bylaws & standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers’ compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed leave:

<table>
<thead>
<tr>
<th>Austin Buettner</th>
<th>LAUSD Superintendent 213-241-7000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of LAUSD Administrator (Print)</td>
<td>Local District/Division Telephone No.</td>
</tr>
</tbody>
</table>

Employee will perform services at LAUSD sites: Often Sometimes Rarely Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good UTLA Executive Director 3/24/2021

<table>
<thead>
<tr>
<th>Name (Print)</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>213-637-5149</td>
<td>Email <a href="mailto:jgood@ultla.net">jgood@ultla.net</a></td>
</tr>
</tbody>
</table>

Complete and return original to: Los Angeles Unified School District, Human Resources Division Administrative Assignments Unit 333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017 Attention: Maria Voigt, Director May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana Davalos Deputy Chief Human Resources Officer

4/13/21 Date

HR Agreement 21/22-014 Rev. 2-24-2020
LOS ANGELES UNIFIED SCHOOL DISTRICT

LETTER OF AGREEMENT
For Temporary Loan of Employee

The United Teachers Los Angeles
(Requesting Agency) requests the temporary loan of services
of Julie B. Van Winkle
(Employee) commencing effective
07/01/2021 through 06/30/2022
(Employee No.)

The employee's full salary and benefits will continue to be paid by the District, and the requesting agency (Agency) will reimburse the District for all such costs, for the period specified above. Reimbursement will include any increases or decreases during the period of the agreement arising from increases or decreases in employee salary, benefits, and/or number of work days. The employee listed above will be subject to any salary adjustments that may be approved by the Board and/or Superintendent for the period specified above. The employee is entitled to all leaves, holidays, and vacation days which fall within the employee's assignment basis, for which eligible. District shall submit to Agency itemized invoices indicating the service fee and benefit payments to be reimbursed, such reimbursement to be due upon submission of the invoice.

For A Basis employees, all vacation hours earned during the period on Organization Leave or Detached Service must be used prior to completion of that assignment and return to the District. The District will not assume liability for any unused vacation balance earned during the Organization Leave/Detached Service.

This agreement shall not be terminated prior to the ending date specified above without the mutual written agreement of both the District and the Agency.

Agency shall provide the District with a written attendance report at the end of each pay period.

District shall notify Agency of any changes to employee's salary or benefits.

Length of base work year for reimbursement (No. of Paid Days): 204(C) X 221(B) ___ 234(E) ___ 201(A) ___

Work hours per day 6 hours ___ 8 hours ___
No. of additional paid days, if applicable: ________.

Salary for reimbursement includes coordinating differential, if eligible: Yes ___ No ___

The employee will be released from the employee's District position and placed on a Detached Service/Paid Organization Leave assignment to serve as UTLA Secondary Vice President (title) and perform services for Agency as described in the Statement of Duties on page 2.

Name of Requesting Agency: United Teachers Los Angeles

Address 3303 Wilshire Blvd., 10th Floor

City Los Angeles Zip 90010

Contact Person Jeff Good

Email jgood@utla.net

Payroll Time Reporter Harry Mar

Email hmar@utla.net

Address for Time Reporter 3303 Wilshire Blvd, 12th Floor

City Los Angeles Zip 90010

Tel 213.637.5149

Fax 213.251.9891

Tel 213.368.6265

Fax 213.368.6231
Letter of Agreement
Statement of Duties

Requesting Agency: United Teachers Los Angeles

Employee Name: Julie B. Van Winkle

Employee Number: [Redacted]

If approved, the employee will be released from the employee's District position and placed on a Detached Service assignment to perform the following services for Agency. Describe how these services will mutually benefit the District and to what percent these services will comprise the work year. (Attach additional pages if necessary.)

Should either the President or First Vice President be absent or disabled, the Elementary and the Secondary Vice President shall preside at all meetings and assume all the duties of the President in the rank order listed above. The Elementary and Secondary Vice President shall have the following powers and duties:

1) To represent and serve the President at meetings and conferences especially connected to their respective teaching levels

2) To be an ex-officio voting member of all committees and assist the First Vice President to aid and maintain the fulfillment of all duties, functions, and reports of the several committees

3) To perform such duties as assigned by the Board of Directors

4) To perform such other duties as may properly pertain to the office of Elementary or Secondary Vice President or as provided elsewhere in the Bylaws or standing rules.

Both the District and the Agency shall maintain general liability, property damage, workers' compensation, and vehicle insurance or self-insurance, in amounts adequate to protect the District and the Agency as their interests may appear.

Each party hereto agrees to indemnify and hold the other party harmless from all liability for damage, actual or alleged, to persons or property arising out of the performance of this Agreement, but only in proportion to the extent such liability is caused by or results from the negligent or intentional acts or omissions of the indemnifying party. Agency shall be liable for any personal injury or property damage claim arising while employee is on detached leave and performing services for Agency in accordance with California law. Agency will indemnify and defend LAUSD should such a claim be mistakenly brought against LAUSD under the Government Claims Act.

LAUSD administrator familiar with the Program/Services to be performed by employee during proposed loan:

Austin Beutner

LAUSD Superintendent

Name of LAUSD Administrator (Print)

Local District/Division

Telephone No.

Employee will perform services at LAUSD sites: Often, Sometimes, Rarely, Other

District sites where services will be performed, if applicable: Schools/Local District

FOR REQUESTING AGENCY:

I certify that I have fiscal authority to approve this Letter of Agreement on behalf of Agency, and that Agency has authorized funding for reimbursement as specified above. I understand that this is a legally binding document.

Jeff Good

Executive Director

Name (Print)

Title

Date

Signature

Tel 213.637.5149

Email jgood@utla.net

Complete and return original to: Los Angeles Unified School District, Human Resources Division

Administrative Assignments Unit

333 S. Beaudry Ave., 14th Floor, Los Angeles, CA 90017

Attention: Maria Voigt, Director

May be emailed to maria.voigt@lausd.net, but original must be received by U.S. mail.

FOR LAUSD:

Ileana Dávalos

Deputy Chief Human Resources Officer

Date

Page 2 of 2

HR Agreement 21/22-015

Rev. 2-24-2020
Provisional Internship Permits
May 11, 2021
Human Resources Division

Action Proposed:
Staff proposes that the Human Resources Division’s request for one teacher to be employed under the Provisional Internship Permit be approved pursuant to Title 5 California Code of Regulations, Section 80021.1.

Background:
The Provisional Internship Permit became effective on July 1, 2005 in anticipation of the phasing out of the former authorizing document. The Provisional Internship Permit is valid for one year and may not be renewed. During the first year of employment, the Provisional Intern teacher must meet all requirements for entrance into an accredited intern program.

The Los Angeles County Office of Education grants authority to the District to employ potential Provisional Interns on a Temporary County Certificate until such time that the Board of Education approves their employment under the Provisional Internship Permit. Commission on Teacher Credentialing (CTC) regulations require that the request to employ Provisional Interns be approved by the Board and submitted to the CTC within three months of the teachers beginning their assignment.

The CTC requires that the governing board be presented with a list of teachers to be employed under the Provisional Internship Permit (Attachment A). Additionally, the CTC requires that the approval of these Permits be an action item on the agenda and not part of the consent agenda.

Expected Outcomes:
The approval of Provisional Internship Permits will enable the District to continue to staff teacher vacancies in shortage subject fields with individuals committed to completing the requirements to enter into an intern program and subsequently earn a full credential.

Board Options and Consequences:
Approval of Provisional Internship Permits will afford the District the opportunity to hire new English teachers who will be required to follow a prescribed and rigorous pathway that results in the earning of both full state and federal teacher certification.

If the Provisional Internship Permits are not approved, and a full-time teacher cannot be hired, classroom vacancies would be staffed by a series of individuals in possession of only Emergency 30-Day Substitute Teaching Permits. Day-to-day substitutes are not required to be enrolled in a teacher education program, and may only remain in a general education classroom for a maximum of 30 days, after which time they are deemed by the State as inappropriately assigned.
Policy Implications:
This action does not change District policy.

Budget Impact:
There is no impact on the District’s budget.

Student Impact:
The goal of the Human Resources Division is to insure that there is an appropriately authorized teacher in every classroom. In areas of high need such as special education, where there might be a teacher shortage, the District may approve the use of Provisional Internship Permits, which authorize a teacher candidate to step into the classroom as the teacher of record while they take the necessary steps to enroll in a credential program.

Issues and Analysis:
Not applicable

Attachments:
Attachment A - Teachers with Provisional Intern Permits

Informatives:

Submitted:
04/15/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

LINDA DEL CUETO
Chief Human Resources Officer
Human Resources Division

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

✓ Approved as to form.

APPROVED:

MEGAN K. REED
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

✓ Approved as to budget impact statement.
<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>School</th>
<th>LD</th>
<th>BD</th>
<th>Subject</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lucy Velasco</td>
<td>Fremont STEAM Mag</td>
<td>S</td>
<td>7</td>
<td>ENG</td>
<td>2/17/2021</td>
</tr>
</tbody>
</table>
REPORT WITHDRAWN
PRIOR TO MEETING
TAB 11
Action Proposed:
Staff proposes that the Board of Education approve the revisions to the Local Plan for the LAUSD Special Education Local Plan Area (SELPA).

Background:
The Los Angeles Unified School District is a single district SELPA, charged with providing a free appropriate public education (FAPE) to eligible students with disabilities within its jurisdictional boundaries. The SELPA’s Local Plan must be revised when there has been a change in Federal or State law or a change in the SELPA’s organization. Otherwise, it must be revised on a 3-year cycle. The last Board adoption of the SELPA’s Local Plan occurred in June 2018, for school years 2018-2021.

The Community Advisory Committee (CAC) has advised the policy and administrative agency during the development of the Local Plan pursuant to California Education Code (EC) Section 56194.

To ensure adequate and effective participation and communication pursuant to EC 56195.8, parent members of the CAC, or parents selected by the CAC, participated in the development and update of the Local Plan for special education.

A Local Plan Revision Advisory Committee was formed to review and give input to proposed changes in the SELPA Local Plan. A series of meetings were held and representatives on the Local Plan Revision Advisory Committee included parent representatives from the LAUSD CAC, members of the Associated Administrators of Los Angeles (AALA), and United Teachers Los Angeles (UTLA), as well as staff from the Division of Special Education and SEIU Local 99 representing classified paraprofessionals.

The plan has been reviewed by the CAC, and the committee had at least 30 days to conduct this review, prior to submission of the Local Plan to the State of California Superintendent pursuant to EC 56205(b)(6).

As part of the state mandated Local Plan process, once approved by the Board of Education and signed by Superintendent Austin Beutner, the Local Plan will be submitted to the Los Angeles County Office of Education (LACOE) for signature by Superintendent Debra Duardo. Upon receipt of all signatures the LAUSD SELPA Local Plan will then be submitted to the California Department of Education (CDE). The LAUSD SELPA Local Plan will be kept on file with the Division of Special Education accessible upon request as well as posted on its website.

Expected Outcomes:
Approval of the Board of Education and necessary signatures and submission to the CDE as required ensures compliance with the above cited Education Code requirements.
Board Options and Consequences:
The approval of these plans will comply with the above cited California Education code requirements. If not approved, LAUSD will be out of compliance with CDE requirements and sanctions may be issued.

Policy Implications:
There do not appear to be any changes to the existing policies of the District.

Budget Impact:
None

Student Impact:
None

Issues and Analysis:
Education Code 56140 sets forth State Requirements for submitting the Local Plan.

Attachments:
Special Education Local Plan Area (SELPA) Local Plan

Informatives:
Not Applicable

Submitted:
04/15/21
RESPECTFULLY SUBMITTED,

[Signature]

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

[Signature]

ANTHONY AGUILAR
Chief of Special Education, Equity & Access
Division of Special Education

REVIEWED BY:

[Signature]

DEVORA NAVERA REED
General Counsel

✓ Approved as to form.

REVIEWED BY:

[Signature]

TONY ATIENZA
Director, Budget Services and Financial Planning

✓ Approved as to budget impact statement.
Attachments for Board Report No. 326-20/21 may be viewed at:

http://laschoolboard.org/sites/default/files/BR_326_Attachment.pdf
TAB 12
Approval of the Closure of West Hollywood Opportunity Community Day School (CDS) for the 2021-2022 school year.
May 11, 2021
Local District West

Action Proposed:
Staff proposes that the Board of Education approve the request to close West Hollywood CDS due to low enrollment.

Background:
West Hollywood CDS commenced operation in the 2003-2004 school year. West Hollywood CDS is located at 1049 N. Fairfax Ave and serves students in grades 9-12. West Hollywood CDS serves 13 students in the 2020-2021 school year with an expected enrollment of 3 students for the 2021-2022 school year. With this low enrollment, the school would not be able to remain fiscally solvent, maintain adequate staffing, and provide a rigorous District approved A-G curriculum for their students.

It is Staff’s determination that West Hollywood CDS would not be financially viable to continue operations for the 2021-2022 school year. The following meetings have been held to inform the West Hollywood community of the proposed closure recommendation: On March 1, 2021 the West Hollywood CDS staff, students, and families were informed of the closure. Parents and students were provided with personalized support during March to assist with school placement options for the 2021-2022 school year.

West Hollywood CDS students will have the opportunity to select to attend Alonzo CDS or other schools in the local area such Whitman, Ellington, or Secondary CDS.
Expected Outcomes:
Board approval will allow the District to close West Hollywood CDS. Local District West staff has notified and informed the West Hollywood CDS parents and students of the closure and available placement options. Meetings with parents and students will be ongoing during the month of April to assist families with school placement options for the 2021-2022 school year. The community understands the rationale behind the school closure and all students have been provided with the supports needed to transition to a different school site. 10 students are 12th graders and will be graduating in June 2021. The remaining 3 students are 11th graders and will attend Alonzo CDS for the 2021-2022 school year. Certificated Human Resources and the Community of School Administrator have been working with the two teachers to find them employment at another site.

Board Options and Consequences:
A “yes” vote will allow the District to proceed with transition planning and the closure of West Hollywood CDS.

A “no” vote will prevent LAUSD staff from proceeding with the transition planning for closure.

Policy Implications:
No policy implications are projected.

Budget Impact:
By closing West Hollywood CDS, there is no significant impact to the District’s budget.

Student Impact:
Students will have better access to a rigorous District approved A-G curriculum at a different school due to
more access to resources. In return this will have an impact on student’s graduation and college/career readiness.

**Issues and Analysis:**
The decision to close West Hollywood CDS was largely based on the financial and programmatic implications of declining enrollment. If the LAUSD Board does not approve the closure of West Hollywood CDS School, the school will continue to struggle without adequate funding.

