

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Superintendent

INFORMATIVE

DATE: May 19, 2020

TO: Board Members
Austin Beutner, Superintendent

FROM: Megan Reilly, 
Deputy Superintendent

SUBJECT: LACOE PURCHASES AND CONTRACTS

Background:

On March 10, 2020, the Board of Education ("Board") of the Los Angeles Unified School District ("District") considered and adopted a resolution, under Board Report No. 308-19/20 ("Emergency Resolution"), declaring that emergency conditions exist throughout the District due to the emergency conditions related to the novel coronavirus (COVID-19). The Emergency Resolution was adopted pursuant to section 20113 of the Public Contract Code. This statute provides an exception to bidding in emergency situations. Section 20113 requires that the District obtain the County Superintendent of Schools' approval of the use of the emergency bidding exception.

Since that time, the Procurement team prepares weekly lists of purchases and contracts and are part of the \$540 million in expenditures for COVID-19. These lists are sent to the Los Angeles County Office of Education for approval. This informative provides the lists for eight weeks starting March 16 – May 8, 2020. Please see attached LAUSD Purchases and Contracts signed by Debra Duardo, County Superintendent of Schools, Los Angeles County Office of Education.

Attachment

c: Pedro Salcido
David Holmquist
David Hart
Darnise Williams
Patricia Chambers
Jefferson Crain

LAUSD Purchases and Contracts -- Week 1 - 3/16-3/20/20

Authority	Vendor	Description	Dollar Amount
Exceeds Board Authority/Requires Emergency delegation approval	T-Mobile USA	Mobile broadband services and devices. Increase existing \$250,000 capacity by \$500,000 for total of \$750,000	\$500,000
Exceeds Board Authority/Requires Emergency delegation approval	Apple	Purchase of Apple Tablets & I pads	\$37,780,000
Within Board delegated authority/or previously approved by Board and within Contract capacity	TBD	One-Time Formal bid to be released 03/19 for M&O care packages to be sent to school sites prior to re-opening. IFB for sanitizing products and hand soap.	\$1.1 Million
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple	Increase purchase limit on MMB P-Card to allow for emergency purchases for Stores Warehouse	\$100,000
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple	E.O.C Exception to purchase food for staff and any other emergency supplies needed for staff in the Emergency Operations Center.	\$1,500-purchase limit.
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple	Increase purchase limit on MMB P-Card to allow PSD to purchase thermometers	\$12,000
Within Board delegated authority/or previously approved by Board and within Contract capacity	various vendors	Emergency purchase of 417 thermal thermometers	\$15,000
Within Board delegated authority/or previously approved by Board and within Contract capacity	Arey Jones	Purchase of Chromebooks for students to learn from home.	\$15,000,000
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple food vendors	Meals and Meal kits for Grab n Go meals	\$1,481,883
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple	Increase purchase limit to \$100,000 on MMB P-Card to allow for emergency purchases for Stores Warehouse	\$7,600
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple professional services	In support of online learning, professional development for distance learning & distribution of 1:1 learning devices	\$750,000
Within Board delegated authority/or previously approved by Board and within Contract capacity	Televisions for Learning Centers		\$148,610

March 20, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed.D.
Los Angeles County Superintendent of Schools

LAUSD Purchases and Contracts – Week 2 – 3/23-3/27/2020

Authority	Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Within Board delegated authority/or previously approved by Board and within Contract capacity	LogMeIn	Increase purchase limit on Certificated Recruitment/Office of the Chief HR Officer to purchase LogMeIn licenses for staff	Additional 100 licenses	\$3,999	FUND 15282 COVID-23	3/25/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple food vendors	Meals and Meal kits for Grab n Go meals		\$628,266	FOODS FUND 1134701	3/25/2020
Exceeds Board Authority/Requires Emergency delegation approval	Fam Brands	Purchase of N95 and Surgical Masks for the Grab n' Go food program per emergency delegation at approval of CFO.	100,000 N95 and 300,000 surgical	\$1,248,300	FUND 15282 COVID -19	3/25/2020
Exceeds Board Authority/Requires Emergency delegation approval	T-Mobile USA	Mobile broadband services and devices. Increase existing \$250,000 capacity by \$1,000,000 for total of \$1,250,000 (shown originally as \$500K on first line. Was increased to \$1,000,000 during process		\$500,000	FUND 15282 COVID -20	3/25/2020
Exceeds Board Authority/Requires Emergency delegation approval	T-Mobile USA	Increase capacity by \$560,000 to \$1,810,000	13,000 devices in 3 amendments	\$560,000	FUND 15282 COVID -21	3/25/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Verizon	Mobile broadband services and devices. No cost amendment to incorporate "Anytime/Anywhere" initiative.		Not to exceed \$4.6 M but waiting for ITD number	FUND 15282 COVID -22	3/25/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Arey Jones	12,000 Windows devices, software, e-waste, tax	12,000 Windows devices	\$4,693,275	FUND 15282 COVID -23	3/27/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Arey Jones	10,000 Chromebooks, software, e-waste, tax	10,000 Chromebooks	\$2,261,120	FUND 15282 COVID -24	3/27/2020
Exceeds Board Authority/Requires Emergency delegation approval	T-Mobile USA	Mobile broadband services and devices. Increase capacity by \$872,000		\$872,000	FUND 15282 COVID -25	3/27/2020

Debra Duardo

April 3, 2020

Debra Duardo, M.S.W., Ed.D., County Superintendent of Schools

LAUSD Purchases and Contracts – Week 3 – 3/30-4/2/20

Authority	Vendor	Sole/Single Source/Existing Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Within Board delegated authority/or previously approved by Board and within Contract capacity	Sansray	Single Source New Vendor	Rental of Refrigerated Trailers for four sites for storage of POD food.	4	\$34,180.02	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Stores Procurement	Multiple vendors. Some have existing contracts, others do not	Miscellaneous Cleaning and safety supplies purchase orders		\$186,657.48	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Alltech Industries	Existing vendor and contract	Site Monitoring Services for locations of 4 refrigerated trailers. Unarmed security is needed weekdays from 12:00 pm - 6:30am, and 24 hours on weekends. The contracts run through June.	Security watch every day until summer	\$201,520.00	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	A Thread Ahead	Existing vendor. Only vendor able to meet delivery deadline.	10,100 Grab & Go Baseball Caps	10,100	\$39,606	Office of the Supt.	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Stores Procurement	Multiple vendors. Some have existing contracts, others do not	Nitrile Gloves, Paper Towels, Toilet Paper	Multiple Quantities	\$853,737	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Professional Services	Not Applicable	Food Bank Donations MOU		\$0	N/A	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Stores Procurement	Existing vendor and contract	Face Shields	Awaiting 1,000; 4,000 due 4/25	\$102,875	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Food Procurement	Existing vendors and contracts	Multiple food types	Multiple Quantities	\$6,796,374	FOODS FUND 1134701	4/2/2020
Within Board delegated authority/or previously and within Contract capacity	Arey Jones	Existing vendor and contract	Laptops	23	\$30,766	FUND 15282 COVID -19	4/2