**Attachments:**
Not Applicable.

**Informatives:**
Not Applicable.

**Submitted:**
04/16/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

DR. ADAINA BROWN
Local District Superintendent
Local District West

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

APPROVED & PRESENTED BY:

ROBERTO A. MARTINEZ
Associate Superintendent
School Climate, Culture and Safety

☑ Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

☑ Approved as to budget impact statement.
TAB 13
Approval of the Closure of Selma Avenue Elementary for the 2021-2022 school year.
May 11, 2021
Local District West

Action Proposed:
Staff proposes that the Board of Education approve the request to close Selma Avenue Elementary due to low enrollment.

Background:
Selma Avenue Elementary commenced operation in the 1910-1911 school year. Selma Elementary is located at 6611 Selma Ave and serves students in grades K-5. Selma Ave Elementary serves 80 students in the 2020-2021 school year with an expected enrollment of 47 students for the 2021-2022 school year. With this low enrollment, the school would not be able to remain fiscally solvent, maintain adequate staffing, and provide a rigorous District approved curriculum for their students.

It is Staff’s determination that Selma Ave Elementary would not be financially viable to continue operations for the 2021-2022 school year. The following meetings have been held to inform the Selma community of the proposed closure recommendation: On February 10, 2021 the Selma governing council, staff, and families were informed of the closure. Parents were provided with personalized support during February and March to assist with school placement options for the 2021-2022 school year.

Selma Ave Elementary students will have the opportunity to select to attend their school of residence (Gardner or Cheremoya) or other schools in the local area such as Harvard, Grant, Kingsley, or Ramona Elementary.

5-Year Enrollment (Census Day)

<table>
<thead>
<tr>
<th>Year</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
<th>2020-21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selma Ave El</td>
<td>142</td>
<td>145</td>
<td>109</td>
<td>104</td>
<td>80</td>
</tr>
</tbody>
</table>

Source(s): 1) CDE DataQuest Enrollment Data
2) Same underlying data as WholeChild - for 10/07/20
Expected Outcomes:
Board approval will allow the District to close Selma Avenue Elementary. Local District West staff has notified and informed the Selma Ave Elementary parents of the closure and available placement options. Meetings with parents will be ongoing during the month of April to assist families with school placement options for the 2021-2022 school year. The community understands the rationale behind the school closure and all families have been provided with the supports needed to transition to a different school site. 57 families have chosen to send their children to Gardner Elementary and 0 families selected Cheremoya. The Community of School Administrator worked with the four teachers and all will be reassigned to Gardner Elementary. In regards to administration (one principal), the Local District West Superintendent will be working with the administrative assignment’s unit.

Board Options and Consequences:
A “yes” vote will allow the District to proceed with transition planning and the closure of Selma Avenue Elementary.

A “no” vote will prevent LAUSD staff from proceeding with the transition planning for closure.

Policy Implications:
No policy implications are projected.

Budget Impact:
By closing Selma Avenue Elementary, there is no significant impact to the District’s budget.
Student Impact:
Students will have better access to a rigorous District approved curriculum at a different elementary school due to more access to resources. In return this will have an impact on student’s college/career readiness.

Issues and Analysis:
The decision to close Selma Avenue Elementary was largely based on the financial and programmatic implications of declining enrollment. If the LAUSD Board does not approve the closure of Selma Avenue Elementary, the school will continue to struggle without adequate funding.

Attachments:
Not Applicable.

Informatives:
Not Applicable.

Submitted:
04/16/21
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

DR. ADAINA BROWN
Local District Superintendent
Local District West

REVIEWED BY:

DEVORA NAVERA REED
Interim General Counsel

☐ Approved as to form.

APPROVED & PRESENTED BY:

ROBERTO A. MARTINEZ
Associate Superintendent
School Climate, Culture and Safety

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

☐ Approved as to budget impact statement.
RESOLUTIONS
Ms. García - Equity is Justice 2021: A New Standard for Public Education Centered on Racial Justice and Equity for the Highest-Need Students in Our Most Impacted Schools (Res-023-20/21) (Waiver of Board Rule 72)

Whereas, The fight for equity and access for all students in Los Angeles Unified School District is an effort led by community demands over multiple decades for better support for students of color in under-resourced schools;

Whereas, Due to the global pandemic, our schools and youth are experiencing unprecedented challenges in already highest-need communities, which are now the most impacted by the COVID-19 pandemic;

Whereas, Although approximately one in three Angelenos have been infected with COVID-19 since the beginning of the pandemic, exacerbating inequities as evidenced by highest-need communities being disproportionately harmed by the disease. Bel Air has a case rate of 3,963 per 100,000 residents, while Boyle Heights has a case rate of 18,764 per 100,000 residents;

Whereas, Low-income families of color continue to disproportionately bear the brunt of the pandemic. Data from Los Angeles County shows COVID-19 deaths among Latínx residents increased over 1,000 percent between November 2020 January 2021. Life expectancy of Black and Latínx populations have declined by 2.7 and 1.9 years, respectively, compared to .8 years for the Anglo population;

Whereas, Financial losses experienced by families in highest-need communities have resulted in some students taking additional responsibilities at home, including care-taker roles, teaching of younger siblings, and seeking out employment to contribute to the family’s basic needs;

Whereas, Students in highest-need communities have expressed increased wellness needs to cope with factors such as additional responsibilities, grief due to loss of life from COVID-19, and a surge of gun violence in South L.A.;

Whereas, The District has looked at these inequities in the past and has developed the Student Equity Needs Index (SENI) in order to assess and accurately identify schools that need the most support, allowing the District to differentiate investments and supports based on each school’s level of need;

Whereas, Communities with Highest- and High-Need schools as identified by the SENI are experiencing an unprecedented crisis, evidenced by the death or illness of thousands and disproportionate economic impacts, including education, income, and housing as a result of COVID-19 and the digital divide;

Whereas, Prior to this crisis, the District allocated $284 million to schools in 2020-21 through the SENI funding formula;
Whereas, Increased education investments are associated with improved student outcomes;

Whereas, Successful advocacy by the District and various community partners for additional state and federal funding to mitigate the significant impacts of COVID-19 will result in approximately $5 billion of projected additional state and federal funding being allocated to the District;

Whereas, A significant portion of the District’s supplemental and concentration dollars are currently allocated equally across schools without regard to need;

Whereas, Through an equity-based funding formula that uses a school’s rank on the SENI, the District can use new and existing funds to double a school’s funding, resulting in average increases in funding for the Highest- and High-need schools of approximately $850,000 for high schools, $720,000 for middle schools, and $300,000 for elementary schools;

Whereas, This increase in funding would allow the Highest- and High-Need schools to reduce class sizes as well as invest in new counselors, psychiatric social workers, instructional coaches, and other intervention positions;

Whereas, An increased investment in the SENI will ensure new and existing dollars intended to remediate the impact of COVID-19 and learning loss are distributed to schools proportionate to their needs; and

Whereas, The District has already committed an additional $120 million ($404 million in total) to the SENI equity-based funding formula for the 2021-22 school year; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District endorses the Community of Schools strategy to empower school leaders and accelerates progress in student outcomes;

Resolved further, That the District will utilize the equity-based funding formula that uses a school’s rank on SENI to allocate a minimum of $600 million, which will grow every year, of supplemental and concentration funding (an additional $198 million dollars over the proposed 2021-22 budget) to be known collectively as “SENI Funding”;

Resolved further, That this additional SENI Funding shall be in addition to, rather than replace any existing equity-based spending or programs that currently benefit schools, including but not limited to the Primary Promise, school carryover funds, and Targeted Student Population (TSP) per-pupil program (program code 10397);

Resolved further, That this additional SENI Funding will be provided by ending funding programs not guided by a determination of student needs, including the “hold harmless” funds allowed for a stable transition to the current SENI formula;

Resolved further, That distribution of any and all funds coming to the Los Angeles Unified School District through COVID-19 relief bills and other intervention funding to remediate learning loss will be determined by a school’s level of need, as determined by its SENI ranking or a comparable assessment of student need;
Resolved further, That in furtherance of the goal of empowering school communities, not less than 50% of state and federal relief dollars will be allocated to direct school supports and, as part of the annual budgeting process, District leadership will provide the Board with an accounting of how increased funding is allocated to schools across the District;

Resolved further, That the Board affirms support for efforts to build a student-centered funding formula that will embed the goal of advancing equity in all funding allocations;

Resolved further, That by June 30, 2021 the District will create a task force to develop a plan inclusive of meaningful community input regarding a new student-centered funding formula to be the foundation for allocations to schools by October of 2021 for the 2022-23 District budget;

Resolved further, That the new student-centered funding formula will incorporate and build upon the formula used to determine SENI;

Resolved further, That the Los Angeles Unified School District Superintendent will develop an evaluation plan for student outcomes as a result of SENI investments. Evaluation updates shall be provided to the Board of Education and community members on a quarterly basis; and, be it finally

Resolved, That the ongoing Local Control and Accountability Plan (LCAP) cycle will incorporate the above resolutions as part of the forthcoming LCAP.
TAB 15
Whereas, Generational trauma impacts our students and communities in the Los Angeles Unified School District;

Whereas, Student Board Member Kamarie Brown met to discuss this issue with student groups, including Community Coalition’s South Central Youth Empowered through Action (SCYEA), Crenshaw Youth Empower through Action, Associated Student Bodies, advisory groups, the Superintendent’s Student Advisory Council, Supervisor Holly Mitchell, and others;

Whereas, May is Mental Health Awareness Month and the District wrote a letter of support for Assembly Concurrent Resolution (ACR) 68, which recognizes the week of May 10-14, 2021 as California Student Mental Health Week; and

Whereas, The District has committed to supporting students with the mental health resources they need through establishing 15 wellness centers and 60 school based health clinics that service approximately 40,000 mental health visits annually; and will be prioritizing pandemic relief investments to support student’s mental health and wellness; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District declares May 10-14, 2021 as Student Mental Health Week and directs the Superintendent to make relevant resources available to staff, students, and families to build greater awareness and skills around mental health and wellness;

Resolved further, That the Board endorses and encourages all schools to allocate 1 week, twice a semester to engage students about wellness and culturally relevant healing practices, including peer emotional support groups for students and families;

Resolved further, That the Board directs the Superintendent to allocate resources such that all students have equitable access to psychiatric social workers and counselors as a means of healing from the generational trauma Black and Brown students specifically have suffered, and to equip youth with the space and tools to process the effects of the pandemic on their mental health and family wellness; and, be it finally

Resolved, That at least quarterly, students will be given the opportunity to present (e.g. to the Board, on social media, at school, or whichever medium they prefer) on their experience with Student Mental Health Week.
TAB 16
Ms. Gonez - Celebrating Los Angeles Unified School District’s Classified Employees’ Service, Skill and Commitment to Our Communities During the Unprecedented Times of the COVID-19 Pandemic (Res-025-20/21) (Waiver of Board Rule 72)

Whereas, The Los Angeles Unified School District recognizes the over 33,000 classified employees who are dedicated in their service to public education and a vital part of the District;

Whereas, Classified employees play a key role in supporting students’ academic success by assisting over 500,000 students inside and outside of the classroom in grades ETK-12, more than 22,000 students in Early Education programs and, more than 70,000 students accomplishing their career goals in Adult and Career Education Centers;

Whereas, Classified employees are essential to the District’s operations providing daily service to the students, faculty, staff and families through their hard work as school employees, including clerical and technical employees, as well as bus drivers, instructional aides, library aides, paraeducators, special education assistants, library and media assistance, food service providers, security officers, computer services maintenance workers and others;

Whereas, Classified employees were an integral part of the District’s landmark response to the COVID-19 pandemic and its impact on the families the District proudly serves. Classified Employees served over 125 meals at our Grab-and-Go Centers, routinely cleaned and sanitized schools and offices allowing for the adherence to essential safety protocols, distributed hundreds of thousands devices and hotspots to students and families for Distance Learning, supported the administration of over 890,000 COVID-19 tests and the full vaccination of over 17,000 school district employees as of April 23, 2021;

Whereas, During the regular academic year Classified employees in the District safely transport approximately 41,000 students to and from school each day by bus; serve over 720,000 meals to students each day (including 400,000 breakfasts, 350,000 lunches, and 80,000 supper and snack meals per day); create and sustain a learning environment with clean and operational facilities and classrooms, and maintain an inviting landscape at more than 1,000 District schools and other facilities that students, parents, and the community can be proud of;

Whereas, Labor partners including Service Employees International Union (SEIU) Local 99, Teamsters Local 572, California School Employee Association (CSEA) Chapter 500, Los Angeles/Orange Counties Building and Construction Trades Council, Associated Administrators of Los Angeles (AALA), Los Angeles School Police Association and the Los Angeles School Police Management Association represent classified employees who work tirelessly to serve students and ensure supportive, clean, safe and comfortable learning environment for both the students and faculty of the District;

Whereas, In 1986, the California State Legislature decreed the third full week of May each year as Classified School Employee Week in official recognition of classified school employees, by passage of
Senate Bill 1552 (Campbell); now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District hereby declares the week of May 16 - 22, 2021 as Classified School Employee Week in the District and encourages the celebration of classified school employees at our schools and throughout the District for their hard work and unwavering dedication to our students, families, and schools and the invaluable contributions they make to our educational community; and, be it finally

Resolved, That Board hereby recognizes and greatly appreciates the contributions and dedicated service of classified professionals to quality education in the District and the State of California.
TAB 17
ITEM WITHDRAWN PRIOR TO MEETING
TAB 18
Resolved, That the Governing Board of the Los Angeles Unified School District, pursuant to the current Agreements between the Los Angeles Unified School District and United Teachers Los Angeles (UTLA); and the Los Angeles Unified School District and Associated Administrators Los Angeles (AALA); and in accordance with law for these and other District employees, hereby declares salaries and benefits for the 2021-2022 school year for District employees to be indefinite and subject to change or reduction on or after July 1, 2021, as may appropriately result consistent with the collective bargaining process as applicable. The District shall act to implement such changes or reductions, as the District deems necessary, to address operational, financial or budgetary conditions or needs, including but not limited to balancing the District’s budget and otherwise responding to causes such as state funding limitations, legislation, grant funding, legal requirements or actions, and declining enrollment, rising District operating costs and increased expenses.

Possible changes or reductions in salaries or benefits, which may be implemented in 2021-22 for UTLA-represented employees, AALA-represented employees, management, confidential, supervisory, and other District-represented employees include, but are not limited to, adjustments to salary rates, tables and differentials; revisions to work year (number of paid days); adjustments to health and welfare plan benefit and contribution levels; and other compensation and employment matters.

All such changes or reductions are to be consistent with the collective bargaining process, where appropriate, and all Board Rules, policies and practices are subject to revision to carry out any of the changes or reductions described above. The above actions are listed by way of example, not limitation, and may be supplemented or revised in the discretion of the Board.
TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Devora Navera Reed
Interim General Counsel

SUBJECT: SUPERINTENDENT MOTIONS: PRE-JULY 1 NOTICE, AND DECLARING SALARIES INDEFINITE AND SUSPENDING BOARD RULES, POLICIES AND PRACTICES

MOTION: PRE-JULY 1 NOTICE

Background:
Pursuant to the District’s agreements with UTLA and with AALA, the terms of employment for the current 2020-21 school year will continue in place for the 2021-22 school year unless adjusted pursuant to subsequent agreements between the District and UTLA and between the District and AALA prior to July 1, 2021. Such terms of employment shall continue in place for the 2021-22 school year unless the Board acts prior to July 1 to declare salaries and benefits indefinite and subject to further change or reduction on or after July 1, as may result from collective bargaining negotiations or otherwise.

Currently, the District has not determined if subsequent increases or reductions in salaries or benefits will become necessary for the 2021-22 school year. Therefore, in order to retain the flexibility legally afforded to governing boards, it is recommended that the Board act prior to July 1, 2021 to declare salaries and benefits indefinite and subject to change or reduction for the 2021-22 school year, subject to final resolution consistent with the collective bargaining process, where appropriate. The purpose of the proposed action is to preserve the District’s options; the purpose is not to adopt any salary or benefits changes at this time.

MOTION: DECLARING SALARIES INDEFINITE AND SUSPENDING BOARD RULES, POLICIES AND PRACTICES

Background:
This second motion ensures that all unrepresented employees are treated comparably to their counterpart represented employees with respect to salary and benefit adjustments.
This motion, or a similar one, has been adopted by the Board of Education each year since 1984, under the general principle that unrepresented employees should receive comparable compensation adjustments as their counterpart represented employees.

The two Motions will be brought forward for review and Board adoption at the May 11, 2021 Board Meeting. The Motions must be adopted no later than June 30, 2021, in order for the Board to retain its options to negotiate for any changes in employee compensation/benefits, applied prospectively and/or retroactively, in the 2021-2022 school year.

If you have any questions or concerns, please feel free to call me at (213) 241-6601.

Attachment

c: Pedro Salcido
   Megan K. Reilly
   Jefferson Crain
   Linda Del Cueto
TAB 19
Motion Declaring Salaries Indefinite and Suspending Board Rules, Policies and Practices (Sup Res 007-20/21)

Resolved, That the Governing Board of the Los Angeles Unified School District: (1) hereby declares that all management, confidential, and other unrepresented certificated, classified and unclassified employees’ salaries, benefits, and other compensation and other terms and conditions of employment are declared indefinite for the 2021-22 school year and subject to change or reduction on or after July 1, 2021 in the discretion of the Board, as a result of uncertainties, negotiations, legislation, and other factors deemed sufficient by the Board; and (2) suspends or amends all Board Rules, policies, and practices, as applicable, that may be in conflict with actions taken, or which may be taken, to balance the District’s budget or otherwise carry out the Board’s policy judgments.

Possible changes or reductions in salaries, benefits and other compensation matters which may be implemented for these employees include, but are not limited to, adjustments in salary rates, tables and differentials; revisions to work year (number of paid days); and adjustments to health and welfare plan benefit and contribution levels. The above actions are listed by way of example, not limitation, and may be supplemented or revised in the discretion of the Board.
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the General Counsel

CONFIDENTIAL
ATTORNEY-CLIENT PRIVILEGE

INFORMATIVE
DATE: April 14, 2021

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Devora Navera Reed
      Interim General Counsel

SUBJECT: SUPERINTENDENT MOTIONS: PRE-JULY 1 NOTICE, AND DECLARING SALARIES INDEFINITE AND SUSPENDING BOARD RULES, POLICIES AND PRACTICES

MOTION: PRE-JULY 1 NOTICE

Background:
Pursuant to the District’s agreements with UTLA and with AALA, the terms of employment for the current 2020-21 school year will continue in place for the 2021-22 school year unless adjusted pursuant to subsequent agreements between the District and UTLA and between the District and AALA prior to July 1, 2021. Such terms of employment shall continue in place for the 2021-22 school year unless the Board acts prior to July 1 to declare salaries and benefits indefinite and subject to further change or reduction on or after July 1, as may result from collective bargaining negotiations or otherwise.

Currently, the District has not determined if subsequent increases or reductions in salaries or benefits will become necessary for the 2021-22 school year. Therefore, in order to retain the flexibility legally afforded to governing boards, it is recommended that the Board act prior to July 1, 2021 to declare salaries and benefits indefinite and subject to change or reduction for the 2021-22 school year, subject to final resolution consistent with the collective bargaining process, where appropriate. The purpose of the proposed action is to preserve the District’s options; the purpose is not to adopt any salary or benefits changes at this time.

MOTION: DECLARING SALARIES INDEFINITE AND SUSPENDING BOARD RULES, POLICIES AND PRACTICES

Background:
This second motion ensures that all unrepresented employees are treated comparably to their counterpart represented employees with respect to salary and benefit adjustments.
This motion, or a similar one, has been adopted by the Board of Education each year since 1984, under the general principle that unrepresented employees should receive comparable compensation adjustments as their counterpart represented employees.

The two Motions will be brought forward for review and Board adoption at the May 11, 2021 Board Meeting. The Motions must be adopted no later than June 30, 2021, in order for the Board to retain its options to negotiate for any changes in employee compensation/benefits, applied prospectively and/or retroactively, in the 2021-2022 school year.

If you have any questions or concerns, please feel free to call me at (213) 241-6601.

Attachment

c: Pedro Salcido
   Megan K. Reilly
   Jefferson Crain
   Linda Del Cueto
TAB 20
File #: Sup Res 008-20/21, Version: 1

Reappointment of Member to the School Construction Bond Citizens’ Oversight Committee (Sup Res 008-20/21)

Resolved, That the Governing Board of the Los Angeles Unified School District ratifies the reappointment of Ms. Araceli Sandoval-Gonzalez, and Ms. Celia Ayala as an alternate, representing the Early Childhood Alliance (formerly the Los Angeles Preschool Advocacy Initiative, LAPAI, Coalition), which includes partnerships with Advancement Project, InnerCity Struggle, and the California Community Foundation, as member to the School Construction Bond Citizens’ Oversight Committee for a two-year term commencing June 15, 2021, and determines that Ms. Sandoval-Gonzalez and Ms. Ayala are not employees, officials, vendors, contractors, or consultants of the District.
Kelly Gonez  
Board President  
Los Angeles Unified School District  
333 South Beaudry Avenue, 24th Floor  
Los Angeles, CA 90017

Dear President Gonez,

On behalf of the early education coalition known as the Early Childhood Alliance (formerly the Los Angeles Preschool Advocacy Initiative, LAPAI, Coalition) that includes partnerships with Advancement Project, InnerCity Struggle, and the California Community Foundation among other key early education groups, we hereby re-nominate Ms. Araceli Sandoval-Gonzalez to serve as the Early Education nominee on the LAUSD School Construction Bond Citizens’ Oversight Committee. In addition, we would like to nominate Ms. Celia Ayala, as an alternate representative.

For any questions, please contact Alba Bautista, Program Officer with the California Community Foundation at abautista@calfund.org or (213) 452-6215.

Sincerely,

Alba Bautista  
Program Officer  
California Community Foundation
Araceli Sandoval-Gonzalez

(310) 365-8273  •  araceli@asgstrategyconsulting.com

EDUCATION

California State University Northridge
Master of Public Administration
Specialization: Public Sector Management and Leadership
Graduated with Distinguished Recognition

University of California at Los Angeles
Bachelor of Arts in International Development, Chicano Studies and Political Science Minor

PROFESSIONAL EXPERIENCE

ASG Strategy Consulting
Principal Consultant
September 2016 – current

- Facilitate and/or prepare strategic planning, facilitation, landscape analysis, policy briefs, evaluation, and surveys;
- Spearhead local, state, federal policy and advocacy strategies to advance legislation, budgets;
- Develop strategic communications, manage public and media relations, and media spokesperson;
- Track, analyze and disseminate updates on key legislative bills for client priorities;
- Build, cultivate, and maintain effective collaborative relationships with stakeholders from the public, private, non-profit sectors, and with key public officials to increase support for issues of interest;
- Political and policy adviser; and
- Manage philanthropic fund and coordinate fund-development strategies.

Early Edge California
Statewide Field Director
March 2008– September 2016

- Identify and develop strategic planning to support local, state and federal advocacy strategies across the state to build awareness of policy priorities to expand access to quality early education programs;
- Lobby targeted legislators annually to support agency sponsored legislative bills and state budget process;
- Foster productive partnerships with key organizations and individuals from education, business, labor, media and other constituencies to strengthen organization’s statewide advocacy campaign;
- Support communications team to prepare and execute media and outreach efforts to advance organizational priorities, respond to media request and identify spokespeople, including leading as the early education adviser to Univision Spanish news station for development of education campaign, Spanish media spokesperson;
- Present critical issues at in person presentations, webinars, and public testimony in the legislator;
- Organize and execute policy forums, stakeholder and legislative engagement, regional summits and annual conference;
- Directed statewide outreach efforts to local educational agencies and corporate partnerships to advance policy priorities;
- Extensive experience engaging agencies to develop policy and implementing programs;
- Staff management, executive team member, politically savvy.
California Association for Bilingual Education (CABE) 2006-2008
Senior Program Specialist
- Responsible for the development of publications and tools to support parent leadership empowerment.
- Developed parent and family engagement curricula;
- Directed professional development trainings and strategies to promote family engagement and involvement in low-performing public schools across the state;
- Successfully implemented state and federal accountability advocacy program on No Child Left Behind;
- Provided professional development trainings and presentations to over 3000 families annually;
- Review, analyze and track federal policy changes;
- Responsible for representing agency at local, state, and international events; and
- Manage Adult Literacy Education project in partnership with the Mexican Consulate.

Public Affairs and Policy Director
- Advised and assisted the board president on urban education issues and policies;
- Developed communications plan, community relations, event planning, fundraising projects;
- Managed and developed broad policy priorities;
- Managed bond fund project allocations for school enrichment programs and capital improvements.
- Developed advocacy strategies for working with district staff, city, state, and congressional elected officials on K-12 priorities; and
- Provided leadership and supervision of staff.

East LA Community Corporation 2003-2005
Community Organizer
- Coordinated and established a community-based group with 1000 members;
- Developed, facilitated, and executed strategic outreach campaigns;
- Interfaced with community stakeholders, governmental agencies, and non-profit organizations on a series of issues; and
- Developed and successfully executed political campaigns: 1) new schools construction, 2) and the adoption of a college prep curriculum at LAUSD (A-G).

PROFESSIONAL AND VOLUNTEER ASSOCIATIONS

East LA Community Corporation, Board Chairwoman 2006 – present
Los Angeles Unified Bond Oversight Committee, Executive Member 2017– present
Latinas Lead California, Communications officer, Board Member 2018– present
LAUSD Early Education and Parent Engagement Ad-Hoc, Member 2013 – 2017
Univision Education Campaign, Early Education Lead 2010 – 2012
Time Warner Cable Hispanic Advisory Committee, Chair 2008 – 2013

###
Celia C. Ayala, Ph.D.
Senior Advisor, LAUP

With over 40 years of professional experience in education, Dr. Celia Ayala is nationally recognized as an innovative leader in the field of early education, and has advocated successfully for early learning investments, quality improvements, policy, workforce development, and programs and resources for thousands of children and families. Under her leadership, LAUP has afforded more than 130,000 children to become better prepared for kindergarten and beyond.

Over the ensuing decades, whether serving as a public school teacher, principal, curriculum and instruction director, or CEO of LAUP, she has worked passionately to increase access to quality early education, comprehensive and relevant family services, and masterful classroom instruction. She holds firmly to the belief that educating children depends upon a long-range, holistic approach that involves family, educators and the larger community.

Most recently, Dr. Ayala’s visionary influence led LAUP to be recognized as a state and national model—in early education coaching, training and consulting, early language development, fiscal coaching, family engagement and more. This year, Dr. Ayala rose as a member of the first ever Congressional Pre-K Caucus; a bipartisan caucus that intends to provide a forum for members of Congress to examine high-quality ECE programs, and to develop bipartisan policy recommendations to improve and expand ECE opportunities for the nation’s children. Dr. Ayala has been featured as an expert in early education on a variety of panels, and quoted in the LA Times, Politico, Southern California Public Radio, and Ed Source. Every year, she is enlisted as a Spanish Media spokesperson for NIEER’s (National Institute Early Education Research) always anticipated annual report, “The State of Preschool”.

Recognizing the depth and breadth of her work, in 2008, former Governor Arnold Schwarzenegger appointed Dr. Ayala to the California Early Learning Improvement System Advisory Committee, where she helped develop and implement a statewide quality improvement system for early learning—a comprehensive framework that has now come to fruition through the implementation of quality rating and improvement systems (QRIS) across the state, including the QRIS Block Grant.

Over the course of her career, Dr. Ayala’s staunch dedication to improving educational quality and access has earned her many honors and appointments, including “Educator of the Year” by the Hispanic Outreach Taskforce, the Mexican American Opportunity Foundation’s “Woman of the Year” award, and being named one of the nation’s “100 Most Influential Hispanics” by Hispanic Business Magazine.

Prior to joining LAUP as Chief Operating Officer in 2007, she served as the Assistant Superintendent, Division of Children & Family Services, at the Riverside County Office of Education (RCOE). In that role, she managed all early childhood education programs and activities within the division, including the county’s Head Start program. Dr. Ayala has also served as the Pasadena Unified School District’s Director of Curriculum, Instruction and Educational Technologies; principal at James Madison Elementary School; and Director of the Los Angeles County Department of Education’s Division of Curriculum, Instruction, and Assessment.

Dr. Ayala received a doctorate in education from the University of Southern California; her Master of Arts degree in education administration from California State University, Los Angeles; and her Bachelor of Arts degree in Spanish and Sociology from the University of Southern California.

Dr. Ayala’s lifelong goal of making lives better for children and improving literacy was inspired by her mother’s inner strength and commitment to her family. She and her husband have been married 39 years are the proud parents of two sons, Gabriel and Adrian.
TAB 21
File #: Sup Res 004-20/21, Version: 1

Declaration of Need for Fully Qualified Educators Senate Bill 435 (Watson) and Senate Bill 148 (Bergeson) (Sup Res 004-20/21)

Resolved. That the Governing Board of the Los Angeles Unified School District declares that it is necessary to apply for emergency permits as additional authorizations for credentialed teachers under provisions of Education Code 44300. Such permits/authorizations allow teachers to earn Bilingual and/or Cross-Cultural Language and Academic Development (BCLAD and CLAD) certificates, Resource Specialist (RSP) certificate (for experienced special education teachers whose credentials do not specifically authorize RSP services), and teacher librarian certificates for credentialed teachers who are serving in librarian positions while completing their library media programs. The Board also declares that it may be necessary to apply for Limited Assignment Permits for credentialed special education teachers to authorize service to students with an Autism Spectrum Disorder, or when a credentialed general education teacher is assigned to teach a course in a subject outside of his/her credential area.
Target Languages for Bilingual Authorization Permits*:

1. Arabic
2. Armenian
3. Cantonese
4. French
5. Korean
6. Filipino (Tagalog)
7. Japanese
8. Mandarin
9. Portuguese
10. Russian
11. Spanish
12. Vietnamese
13. Cambodian, Chiu Chow, Thai, Farsi, Hebrew, German and Persian may also be needed on a limited basis.

*Additional languages may be added based on District need.
# LAUSD/UNIVERSITY INTERN PROGRAMS

<table>
<thead>
<tr>
<th>Institute of Higher Education</th>
<th>Multiple Subject</th>
<th>Single Subject</th>
<th>Special Education</th>
<th>CNS</th>
<th>Psychology</th>
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<tr>
<td><strong>California State University System</strong></td>
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<td></td>
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<tr>
<td>CSU Dominguez Hills</td>
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</tr>
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<td>CSU Fullerton</td>
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<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSU Long Beach</td>
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<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSU Los Angeles</td>
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<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CSU Northridge</td>
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<td>CSU Polytechnic Univ @ Pomona</td>
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<td>Cal State TEACH</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>University of California System</strong></td>
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<td></td>
<td></td>
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<tr>
<td>UCLA - Extension</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Private Colleges/Universities</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
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<td>Alliant Itn'l Univ.</td>
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<td>X</td>
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<td>X</td>
</tr>
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<td>Chapman University</td>
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<td>National University</td>
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<td>University of La Verne</td>
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<td>University of Phoenix</td>
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<td>University of Redlands</td>
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<td></td>
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<tr>
<td>University of Southern California</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Los Angeles County of Education District Intern Program</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Effective 3/22/2021 – LO

Additional partnerships can be established at any time
# DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: **2021-2022**
Revised Declaration of Need for year: ____________

## FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Los Angeles Unified School District

Name of County: Los Angeles

District CDS Code: 59
County CDS Code: 64733

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made.
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below.

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on **04/13/21** certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

**Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2022.

Submitted by (Superintendent, Board Secretary, or Designee):

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Austin Beutner</td>
<td>213-241-8442</td>
<td>841-7000</td>
</tr>
</tbody>
</table>

Fax Number: 213-241-8442
Telephone Number: 213-241-7000
Date: ____________

Office of the Superintendent, 333 S. Beaudry Ave. 24th Floor, Los Angeles, CA 90017

Mailing Address:
austin.beutner@lausd.net

Email Address:

## FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County: Los Angeles

Name of State Agency: ____________

Name of NPS/NPA: ____________

County of Location: ____________

CL-500 12/2016
The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, __________.

⇒ Enclose a copy of the public announcement

Submitted by Superintendent, Director, or Designee:

<table>
<thead>
<tr>
<th>Name</th>
<th>Signature</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fax Number</th>
<th>Telephone Number</th>
<th>Date</th>
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<table>
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<tbody>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EMail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

⇒ This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<table>
<thead>
<tr>
<th>Type of Emergency Permit</th>
<th>Estimated Number Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLAD/English Learner Authorization (applicant already holds teaching credential)</td>
<td>350</td>
</tr>
<tr>
<td>Bilingual Authorization (applicant already holds teaching credential)</td>
<td>100</td>
</tr>
<tr>
<td>List target language(s) for bilingual authorization: See Attachment A</td>
<td></td>
</tr>
<tr>
<td>Resource Specialist</td>
<td>5</td>
</tr>
<tr>
<td>Teacher Librarian Services</td>
<td>50</td>
</tr>
</tbody>
</table>

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:
<table>
<thead>
<tr>
<th>TYPE OF LIMITED ASSIGNMENT PERMIT</th>
<th>ESTIMATED NUMBER NEEDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Subject</td>
<td>10</td>
</tr>
<tr>
<td>Single Subject</td>
<td>200</td>
</tr>
<tr>
<td>Special Education</td>
<td>100</td>
</tr>
<tr>
<td>TOTAL</td>
<td>310</td>
</tr>
</tbody>
</table>

**Efforts to Recruit Certified Personnel**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**Efforts to Certify, Assign, and Develop Fully Qualified Personnel**

Has your agency established a District Intern program?  
Yes ☐  No ☐

If no, explain.

Does your agency participate in a Commission-approved college or university internship program?  
Yes ☐  No ☐

If yes, how many interns do you expect to have this year? 400

If yes, list each college or university with which you participate in an internship program.  
See Attachment B

If no, explain why you do not participate in an internship program.
TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Linda Del Cueto
Chief Human Resources Officer

SUBJECT: DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

The purpose of this informative is to provide background regarding the state required Declaration of Need for Fully Qualified Educators and to request Board approval for the continued use of the permits noted in this informative.

Senate Bill 435 (Watson), enacted in January 1988 requires school districts that utilize emergency permits to seek the approval of the governing board annually at a public meeting. In November 1993, Senate Bill 148 (Bergeson) and the resulting Title 5 regulations established an additional requirement to this process. School districts are required to annually submit to the Commission on Teacher Credentialing (CTC) a Declaration of Need for Fully Qualified Educators that has been adopted by the local Board of Education. It is important to note that the emergency permits covered by this Declaration of Need are requested as add on authorizations for fully credentialed teachers. This Declaration does not support the hiring of non-credentialed teachers.

For approximately the past fifteen years, a major emphasis has been placed on ensuring that all teachers are appropriately certified to teach English learners (ELs). The progress of this endeavor is exemplified by the drastic reduction in teachers with no EL authorization from over 7,000 in 2005 to approximately 23 teachers as of March 2021. This academic year, 345 teachers have activated emergency Cross-cultural, Language and Academic Development (CLAD) certificates or emergency Bilingual Cross-cultural, Language and Academic Development (BCLAD) certificates thus far. These teachers are enrolled in classes or taking the appropriate examinations to earn the full EL authorization. The District continues to dismiss teachers who refuse to take the necessary steps to obtain the EL authorization. Meanwhile, the District continues to support teachers who are in the process of completing coursework or preparing for the exam. The Emergency CLAD permit is the means provided to temporarily certify teachers who are progressing toward full certification.

Additionally, a limited number of emergency permits are used to certify credentialed special education teachers as resource specialists, and credentialed general education teachers as teacher librarians, while they complete the necessary coursework toward additional certification. To date, 0 resource specialist permits and 44 teacher librarian permits have been issued this academic year.

Limited Assignment Permits are requested by school site administrators to authorize a credentialed teacher to teach a subject outside of his/her certification area. Examples of such practice can occur at schools, where teachers with practical experience and expertise often teach electives that are related to the school’s theme or in elementary and secondary dual language programs. In addition, these permits are also utilized to assist in meeting our special education teacher need. A teacher who is currently credentialed to teach students with Mild/Moderate eligibilities, can, through the use of such a permit,
Members, Board of Education

Austin Beutner, Superintendent

-2-

April 13, 2021

Earn a legally authorizing document to also serve students with Moderate/Severe eligibilities. The teacher shortage in high need core academic areas has also resulted in the need to utilize these permits, as credentialed teachers pursue coursework or passage of exams to add subject areas to their existing credential(s). Such permits are closely monitored and are only issued at the request of the school principal and with the consent of the affected teacher. To date, 167 Limited Assignment Permits have been issued. The Limited Assignment Permit requires that the teacher pursue coursework or pass exams in the subject area of the permit in order to qualify for a renewal. The end result is that teacher will pass the needed coursework and/or exams to add the authorization to their credential.

This Declaration requires the District to declare the potential number, type, and subject of emergency permits that may be needed for the ensuing school year and to specify the target languages within the District (Attachment A). Below is a list of the estimated number of permits being requested under this Declaration of Need:

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Number Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency CLAD Permit</td>
<td>350</td>
</tr>
<tr>
<td>Emergency Bilingual Authorization Permit</td>
<td>100</td>
</tr>
<tr>
<td>Emergency Resource Permit</td>
<td>5</td>
</tr>
<tr>
<td>Emergency Teacher Librarian Services Permit</td>
<td>50</td>
</tr>
<tr>
<td>Multiple Subject Limited Assignment Permit</td>
<td>10</td>
</tr>
<tr>
<td>Single Subject Limited Assignment Permit</td>
<td>200</td>
</tr>
<tr>
<td>Special Education Limited Assignment Permit</td>
<td>100</td>
</tr>
</tbody>
</table>

It is requested that the Declaration of Need be approved at the April 13, 2021, meeting of the Board of Education declaring a need for fully qualified teachers and the continued use of emergency permits in the situations described herein.

Education Code 44300(a)(3) sets forth the requirements for the Declaration of Need and requires the annual justification to be made in the form of a motion adopted by the governing board of the district at a regularly scheduled meeting of the governing board. The motion may not be part of the consent agenda and shall be entered in the minutes of the meeting.

If you have any questions or concerns, please feel free to contact me or Luz Ortega at luz.ortega@lausd.net or (213) 806-9011.

Attachments

c: Pedro Salcido
   Devora Navera Reed
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Ileana Dávalos
   Luz Ortega
RECEIPT OF COMMUNICATIONS
TAB 22
Report of Correspondence
The following correspondence addressed to the Board of Education is submitted with the recommended Disposition, “Refer to Superintendent for referral to Office of the General Counsel to take all steps necessary to protect the interests of the Board of Education, including assignment to outside counsel; Controller to draw warrants in such amounts as may be necessary for the payment of costs and fees upon invoices as approved by the Office of the General Counsel”:

FROM

1. A.O.E. Law & Associates

   Summons and Complaint for Damages; Case No. 20STCV13324; Superior Court Of California County Of Los Angeles; Audrey Reyes, Through GAL, Irasema Mendoza, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

2. Aannestad Andelin & Corn

   Complaint for Injunctive and Declaratory Relief and Petition for Writ of Mandate; Case No. 21STCP01059; Superior Court Of The State Of California For The County Of Los Angeles; California Students United; D.R.; N.S.; R.N.; and R.B., Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

3. Albert Abkarian & Associates

   Summons and Complaint for Damages: 1) Negligence Under Gov. Code §815.2(a); Case No. 21STCV02721; Superior Court Of California For The County Of Los Angeles – Central Judicial District; Henrik Khodjasarian, Vanik Mukelyan, Plaintiff v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

4. Alexandroff Law Group

   Summons and Complaint for Damages; Case No. 20STCV43305; Superior Court Of California County Of Los Angeles; Jesse Mavarez, Plaintiff, v. Los Angeles Unified School District, and Does 1-20, Inclusive, Defendants

5. Alliance For Students’ Rights, A Professional Corporation

   Summons and Complaint for Damages; Case No. 20STCV12748; Superior Court Of The State Of California For The County Of Los Angeles Adrian Evans, a minor, by and through his Guardian ad Litem, Regina Curse Evans, Plaintiff, v. Los Angeles...
6. **Baker Botts LLP**  
Summons, Complaint for Damages And Injunctive Relief: 1) Americans With Disabilities Act § 12101; 2) Section 504 Of The Rehabilitation Act Of 1973 §794; Case No. 2:20-cv-10438-SVW (JPRx); United States District Court Central District Of California; Nikole White, Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendants

7. **Benson Legal, APC**  
Summons and Complaint for Damages; Case No. 20STLC04631; Superior Court Of The State Of California County Of Los Angeles; Safeway Insurance Company, Plaintiff, v. Los Angeles Unified School District, and Does 1-5, Inclusive, Defendants

8. **Bernard & Bernard**  
Summons and Complaint for Damages: 1) Assault; 2) Battery; 3) Negligence; 4) Negligent Hiring, Training, and Supervision; 5) Intentional Infliction Of Emotional Distress; Case No. 20STCV42335; Superior Court Of The State Of California For The County Of Los Angeles – Central District; Solange Roncagliolo, a minor, by and through her Guardian ad litem, Cristina Condor, Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendants

9. **Carpenter, Zuckerman & Rowley**  
Summons and Complaint for Damages: 1) Violation of § 51, 51.7, 52, And 52.1; 2) Violation Of Mandatory Statutory Duties; 3) Negligence; 4) Intentional Infliction Of Emotional Distress; 5) Assault And Battery; Case No. 20STCV41415; Superior Court Of The State Of California For The County Of Los Angeles; Jose A. Mendez, a minor, by and through his Guardian ad litem, Jose C. Mendez, Plaintiff, v. Los Angeles Unified School District, and Does 1-25, Inclusive, Defendants

10. **Carrillo Law Firm**  
Complaint for Damages for Negligence; Case No. 21STCV03047; Superior Court Of The State Of California For The County Of Los Angeles – Central District; Jane E.R. Doe, a minor, by and through her GAL, Ruby Perez, Plaintiff v. Los Angeles Unified School District, and Does 1-20, Inclusive, Defendants
11. Cheri Gurganus  
   In Pro Per  
   Verified Petition for Preemptory Writ of Mandate;  
   Case No. 21STCP00827; Superior Court Of The  
   State Of California For The County Of Los Angeles;  
   Cheri Gurganus, Petitioner, v. Los Angeles Unified  
   School District, and Does 1-50, Inclusive,  
   Respondent  

12. Cheri Gurganus, In Pro Per  
   Summons and Complaint For Damages: Verified  
   Petition For Preemptory Writ Of Mandate §§ 1085  
   and 1087; Case No. 21STCP00827; Superior Court Of  
   The State Of California In The County Of Los  
   Angeles; ganus, Plaintiff, v. Los Angeles Unified  
   School District, Defendants  

13. Cohen & Marzban  
   Summons & Complaint for Damages: 1) Vicarious  
   Liability Pursuant to Gov. Code §§815, 815.2, 815.4,  
   815.6 and 820; 2) Breach of Mandatory Duty Under  
   Gov. Code §815.6; 3) General Negligence; Case No.  
   21STCV36707; Superior Court of the State of  
   California, County of Los Angeles – Central District;  
   Caleb Chevy Bardling-Velasco, a minor by and  
   through his GAL, Allena Velasco, v. Los Angeles  
   Unified School District, and Does 1-100, Inclusive,  
   and each of them Defendants  

14. Cohen & Marzban Law Corporation  
   Summons and Complaint for Damages: 1) Vicarious  
   Liability Pursuant To §§815, 815.2, 815.4, 815.6 and  
   820; 2) Breach Of Mandatory Duty Under §815.6; 3)  
   General Negligence; Case No. 20STCV36707;  
   Superior Court Of The State Of California County Of  
   Los Angeles, Central District; Caleb Chevy Bardling- 
   Velasco, a minor, by and through his Guardian ad  
   litem, Allena Velasco, Plaintiff, v. Los Angeles  
   Unified School District, and Does 1-100, Inclusive,  
   Defendants  

15. Downtown L.A. Law Group  
   Summons and Complaint for Damages: 1) Negligence  
   2) Premises Liability; Case No. 19STCV02070;  
   Superior Court Of California County Of Los Angeles  
   – Central District; Latasha Bracks, Plaintiff, v. Los  
   Angeles Unified School District, and Does 1-25,  
   Inclusive, Defendants  

16. Downtown L.A. Law Group  
   Summons and Complaint for Damages; Case No.  
   20STCV05544; Superior Court Of The State Of  
   California County Of Los Angeles; Brandon Godsey,  
   Plaintiff, v. Los Angeles Unified School District, and  
   Does 1-50, Inclusive, Defendants  

REPORT OF CORRESPONDENCE - 3 -  
May 11, 2021
17. Downtown L.A. Law Group

Summons and Complaint for Damages: 1) Negligent Failure To Supervise §815.2; 2) Negligent Hiring, Supervision And Retention; 3) Negligence; Case No. 20STCV10648; Superior Court Of The State Of California For The County Of Los Angeles; Nicholas Genera, a minor, by and through his Guardian Ad Litem, Katherine Gomez, Plaintiff, v. Los Angeles Unified School District, and Does 1-25, Inclusive, Defendants

18. Downtown L.A. Law Group

Summons and Complaint for Damages; Case No. 20STCV20873; Superior Court Of The State Of California For The County Of Los Angeles; Erin Michelle Graham, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

19. Freedom Foundation

Summons and Complaint For Declaratory Judgment, Injunctive Relief, And Damages For Violation Of Civil Rights § 1983; Case No. 2:21-cv-02313; United States District Court For The Central District Of California; Glenn Laird, Plaintiff, v. Los Angeles Unified School District, Defendants

20. Geragos & Geragos

Petitioner Carvajal’s Petition for Order Relieving Petitioner from Provisions of Gov. Code Section 954.4; Memorandum of Points & Authorities in Support Thereof; and Supporting Declaration of Dev Das, Esq.; Case No. 20STCP04170; Superior Court Of The State Of California For The County Of Los Angeles; Varina Carvajal, Petitioner, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Respondents

21. Geragos & Geragos

Summons and Complaint for Damages: 1)Negligence; 2) Breach of Mandatory Duty; 3) Fraudulant Concealment/Failure to Disclose; 4) Assault and Battery; 5) False Imprisonment; 6) 42 U.S.C. Section 1983; Case No. 21STCV12716; Superior Court Of The State Of California For The County Of Los Angeles; Varina Carvajal, Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendant

22. Geragos & Geragos

Summons and Complaint for Damages: 1) Negligence; 2) Breach of Mandatory Duty; 3) Fraudulant Concealment/Failure to Disclose; 4) Assault and Battery; 5) False Imprisonment; 6) 42 U.S.C. Section 1983; Case No. 21STCV12716; Superior Court Of The State Of California For The County Of Los Angeles;
Varina Carvajal, Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendant

23. Girardi | Keese
Summons and Complaint for Damages: 1) Negligence; 2) Negligence Per Se; 3) Negligent Hiring, Retention, And Supervision; Case No. 20STCV25923; Superior Court Of The State Of California County Of Los Angeles, Central District; Wilzon A. Monzon Quiej, a minor, by and through his guardian ad Litem, Jackelyne M. Quiej, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

24. Irmas Law APC
Summons and Complaint for Damages: 1) Disability Discrimination § 12940(a); 2) Retaliation For Requesting A Reasonable Accommodation § 12940(m)(2); 3) Failure To Take All Reasonable Steps To Prevent Discrimination § 12940(k); 4) Retaliation In Violation Of The California Family Rights Act § 12945.2; 5) Failure To Accommodate § 12940(m)(1); 6) Failure To Engage In The Good Faith Interactive Process § 12940(n); 7) Racial Discrimination § 12940(a); 8) Age Discrimination § 12940(a); Case No. 20STCV43019; Superior Court Of The State Of California For The County Of Los Angeles – Stanley Mosk Courthouse; Eric Jones, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

25. Jacobsma Law, APC
Summons and Complaint for Damages; Case No. 20STCV10739; Superior Court Of The State Of California For The County Of Los Angeles – Central District; Jesse Ortiz, a minor, through and by his guardian ad litem, Dominique Zamarripa, Plaintiff, v. Los Angeles Unified School District, and Does 1-20, Inclusive, Defendants

26. Klinedinst PC
Summons and Cross-Complainant Notice to Cross Defendant: Answer to Plaintiff’s Complaint By The Defendant Henkels & McCoy (Doe 2); Case No. 19STCV39742; Superior Court Of The State Of California County Of Los Angeles – Central District; Henkels & McCoy, INC., Cross-Complainant, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendants
27. Law Offices Of Anthony Demarco
Summons and Complaint for Damages: 1) Sexual Battery; 2) Negligence; 3) Violation Of California Unruh Civil Rights Act §51; Case No. 20STCV44519; Superior Court Of The State Of California County Of Los Angeles – Central; Doe, John CRB, Doe, Jane ARB, Doe, John HCB, Doe, Jane RBB, Doe, John SJB, Doe, Doe, Jane SYB, Doe, John RSB, Doe, Jane GJB, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

28. Law Offices Of Everardo Vargas Valencia, APC
Summons and Complaint for Damages: 1) Discrimination Based On Age In Violation Of FEHA §12940; 2) Hostile Work Environment In Violation Of FEHA §12940(j); 3) Wrongful Termination In Violation Of Public Policy; 4) Harassment In Violation Of FEHA §12940; 5) Retaliation In Violation Of FEHA §12940; 6) Failure To Prevent Harassment Discrimination & Retaliation In Violation Of FEHA §12940; Case No. 20STCV17279; Superior Court Of The State Of California For The County Of Los Angeles; Juanita De Jesus Arevalo, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

29. Law Offices Of Jason A. Pollack
Summons and Complaint for Damages; Case No. 20STCV35998; Superior Court Of The State Of California For The County Of Los Angeles – Stanley Mosk; Aaron Benjamin Paulson, Plaintiff, v. Los Angeles Unified School District, and Does 1-20, Inclusive, Defendants

30. Law Offices Of John C. Ye, APLC
Summons and Complaint for Damages; Case No. 20STCV40888; Superior Court Of The State Of California For The County Of Los Angeles; Jaylene Loubet, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

31. Law Offices Of Ramin R. Younessi
Summons and Complaint for Damages: 1) Discrimination In Violation Of §§12940; 2) Harassment In Violation Of §§12940; 3) Retaliation In Violation Of §§12940; 4) Failure to Prevent Discrimination, Harassment And Retaliation In Violation Of §12940(k); 5) For Declaratory Judgment; 6) Battery; 7) Sexual Battery §1708.5; 8) Intentional Infliction Of Emotional Distress; 9) Negligent Supervision And Retention; 10) Failure To Pay Wages §§201, 1194; 11) Failure To Pay Minimum Wages §§1182.12, 1194, 1194.2, 1197; Case No. 20STCV48309; Superior Court Of The State Of California For The County Of Los Angeles – Central
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**Mann Rogal LLP**

Summons and Complaint For Damages: 1) Breach Of Contract; 2) Reasonable Value; 3) Enforcement Of Stop Payment Notice; 4) Recovery On Payment Bond; 5) Recovery On Payment Bond; Case No. 20STCV40822; Superior Court Of The State Of California For The County Of Los Angeles – Spring Street Courthouse; Connor Turner, a minor, by and through his Guardian Ad Litem, Meya Hart, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

**Marks, Golia & Pinto, LLP**

Summons and Complaint for Damages: 1) Breach Of Contract; 2) Reasonable Value; 3) Enforcement Of Stop Payment Notice; 4) Recovery On Payment Bond; 5) Recovery On Payment Bond; Case No. 20STCV40822; Superior Court Of The State Of California For The County Of Los Angeles – Spring Street Courthouse; Connor Turner, a minor, by and through his Guardian Ad Litem, Meya Hart, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants
California County Of Los Angeles – Stanley Mosk Courthouse; Baker Electric, INC., Plaintiff, v. Los Angeles Unified School District, and Does 1-20, Inclusive, Defendants

37. McDonald Worley, P.C. Summons and Complaint for Damages: Case No. 21STCV00586; Superior Court Of The State Of California For The County Of Los Angeles; Denise Bernal, Plaintiff, v. Los Angeles Unified School District, and Does 1-30, Inclusive, Defendants

38. Medvei Law Group, APC Summons and Complaint for Damages: 1) Sexual Battery; 2) Intentional Infliction Of Emotional Distress; 3) Negligence; Case No. 20STCV39389; Superior Court For The State Of California For The County Of Los Angeles, Central District; I.G., Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

39. Moon & Yang, APC Summons and Complaint for Damages: 1) Gender/Sex/Pregnancy Discrimination In Violation Of FEHA; 2) Disability Discrimination In Violation Of FEHA; 3) Failure To Engage In A Good Faith Interactive Process In Violation Of FEHA; 4) Failure to Accommodate In Violation FEHA; 5) Retaliation In Violation Of The California Family Medical Rights Act (CFRA); 7) Retaliation In Violation Of The CFRA; 8) Failure To Prevent Discrimination And/Or Retaliation; Case No. 20STCV39442; Superior Court Of The State Of California For The County Of Los Angeles; Amy Grossi, Plaintiff, v. Los Angeles Unified School District, and Does 1-25, Inclusive, Defendants


41. Paul Mones, P.C. Summons and Complaint for Damages: 1) Sexual Battery; 2) Intentional Infliction Of Emotional Distress; 3) Sexual Harassment §§51.9 & 52; 4) Negligent Hiring, Supervision And Retention Of An Unfit Employee §§ 815.2 & 820; 5) Breach Of...
Mandatory Duty: Failure To Report Suspected Child Abuse §§ 815.2 & 820; 6) Negligent Failure To Warn, Train Or Educate; 7) Negligent Supervision Of A Minor; 8) Negligence; Case No. 20STCV07820; Superior Court Of The State Of California County Of Los Angeles; Doe, Jane, Plaintiff, v. Los Angeles Unified School District, and Does 1-40, Inclusive, Defendants

42. PAZ Law Firm

Summons and Complaint for Damages; Case No.20STCV49394; Superior Court Of The State OfCalifornia For The County Of Los Angeles; MaricelaLara; Odin Josue Alberto Smith, Plaintiff v. LosAngeles Unified School District, and Does 1-50,Inclusive, Defendants

43. Raymond Ghermezian

Summons and Complaint for Damages: 1) Liability for Dangerous Condition of Public Property, Pursuant to Gov. Code §835 Et. Seq.; 2) Vicarious Liability for the Wrongful Acts or Omissions by Public Entity Employees and/or Retention of Unfit Employee CA Gov. Code §815.2; Case No. 19STCV31766; Superior Court Of The State Of California For The County Of Los Angeles; Patricia Velazquez Guerra, by and througher GAL, Cruz Guerra, Plaintiff v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

44. Rivers Law, INC., APC

Summons and Complaint for Damages: 1) Violation For The Individuals With Disabilities Education Act, 20 § 1414; 2) Attorney’s Fees and Cost, 20 § 1415 (i) (3); 3) The Americans With Disabilities Act Of 1990; 4) Section 504 Of The Rehabilitation Act Of 1973; Case No. 2:20-cv-08261; United States District Court Central District Of California; K.D., a minor, by and through her Guardian ad Litem, Leila B., Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendants

45. Samuel Ogbogu, Inc.

Summons and Complaint for Damages; Case No. 21STCV05792; Superior Court Of The State Of California For The County Of Los Angeles – Chatsworth Courthouse; Kalik I. Perry Plaintiff v. Los Angeles Unified School District, and Does 1-25, Inclusive, Defendants
46. SMTD Law

Summons & Complaint for Damages: 1) Breach of Contract; 2) Recovery on Stop Payment Notice; 3) Recovery on Payment Bond; 4) Violation of Business and Professions Code Section 7108.5 and Public Contract Code Section 10262.5; 6) Recovery on Stop Payment Notice; 7) Recovery on Payment Bond; 8) Violation of Business and Professions Code Section 7108.5 and Public Contract Code Section 10262.5; Case No. 21STCV10529; Superior Court of the State of California, County of Los Angeles; Ayus & Co, Plaintiff, v. Los Angeles Unified School District, and Does 1-44, Inclusive Defendants

47. Sottile Baltaxe

Summons and Complaint for Damages: 1) Discrimination Based On Disability In Violation Of Feha; 2) Failure To Accommodate In Violation of FEHA § 12940; 3) Failure To Engage In A Good Faith Interactive Process In Violation Of FEHA § 12940; 4) Retaliation In Violation Of FEHA; 5) Failure To Prevent Disability Discrimination § 12940; Case No. 20STCV42249; Superior Court Of The State Of California For The County Of Los Angeles; Chuck D. Broslawsky, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

48. Sullivan & Sullivan

Summons and Complaint for Damages: 1) Dangerous Condition on Public Property Gov. Code §§830, 835; 2) Negligence; Case No. 21STCV12417; Superior Court Of The State Of California For The County Of Los Angeles; Kenny Hernandez, Plaintiff v. Los Angeles Unified School District, and Does 1-75, Inclusive, Defendants

49. Taylor & Ring

Complaint for Personal Injuries and Damages Arising From Childhood Sexual Abuse; Case No. 21STCV05398; Superior Court Of The State Of California For The County Of Los Angeles; Jane Doe, Plaintiff v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

50. Taylor & Ring

Summons and Complaint for Damages for personal injuries and damages arising from childhood sexual abuse; Case No. 20STCV38686; Superior Court Of The State Of California For The County Of Los Angeles; Jane Doe, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Defendants
51. **Taylor & Ring**

Summons and Complaint for Damages; Case No. 20STCV38686; Superior Court Of The State Of California For The County Of Los Angeles; Jane Doe, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

52. **Taylor & Ring, LLP**

Summons and Complaint for Damages; Case No. 20STCV40568; Superior Court Of The State Of California For The County Of Los Angeles; Doe, John, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

53. **The Claypool Firm**

Summons and Complaint for Damages: 1) Negligence; 2) Negligent Supervision; 3) Negligent Security; Case No. 20STCV23066; Superior Court Of The State Of California For The County Of Los Angeles; A.W., a minor by and through her GAL Marta Magarin-Willis, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

54. **The Law Offices Of Loren M. Merlin, APC**

Summons and Complaint for Damages; Case No. 20STCV44603; Superior Court Of The State Of California For The County Of Los Angeles – Central District; Maria Gonzalez, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

55. **The Sands Law Group**

Summons and Complaint for Damages: 1) Breach of Contract; 2) Fraud; 3) Violation of Business and Professions Code; 4) Declaratory Relief; Case No. 20CHCV00754; Superior Court Of The State Of California For The County Of Los Angeles – Chatsworth Courthouse; Zeeshan Nadir Plaintiff v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

56. **The Westmoreland Law Firm**

Summons and Complaint for Damages: 1) Civ. Code §§51, 52; 2) Civ. Code §52.1; 3) Negligence; 4) Negligent Hiring, Supervision or Retention; 5) Violation of Gov. Code §11135; 6) Title II of the ADA; 7) Title III of the ADA; 8) Assault; 9) Battery; 10) False Imprisonment; 11) Intentional Misrepresentation; 12) Intentional Infliction of Emotional Distress; Case No. 20STCV31752; Superior Court Of The State Of California For The County Of Los Angeles – Central District; R.D., a minor by and through her GAL, Daphoine Smith, and Daphonie v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants
57. Thompson Law Offices
Summons and Complaint for Damages: 1) Government Tort Liability; 2) Negligence; Case No. 20STCV42337; Superior Court Of The State Of California For The County Of Los Angeles, Unlimited Civil Jurisdiction; Doe, Jane, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

58. Tully Rinekey, PLLC
Summons and Complaint for Damages: Complaint Under Userra And The California Military And Veterans Code; Case No. 20STCV49464; Superior Court Of California County Of Los Angeles; Griselda Bramham, Plaintiff, v. Los Angeles Unified School District, Defendants

59. Vahdat & Aboudi
Summons and Complaint for Damages: 1) Negligent Supervision of Students Gov. Code §§ 815.2 & 820; 2) Negligent Hiring, Supervision, Training, and Retention Gov. Code §§ 815.2 & 820; 3) Intentional Infliction of Emotional Distress; Case No. 19STCV03076; Superior Court Of The State Of California For The County Of Los Angeles; R.W., a minor by and through his GAL, Kimberly Millage, Plaintiff, v. Los Angeles Unified School District, and Does 1-30, Inclusive, Defendants

60. Vakili & Leus, LLP
Summons and Complaint for Damages: 1) Failure To Engage In A Timely, Good Faith Interactive Process; 2) Failure To Provide Reasonable Accommodation; 3) Violation Of The California Family Rights Act; 4) Disability Discrimination; 5) Retaliation; 6) Religious Discrimination; 7) Religious Harrasment; 8) Sexual Harrasment; 9) Failure To Prevent Harrasment; Case No. 20STCV33243; Superior Court Of The State Of California County Of Los Angeles – Central District; Rohullah Nowaid, Plaintiff, v. Los Angeles Unified School District, and Does 1-25, Inclusive, Defendants

61. X.M. A Minor by and through his GAL Stacy McKellar, In Pro Per
Summons and Complaint for Damages: 1) Negligence; 2) Premise Liability; 3) Loss of Consortium; Case No. 19STCV29444; Superior Court Of The State Of California For The County Of Los Angeles; X.M., a minor by and through his GAL, Stacy McKellar, Plaintiff, In Pro Per v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants
62. X.M., a minor, by and through his Guardian Ad Litem, Stacy McKellar, In Pro Per

Summons and Complaint For Damages: 1) Negligence; 2) Premise Liability; 3) Loss Of Consortium; Case No. 19STCV294444; Superior Court Of The State Of California County Of Los Angeles – Central District; X.M., a minor, by and through his Guardian Ad Litem, Stacy McKellar, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

The recommended disposition of the following item is “Refer to Superintendent for referral to the Office of the Risk Management and Insurance Services”:

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<td>Steele Law Group</td>
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<td>Mayra Medina (GAL)</td>
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<td>Brian Sturtevant</td>
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<td>Elizabeth Zarate</td>
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MINUTES
The Los Angeles Board of Education acting as the Governing Board of the Los Angeles Unified School District met in special session on Tuesday, February 23, 2021, at the Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Executive Officer of the Board Jefferson Crain called the meeting to order at 9:03 a.m.

The following Board Members were present via teleconference: Ms. Mónica García, Ms. Jackie Goldberg, Dr. George J. McKenna, III, Mr. Nick Melvoin, Ms. Ortiz Franklin, Mr. Scott Schmerelson, and Ms. Kelly Gonez.

Superintendent Austin Beutner was present via teleconference.

Board President Gonez welcomed everyone in attendance and led the Pledge of Allegiance.

NEW BUSINESS FOR ACTION

BOARD OF EDUCATION REPORT NO. 241 – 20/21
Approval of the Proposed Material Revision of the Charter for Ánimo Jackie Robinson Charter High School to Increase Enrollment Capacity

Ms. García moved that the report be adopted. Mr. Melvoin seconded the motion.

The following speakers addressed the Board:

- Stan Galeyean, Constitutional Law Group
- Rayne (last name not given)
- David Tokofsky, David Tokofsky Consulting
- Rick Martin, Constitutional Law Group

Mr. Jose Cole-Gutierrez, Director, Charter Schools Division, provided a brief overview of the proposed material revision for Ánimo Jackie Robinson Charter High School to increase enrollment capacity.

Mr. Cole-Gutierrez responded to questions from Ms. García regarding how the school became co-located, how long it has been co-located, and the tenor of the relationship between the two schools.
Mr. Cole-Gutierrez responded to questions from regarding how increasing the enrollment capacity of the charter school could affect the enrollment in neighboring high schools, the impact on middle school classrooms, and how the two schools share space.

At the request of Ms. Gonez, Mr. Cole-Gutierrez confirmed the number of students Ánimo Jackie Robinson Charter High School is currently serving.

Ms. DeVora Navera Reed, Interim General Counsel, responded to a question from Mr. Melvoin regarding whether or not the Board can impose a timeframe for material revisions.

Mr. Cole-Gutierrez responded to a question from Ms. Goldberg regarding whether the Charter School Division issued a Notice to Cure to the school because they exceeded their enrollment. Ms. Goldberg expressed concerns that there are no real limits because the District imposes limits on the number of students, yet the schools can still exceed them.

Mr. Cole-Gutierrez responded to a question from Ms. Goldberg regarding classroom space and whether there are enough classrooms for both schools to have hybrid classes should there be a need. Ms. Megan Reilly, Deputy Superintendent, shared remarks regarding the hybrid model.

Ms. Marla Willmott, Senior Coordinator, Charter Schools Division, responded to a question from Ms. Goldberg about the school's low math scores.

Mr. Cole-Gutierrez said charter schools increasing enrollment beyond their maximum capacity is an issue the Charter School Division is revisiting.

On roll call vote, the report was adopted, 7 ayes.

BOARD MEMBER RESOLUTIONS FOR ACTION

Ms. Ortiz Franlin moved the following resolution with the amendments indicated.

Ms. Ortiz Franklin, Ms. Goldberg, Ms. Gonez - Improving Racial Equity in College Readiness through Exploring Mastery-Based Learning and Equitable Grading (Res-013-20/21) (Noticed February 09, 2021)

Whereas, Los Angeles Unified School District is committed to preparing all students to graduate with the academic, social and emotional skills necessary to thrive in post-secondary education including successful completion of A-G requirements;

Whereas, Nationwide, distance learning has exacerbated previously existing inequities in access to supportive learning environments and academic outcomes, particularly for Black, Latinx, Filipino and Indigenous students, emergent bilingual speakers, students with disabilities, foster youth and students experiencing homelessness;

Whereas, Learning environments are currently impacted by layers of personal and professional challenges to students, families, educators and school staff caused by both the global pandemic and historic, institutionalized racism, including, but not limited to, illness, death, stress, fear, anxiety, housing insecurity, unemployment, and absenteeism;
Whereas, The District has taken responsive, though tardily communicated, steps to support our students during COVID-19 and physical school closures, including no Fails in Spring 2020 and encouraged extensions of incompletes for Fall 2020, indicating a need to revisit the established grading policies and communicate clear, consistent expectations;

Whereas, Nationally, school districts are revisiting grading practices and social-emotional supports to respond to the shifting learning context as a result of distance learning and the ways in which traditional grading contributes to inequitable outcomes for historically marginalized students;

Whereas, Research, including but not limited to that cited in Joe Feldman’s “Grading for Equity,” indicates that traditional, behavior-oriented grading systems stifle growth mindsets, hide meaningful information and provide misleading information, invite conscious and unconscious biases, demotivate and disempower both students and educators;

Whereas, The District’s Fall 2020 15-week report card showed double digit increases over the previous year in the number of D’s and F’s for high-need students including Black and Latinx students, English learners, students with disabilities, foster youth and students experiencing homelessness;

Whereas, As of January 2021, 42 percent of District high school students are on-track for A-G UC/CSU eligibility, 28 percent of the class of 2021 is five or more classes off track, and both indicators demonstrate gaps across student groups based on race, language, disability, and whether students are foster youth or experiencing homelessness;

Whereas, The Governing Board of the Los Angeles Unified School District supports District educators in the use of grading and feedback practices that reflect standards-based proficiency and student learning, clearly communicating with students and families the distinct expectations of academics, work habits and cooperation marks;

Whereas, Mastery Learning and Grading is a growth mindset approach to teaching and learning, based on the expectation that everyone can learn when provided with the right conditions and support, and a wealth of academic literature and research supports the importance and effectiveness of implementing a mastery-based approach to teaching as a more accurate reflection of student learning and growth;

Whereas, The District currently has over 1,800 certified educators and 130 certified facilitators in Mastery Learning and Grading, waiting lists for professional development opportunities, and multiple courses for independent study on Schoology; and

Whereas, Becoming proficient in mastery-based learning and grading is a learning process for educators, families and students, and implementation must reflect and respect the learning of individuals and school communities; now, therefore, be it

Whereas, The District’s secondary grading policies have not been revised since 2012 (homework and makeup work) and 2005 (marking practices and procedures); now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District commits to achieving racial equity in college readiness for all students, especially for Black, Latinx, and Filipino students.
students, emergent bilingual speakers, students with disabilities, foster youth and students experiencing homelessness, and recognizes that replacing inequitable grading policies with a supportive approach to mastery-based learning and grading is may be one important step towards doing so;

Resolved further, That the Board directs the Superintendent to develop a comprehensive and multi-year plan by December 2022 May 2023, based on recommendations from the Equitable Grading Advisory Group (described below), and that includes a path to transition the District to mastery-based learning and grading practices, including all requisite supports necessary for universal and differentiated implementation;

Resolved further, That the Board directs the Superintendent to establish an Equitable Grading Advisory Group, chaired by the Division of Instruction, to advise the Superintendent on the proposed creation and implementation of a District-wide comprehensive equitable grading plan and to present progress to the Board quarterly, beginning in May 2021 and ending in May 2024. The Equitable Grading Advisory Group shall:

- Consist of 20-30 diverse representatives who are teachers, counselors, administrators, parents, students, and others with expertise and/or an important perspective on grading policies, as determined by the Division of Instruction;
  1. Each Board Member shall select up to 3 representatives (educators, counselors, parents, students, and/or community partners, etc.)
  2. In consultation with the District parent committees (PAC, CAC, DELAC), the Parent and Community Services branch shall select up to 3 representatives
  3. The Division of Instruction, UTLA and AALA shall each select up to 3 representatives
- Review current and relevant research, articles and tools, including the District’s Mastery Learning & Grading Elementary Rubric, Secondary Rubric, and Implementation Rubric;
- Analyze quantitative and qualitative data, including at least A-G C+ on-track by student group, alignment of grades and performance on SBAC and other assessments, and key questions from the School Experience Survey;
- Seek additional input from relevant stakeholders, beginning with educators who have participated in Mastery Learning and Grading professional development;
- Develop recommendations for District-wide multi-year SMARTe (specific, measurable, ambitious, realistic, time-bound and equitable) goals and strategies towards equitable grading;
- Provide recommendations to the Superintendent on the proposed revisions of the District’s secondary marking practices and procedures policy, so as to reflect the current research and best practices for equitable grading as well as cohesion between elementary and secondary grading;
- Consider options and approaches for providing educators the ability to choose and use multiple assessments for grade-level learning targets across all disciplines that are easily accessible and understandable, beginning with samples from grade levels and content areas assessed statewide;

Resolved further, That the Board directs the Superintendent to update District plans and systems to support more educators in their efforts towards mastery learning and grading, reflect the Board’s commitment by May 2021:
• Articulate a vision for racial equity in college readiness in the 2021-22 Local Control Accountability Plan (LCAP) and District budget, aligned to student outcome goals and supported by strategic approaches, including mastery learning and grading;

• Promote universal access to and awareness of differentiated professional learning opportunities to build educator’s background knowledge about the inequitable impact of traditional grading and the research-based best practices to shift to mastery-based learning and grading;

• Communicate supports and resources currently available for educators to progressively incorporate equity-based grading practices, prioritizing practices that support students during distance learning, such as:
  - Providing flexible due dates and Avoiding grading practices that reduce an academic grade because of behavior or attendance
  - Providing multiple opportunities to demonstrate learning, considering for revision and reassessment, ideally using the most recent or consistent evidence of proficiency highest scores that reflect current and true academic performance rather than an averaging of scores that may reflect learning still in progress
  - Limiting the weight of practice assignments (e.g. homework and classwork) in a student’s final academic grade
  - Documenting intervention and collaborative supports, including communication with students and their families, provided before issuing any Fails on final report cards

• Invest in necessary upgrades to the Gradebook in Schoology, the District’s Learning Management System, to give teachers the necessary tools and resources to implement mastery-based grading (including refining grading comments to incorporate standards-based feedback and progress); and, be it finally

Resolved, That with quarterly updates from the Grading Advisory Group, the Board may take timely action to discuss potential policy changes and to implement recommendations from the Advisory Group.

Ms. Garcia seconded the motion.

The following speakers addressed the Board:

Mayra Zamora, Parent
Jonathan Fratz, Student

Remarks were heard from Ms. Ortiz Franklin regarding the resolution.

Ms. Ortiz Franklin proposed the following amendment in the third resolved of the resolution which was accepted as friendly by the seconder:

• Consist of 20-30 diverse representatives, in accordance with collective bargaining agreements, who are teachers, counselors, administrators, parents, students, and others with expertise and/or an important perspective on grading policies, as determined by the Division of Instruction;
Ms. Garcia proposed the following additional amendment in the fourth resolved of the resolution which was accepted as friendly by Ms. Ortiz Franklin:

Resolved further, That the Board directs the Superintendent to update District plans and systems to support more educators in their efforts towards mastery learning and grading by May June 2021:

Ms. Megan Reilly, Deputy Superintendent, expressed her appreciation for the additional time because staff has been focused on preparing for the reopening of schools.

Remarks were heard from Dr. McKenna regarding Joe Feldman’s research and the purpose of testing. He spoke about mastery based learning and grading and asked if these practices and expectations were already in place. Ms. Ortiz Franklin responded to Dr. McKenna’s question. Ms. Alison Yoshimoto Towery, Chief Academic Officer, responded to Dr. McKenna’s question and spoke about the complexity of equitable grading and unconscious bias.

Ms. Goldberg expressed her thanks to Ms. Ortiz Franklin for bringing this resolution forward. She shared remarks about grading and discussed the grading system she used when she was teaching. She said there needs to be a larger discussion on what mastery means; and, what standards, objectives, and the goals the District will choose. In addition, there needs to be a discussion on eliminating grading practices already in place. She spoke about equitable grading and said the District needs to address if the current individual grading practices by teachers is the best practice to help support student learning.

Mr. Melvoin expressed his support for the resolution. He spoke about Principal Kyle Hunsberger at Katherine Johnson STEM Academy who was using graphs that correlated Smarter Balanced Assessment Consortium (SBAC) scores to grades. In addition, he spoke about the need for flexibilities in grading and about new grade configurations.

Mr. Schmerelson said for planning purposes, staff from the Division of Instruction should look into past discussions, collaborations, and data already collected by the District regarding mastery based grading.

Remarks were heard from Ms. Gonez regarding the disparities for Black and Latino students in terms of grades. She said that the District has already invested in this work and staff needs to build on past efforts and not reinvent the wheel. This effort will require a lot of planning and she appreciates that the resolution includes a robust working group that will inform the development of a plan to transition to mastery based learning and grading Districtwide.

Dr. McKenna said the District should be cautious about the enthusiasm to make a change that may not be an improvement. He shared remarks about grading and said it will be a challenge to try and standardize a grade for everyone.

Ms. Ortiz Franklin said her hope is that this resolution builds upon the work already happening and potentially opens more creativity and collaboration for making sure students are holistically prepared post high school graduation.

After discussion and on roll call vote, the resolution was adopted as amended, 7 ayes.

The final version of the resolution reads as follows:
Whereas, Nationwide, school districts are revisiting grading practices and social-emotional supports to respond to the shifting learning context as a result of distance learning and the ways in which traditional grading contributes to inequitable outcomes for historically marginalized students;

Whereas, Research, including but not limited to that cited in Joe Feldman’s “Grading for Equity,” indicates that traditional, behavior-oriented grading systems stifle growth mindsets, hide meaningful information and provide misleading information, invite conscious and unconscious biases, demotivate and disempower both students and educators;

Whereas, The District’s Fall 2020 15-week report card showed double digit increases over the previous year in the number of D’s and F’s for high-need students including Black and Latinx students, English learners, students with disabilities, foster youth and students experiencing homelessness;

Whereas, The Governing Board of the Los Angeles Unified School District supports District educators in the use of grading and feedback practices that reflect standards-based proficiency and student learning, clearly communicating with students and families the distinct expectations of academics, work habits and cooperation marks;

Whereas, Mastery Learning and Grading is a growth mindset approach to teaching and learning, based on the expectation that everyone can learn when provided with the right conditions and support, and a wealth of academic literature and research supports the importance and effectiveness of implementing a mastery-based approach to teaching as a more accurate reflection of student learning and growth;

Whereas, The District currently has over 1,800 certified educators and 130 certified facilitators in Mastery Learning and Grading, waiting lists for professional development opportunities, and multiple courses for independent study on Schoology; and

Whereas, Becoming proficient in mastery-based learning and grading is a learning process for educators, families and students, and implementation must reflect and respect the learning of individuals and school communities; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District commits to achieving equity in college readiness for all students, especially for Black, Latinx, and Filipino students, emergent bilingual speakers, students with disabilities, foster youth and students experiencing homelessness, and recognizes that a supportive approach to mastery-based learning and grading may be one important step towards doing so;

Resolved further, That the Board directs the Superintendent to develop a comprehensive and multi-year plan by May 2023, based on recommendations from the Grading Advisory Group (described below), and that includes a path to mastery-based learning and grading practices, including all requisite supports necessary for universal and differentiated implementation;
Resolved further, That the Board directs the Superintendent to establish a Grading Advisory Group, chaired by the Division of Instruction, to advise the Superintendent on the proposed creation and implementation of a District-wide comprehensive equitable grading plan and to present progress to the Board quarterly, beginning in May 2021 and ending in May 2024. The Grading Advisory Group shall:

- Consist of 20-30 diverse representatives, in accordance with collective bargaining agreements, who are teachers, counselors, administrators, parents, students, and others with expertise and/or an important perspective on grading policies, as determined by the Division of Instruction;
  1. Each Board Member shall select up to 3 representatives (educators, counselors, parents, students, and/or community partners, etc.)
  2. In consultation with the District parent committees (PAC, CAC, DELAC), the Parent and Community Services branch shall select up to 3 representatives
  3. The Division of Instruction, UTLA and AALA shall each select up to 3 representatives
- Review current and relevant research, articles and tools, including the District’s Mastery Learning & Grading Elementary Rubric, Secondary Rubric, and Implementation Rubric;
- Analyze quantitative and qualitative data, including at least A-G C+ on-track by student group, alignment of grades and performance on SBAC and other assessments, and key questions from the School Experience Survey;
- Seek additional input from relevant stakeholders, beginning with educators who have participated in Mastery Learning and Grading professional development;
- Develop recommendations for District-wide multi-year SMARTE (specific, measurable, ambitious, realistic, time-bound and equitable) goals and strategies towards equitable grading;
- Provide recommendations to the Superintendent on the proposed revisions of the District’s marking practices and procedures policy, so as to reflect the current research and best practices for equitable grading as well as cohesion between elementary and secondary grading;
- Consider options and approaches for providing educators the ability to choose and use multiple assessments for grade-level learning targets across all disciplines that are easily accessible and understandable, beginning with samples from grade levels and content areas assessed statewide;

Resolved further, That the Board directs the Superintendent to update District plans and systems to support more educators in their efforts towards mastery learning and grading by June 2021:

- Promote universal access to and awareness of professional learning opportunities to build educator’s background knowledge about the inequitable impact of traditional grading and the research-based best practices to shift to mastery-based learning and grading;
- Communicate supports and resources currently available for educators to progressively incorporate equity-based grading practices, prioritizing practices that support students during distance learning, such as:
- Avoiding grading practices that reduce an academic grade because of behavior or attendance
- Providing multiple opportunities to demonstrate learning, considering the most recent or consistent evidence of proficiency
- Limiting the weight of practice assignments (e.g. homework) in a student’s final academic grade
- Documenting intervention and supports, including communication with students and their families, provided before issuing any Fails on final report cards

- Invest in necessary upgrades to the Gradebook in Schoology, the District’s Learning Management System, to give teachers the necessary tools and resources to implement mastery-based grading (including refining grading comments to incorporate standards-based feedback and progress); and, be it finally

Resolved, That with quarterly updates from the Grading Advisory Group, the Board may take timely action to discuss potential policy changes and to implement recommendations from the Advisory Group.

SUPERINTENDENT’S REPORTS

RETURN TO CAMPUS UPDATE

Superintendent Austin Beutner, provided a brief introduction to the topic.

Mr. Mike Romero, Local District Superintendent, said support at schools for students will begin March 4, 2021. He said schools will reopen with the Employee Child Care Program and a focus on foster and homeless youth at the middle and high school sites. Also reopening in person services will be voluntary with a focus on specialized student populations; athletic conditioning in small, consistent groups; and services for students with special needs.

Mr. Romero shared with the Board a reopening checklist for principals to use developed by principals. He spoke briefly about the Daily Pass, a web app built specifically for the District to ensure that students, faculty and administrators get back to schools and District offices as safely as possible. In addition, he spoke about how school facilities are being cleaned and maintained and the COVID-19 Prevention professional development program.

Mr. David Baca, Chief of Schools, shared a video regarding the Daily Pass and spoke about how District staff researched to find ways to make school campuses as safe as possible. He spoke about the three critical standards used in preparation to reopen Pre-Kindergarten and elementary schools: health and safety protocols, reduced community spread, and vaccinations for school staff.

Mr. Tony Aguilar, Chief of Special Education, Equity & Access, spoke about the District’s school based vaccination centers. In addition to District site vaccination centers, the District has partnered with Hollywood Park, Anthem Blue Cross, Cedars Sinai, and the Los Angeles Rams to offer a large scale vaccination center. The ability to open appointments is dependent upon the availability of vaccines and where the county ranks the prioritization of school staff.
Mr. Baca spoke about the disproportionate impact COVID-19 has had on different communities within the District and said vaccinating school staff needs to be an immediate and consistent priority. He said the District is aiming for reopening schools on April 9, 2021. In addition, staff is planning for Early Education Centers to be a full day, five day a week program in small cohorts. He presented draft options of elementary school hybrid schedules but said the District is planning for all options, including full in-person return, and the option to continue distance learning.

Remarks were heard from Ms. García regarding the presentation and she expressed her thanks to the Superintendent and his team. Mr. Aguilar responded to questions from Ms. García regarding why vaccinations for school staff is not a higher priority in California.

Remarks were heard from Ms. Goldberg regarding the lack of COVID-19 vaccines in California, and the importance of getting vaccinated. Mr. Mark Hovatter, Chief Facilities Executive, responded to questions from Ms. Goldberg regarding plexiglass shields for student desks and supplying face shields at schools.

Mr. Baca expressed his appreciation for the community partners who have advocated for Los Angeles County and the District to receive vaccines.

Mr. Baca responded to a question from Ms. Ortiz Franklin regarding the hybrid schedules and whether families will be included in the decision making. Mr. Romero said there will be a page on the District website for frequently asked questions about reopening schools.

Mr. Melvoin spoke about the challenges the District faced in the fall with in person services and the inequity faced by some communities. He said he would like District staff to update the Board and the public as the services begin to roll out.

Mr. Romero clarified that the District closed schools in March 2020 due to the Los Angeles County Safer at Home order and is following public health guidelines. Mr. Baca responded to a question from Mr. Melvoin regarding the draft school schedule. Mr. Melvoin stressed the importance of finalizing the schedule to provide to families as soon as possible.

Mr. Melvoin asked if special education teachers and providers for students with disabilities, such as speech and language pathologists and occupational therapists, were eligible for the vaccine in the last tier group for Los Angeles County. In addition, he asked if the District is providing vaccinations to them and how many of these providers were already vaccinated at Los Angeles County vaccination sites. Mr. Aguilar responded they were eligible to receive the vaccination and the District has sent out invitations to those who are eligible. Currently there is no data of employees who have received vaccinations at non District sites. Mr. Melvoin requested that staff collect the data.

Mr. Schmerelson expressed concerns regarding teachers and classified staff who are fearful of returning to schools. He asked if one employee is expected to fully clean and sanitize the entire school during the day. Mr. Hovatter said the District is making sure there is sufficient personnel at the schools for cleaning and sanitizing.

Ms. Gonez expressed the need for all District communities to have access to the vaccine. She expressed her thanks to District staff for rising to the challenges of the pandemic, and also the partners at SEIU Local 99.
Ms. Gonez asked why the District is focusing only on secondary students who are experiencing homelessness or in foster care as part of the District’s child care program. Mr. Romero said he would reach out to Mr. Alvaro Cortés, Senior Executive Director, Beyond the Bell, to look into providing services at the elementary level as well.

Mr. Romero, Mr. Aguilar, and Ms. Pia Escudero, Executive Director, Student Health and Human Services, responded to a question from Ms. Gonez regarding the District’s efforts to ensure it is utilizing the full capacity of its child care sites, particularly on making sure all students who need a safe space to learn have access. Mr. Romero responded to a question from Ms. Gonez regarding in person services for early education students. Mr. Aguilar responded to a question from Ms. Gonez regarding plans to provide other vaccination sites throughout the District.

Ms. Goldberg said she thought District vaccination sites should be opened in the Southeast communities. Mr. Beutner responded to a question from Ms. Goldberg regarding whether the District is going to be able to vaccinate enough staff by the April 9 reopening date. Ms. Goldberg proposed that as staff looks into childcare placements, they look into schools that have a higher rate than average of students who have a hard time staying online.

Mr. Beutner responded to questions from Ms. Ortiz Franklin regarding when athletic seasons will start and if staff has planned for graduations or culmination.

Mr. Melvoin shared remarks about third party providers who can provide fun after school activities and enrichment once schools are open, and child care prioritization.

Dr. McKenna asked if staff would consider holding a graduation ceremony for the students who graduated last June. He suggested doing a survey to see if there is interest. Mr. Beutner shared remarks about graduation options for this year, and said decisions will be made based on what the health authorities allow.

**ADJOURNMENT**

Ms. Ortiz Franklin moved that the meeting be adjourned in memory of Mr. Joaquin Quintero, Teacher, Gardena High School.

Ms. García seconded the motion and asked that the meeting also be adjourned in memory of Mr. Bernie Garcia, Teacher, Olympic Primary Center.

Ms. Gonez asked that the meeting also be adjourned in memory of Liseth Lopez, Student, Fulton College Preparatory, and Ms. Marie Sandelski, Teacher, Roscoe Elementary.

By general consent, the meeting adjourned at 12:11 p.m.
APPROVED BY THE BOARD:

_________________________            ___________________________
KELLY GONEZ                     JEFFERSON CRAIN
PRESIDENT                                           EXECUTIVE OFFICER OF THE BOARD
BOARD OF EDUCATION OF THE CITY OF LOS ANGELES
GOVERNING BOARD OF THE LOS ANGELES UNIFIED SCHOOL DISTRICT

SPECIAL BOARD MEETING MINUTES

333 South Beaudry Avenue, Board Room
11:00 a.m., Tuesday, March 23, 2021

Board Members may participate by telephone or teleconference
as allowed by California Executive Order N – 25 – 2
which suspends specific provisions of the Open Meeting Laws.

The Los Angeles Board of Education acting as the Governing Board of the Los Angeles Unified School District met in special session on Tuesday, March 23, 2021, at the Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Executive Officer of the Board Jefferson Crain called the meeting to order at 11:19 a.m.

The following Board Members were present via teleconference: Ms. Mónica García, Ms. Jackie Goldberg, Dr. George J. McKenna, III, Mr. Nick Melvoin, Ms. Tanya Ortiz Franklin, Mr. Scott Schmerelson and Board President Kelly Gonez.

Superintendent Austin Beutner was present via teleconference.

CLOSED SESSION ITEMS (Purpose and Authority)

Mr. Jefferson Crain, Executive Officer of the Board, announced that the following items would be discussed in closed session:

CLOSED SESSION ITEMS (Purpose and Authority)

A. Personnel (Government Code Section 54957)

   Employee Evaluation
   Superintendent of Schools

   Public Employment
   General Counsel

PUBLIC COMMENT

The following speaker addressed the Board on the subject indicated:

David Tokofsky
Public Employment
The Board recessed the public portion of the closed session meeting at 11:24 a.m. Closed session discussion began at 11:32 a.m. and ended at 1:26 p.m. All Board Members were present for the closed session discussion.

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The Board reconvened the public portion of the closed session meeting at 1:32 p.m. The following Board Members were present: Mr. Scott Schmerelson, Mr. Nick Melvoin, Ms. Jackie Goldberg, Ms. Tanya Ortiz Franklin, and Board President Kelly Gómez. Dr. George McKenna and Ms. Mónica García were absent. Mr. Crain announced there were no reportable actions as a result of the day’s discussion.

ADJOURNMENT

Mr. Schmerelson moved that the meeting be adjourned.

Mr. Melvoin seconded the motion. On general consent, 5 ayes, 2 absent, Dr. McKenna and Ms. García, the meeting adjourned at 1:33 p.m.

APPROVED BY THE BOARD:

____________________  ______________________
KELLY GÓMEZ  JEFFERSON CRAIN
PRESIDENT  EXECUTIVE OFFICER OF THE BOARD

jc
The Los Angeles Board of Education acting as the Governing Board of the Los Angeles Unified School District met in special session on Tuesday, April 6, 2021, at the Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Executive Officer of the Board Jefferson Crain called the meeting to order at 9:01 a.m.

The following Board Members were present via teleconference: Ms. Jackie Goldberg, Dr. George J. McKenna, III, Mr. Nick Melvoin, Ms. Tanya Ortiz Franklin, and Mr. Scott Schmerelson. Ms. Mónica García arrived at 9:03 a.m. and Board President Kelly Gonez arrived at 9:12 a.m.

Deputy Superintendent Megan Reilly was present via teleconference.

CLOSED SESSION ITEMS (Purpose and Authority)

Mr. Jefferson Crain, Executive Officer of the Board, announced that the following items would be discussed in closed session:

CLOSED SESSION ITEMS (Purpose and Authority)

A. Personnel (Government Code Section 54957)

Employee Evaluation
Superintendent of Schools

Public Employment
General Counsel

PUBLIC COMMENT

The following speakers addressed the Board on the subjects indicated:

David Tokofsky       Public Employment
Diana Guillen, LAUSD Parent Special Education Services
Deyanira                Special Education Services
Deputy Superintendent Reilly addressed some of the concerns of the speakers. She said the District is putting the safest possible protocols in place to ensure the safety of students, families and staff. The District plans to open 25 vaccination centers for students and their families starting today at Lincoln High School and Washington Prep High School, and Friday at Gage Middle School. Vaccinations will be voluntary for attendance at school sites, and the District is consulting with scientists and epidemiologists from John Hopkins, UCLA, Stanford, Cedars Sinai, Anthem Blue Cross, and HealthNet.

The Board recessed the public portion of the closed session meeting at 9:38 a.m. Closed session discussion began at 9:43 a.m. and ended at 1:39 p.m. All Board Members were present for the closed session discussion.

The public portion of the closed session meeting reconvened at 1:47 p.m. Mr. Crain announced this meeting would be recessed to Wednesday, April 7, 2021 at 9:00 a.m. due to a lack of quorum being present. The meeting would be reconvened in the Board Room. The meeting recessed at 1:48 p.m.

On Thursday, April 7, 2021 the Board reconvened the meeting at 9:03 a.m.

The following Board Members were present via teleconference: Ms. Jackie Goldberg, Dr. George J. McKenna, III, Mr. Nick Melvoin, Ms. Tanya Ortiz Franklin, Mr. Scott Schmerelson, and Board President Kelly Gonez. Ms. Mónica García arrived at 9:07 a.m.

The Board recessed the public portion of the closed session meeting at 9:04 a.m. Closed session discussion began at 9:07 a.m. and ended at 1:52 p.m. All Board Members were present for the closed session discussion.

The Board reconvened the public portion of the closed session meeting at 1:52 p.m.

The following Board Members were present: Dr. George J. McKenna III, Mr. Scott Schmerelson, Mr. Nick Melvoin, Ms. Jackie Goldberg, Ms. Tanya Ortiz Franklin and Board President Kelly Gonez. Ms. Mónica García was absent.

Ms. Gonez announced there were no reportable actions as a result of the closed session discussion.

**ADJOURNMENT**

Ms. Goldberg moved that the meeting be adjourned in recognition of the Day of Remembrance in memory of all who perished in the Holocaust.
Mr. Schmerelson seconded the motion. On general consent, 5 ayes, Ms. Garcia and Ms. Gonez absent, the meeting adjourned at 1:55 p.m.

APPROVED BY THE BOARD:

____________________________________             ______________________________________
KELLY GONEZ                                        JEFFERSON CRAIN
PRESIDENT                                                 EXECUTIVE OFFICER OF THE BOARD

ew/jc
The Los Angeles Board of Education acting as the Governing Board of the Los Angeles Unified School District met in special session on Friday, April 23, 2021, at the Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Executive Officer of the Board Jefferson Crain called the meeting to order at 12:03 p.m.

The following Board Members were present via teleconference: Ms. Mónica García, Ms. Jackie Goldberg, Dr. George J. McKenna, III, Mr. Nick Melvoin, Ms. Tanya Ortiz Franklin, and Mr. Scott Schmerelson. Board President Kelly Gonez arrived at 12:08 p.m.

CLOSED SESSION ITEMS (Purpose and Authority)

Mr. Jefferson Crain, Executive Officer of the Board, announced that the following items would be discussed in closed session:

1. Personnel (Government Code Section 54957)
   - Public Employment
     - Superintendent of Schools

PUBLIC COMMENT

The following speaker addressed the Board:

David Tokofsky

The Board recessed the public portion of the closed session meeting at 12:08 p.m. Closed session discussion began at 12:10 p.m. and ended at 2:51 p.m. All Board Members were present for the closed session discussion.

The Board reconvened the public portion of the closed session meeting at 3:03 p.m.
The following Board Members were present: Ms. Jackie Goldberg, Mr. Nick Melvoin, Ms. Tanya Ortiz Franklin, Mr. Scott Schmerelson, and Board President Kelly Gonez. Ms. Mónica García and Dr. George J. McKenna were absent.

Ms. Kelly Gonez announced there was a reportable action as a result of the closed session discussion. On a motion by Mr. Schmerelson, seconded by Ms. Ortiz Franklin, the Board of Education approved offering the position of Interim Superintendent of Schools to Deputy Superintendent Megan Reilly. The vote was 7 ayes.

Ms. Gonez read the following statement:

The Board of Education unanimously decided today to offer the position of Interim Superintendent, commencing on July 1, to Deputy Superintendent Megan K. Reilly. Official action will follow at an upcoming Board meeting. The Board has full faith in Ms. Reilly’s ability to sustain the District’s efforts to support students and families and ensure a seamless transition.

Ms. Reilly has served as Deputy Superintendent of Business Services and Operations since June 2019. In that capacity, she oversees the critical business components that make our school district run: human resources, finance, facilities, transportation, information technology, school safety and others. During the pandemic, she has been integral to the success of the Grab & Go meal distribution centers, the distribution of devices and hot spots to students and educators, and meeting the complex demands of the reopening of our schools.

Ms. Reilly has a long history of service to the School District, having previously served LA Unified from 2007 to 2017 as its Chief Financial Officer. Immediately before rejoining the District, she was the chief business officer for the Santa Clara County Office of Education. She also previously served as Executive Director of Business at the Naval Postgraduate School.

ADJOURNMENT

Mr. Melvoin moved that the meeting be adjourned.

Mr. Schmerelson seconded the motion. On general consent, 5 ayes, Ms. García and Dr. McKenna absent, the meeting adjourned at 3:06 p.m.

APPROVED BY THE BOARD:

__________________________             __________________________
MS. KELLY GONEZ                       JEFFERSON CRAIN
PRESIDENT                                             EXECUTIVE OFFICER OF THE BOARD

jc
Bd. of Ed Special Meeting  2  Minutes
12:00 p.m., 04-23-21
PUBLIC HEARINGS
Resolution of Intention to Dedicate Easements to the City of Los Angeles at Venice High School (045-20/21)
EXHIBIT C

NOTICE OF ADOPTION OF A RESOLUTION OF INTENTION TO DEDICATE AN EASEMENT, REQUIRED FOR THE CONSTRUCTION OF THE VENICE HIGH SCHOOL COMPREHENSIVE MODERNIZATION PROJECT

At a meeting of the Board of Education ("Board") of the City of Los Angeles, Governing Board of the Los Angeles Unified School District, held March 9, 2021, the following resolution was adopted by at least a two-thirds vote of all its members:

RESOLVED: That the Board of the City of Los Angeles, in pursuance of the provisions of Sections 17556 through 17561, inclusive, of the Education Code of the State of California, does hereby declare its intention to irrevocably offer to dedicate an easement at Venice High School ("Venice HS") to the City of Los Angeles, a municipal corporation, (hereinafter called Grantee) over all that certain real property situated in the County of Los Angeles, City of Los Angeles, State of California, legally described in Exhibit A and also shown on Exhibit B attached hereto.

The proposed dedication of a utility easement to the Grantee will ensure the Los Angeles Department of Water and Power access for ongoing and future maintenance and repair of the new utility vault and water lines located within a service driveway on the west side of the Venice HS campus on Walgrove Avenue. The dedication of an easement will be in the form of an Irrevocable Offer to Dedicate, as legally described in Exhibit A and also shown on Exhibit B attached hereto.

The Grantee shall be responsible for damage caused intentionally or by any negligent act or omission of the respective grantee, its agent or employees while exercising the rights granted respectively herein.

BE IT FURTHER RESOLVED: That a public meeting of this Board be held in the Los Angeles Unified School District Board Room, 333 South Beaudry Avenue, 1st Floor, Los Angeles, 90017, the regular place of meeting of this Board, at or about 1:00 p.m., on May 11, 2021 for a public hearing upon the question of such dedication.

BE IT FURTHER RESOLVED: That it is the intention of the Board at the time and place fixed for such public hearing or meeting, unless a petition protesting against the proposed dedication, signed by at least ten percent of the qualified electors of said Los Angeles Unified School District, as shown by the affidavit of one of the petitioners, be filed with this Board, to order the dedication and adopt a resolution authorizing the execution and delivery of the dedication of an easement for public utility maintenance and repair purposes.

Notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of this resolution, signed by the members of this Board or a majority thereof, in three public places in this Los Angeles Unified School District of Los Angeles County, not less than 10 days before the date of said meeting and by publishing a copy of this resolution once not less than five days before the date of said meeting in a newspaper of general circulation published in the Los Angeles Unified School District of Los Angeles County.
EXHIBIT C

IN WITNESS of the passage of the foregoing Resolution as prescribed by law, we, the Members of said Board of Education, present and voting thereon, have hereunto set our hands the 9th day of March 2021.

Members of the Board of Education of the City of Los Angeles

ACKNOWLEDGMENT

STATE OF CALIFORNIA )

COUNTY OF LOS ANGELES )

I, JEFFERSON CRAIN, Executive Officer of the Board, for the Board of Education of the City of Los Angeles, California, hereby certify the foregoing to be a full, true, and correct copy of Resolution of Intention to Dedicate an Easement at Venice HS.

By: __________________________

Name: JEFFERSON CRAIN

Title: EXECUTIVE OFFICER OF THE BOARD

On 28 APRIL, 2021 before me, CHANNA SCOTT, NOTARY PUBLIC (insert name and title of the officer) personally appeared JEFFERSON CRAIN who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: __________________________ (Seal)

The notary commission extended pursuant to Executive Order N-63-20
EXHIBIT “A”
EASEMENT

GRANT OF EASEMENT FOR UTILITY PURPOSES FOR LOS ANGELES DEPARTMENT OF WATER AND POWER IN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

A PORTION OF LOT 2 OF TRACT NO. 2090, IN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 22, PAGE 27 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE MOST WESTERLY CORNER OF SAID LOT 2 OF TRACT NO. 2090; SAID CORNER BEING AT THE INTERSECTION OF THE EASTERLY LINE OF SANTA MONICA STREET (WALGROVE AVENUE), 43.00 FEET WIDE, WITH THE SOUTHERLY LINE OF ELECTRIC BOULEVARD (VENICE BOULEVARD), 90.00 FEET WIDE, AS SHOWN ON SAID TRACT MAP;

THENCE ALONG SAID EASTERLY LINE S32°26’15”E 50.00 FEET;

THENCE DEPARTING SAID EASTERLY LINE N58°56’45”E 15.00 FEET;

THENCE S32°26’15”E 443.00 FEET TO THE TRUE POINT OF BEGINNING;

THENCE S32°26’15”E 12.00 FEET;

THENCE N57°33’45”E 16.00 FEET;

THENCE N32°26’15”W 12.00 FEET NORTH-WESTERLY AND PARALLEL TO THE WESTERLY LINE OF LOT 2;

THENCE S57°33’45”W 16.00 FEET TO THE TRUE POINT OF BEGINNING;

CONTAINING AN AREA OF 192 SQ. FT., MORE OR LESS.

[Signature]
ROBERT R. SIMS
R.C.E. 21649

JULY 23, 2019
DATE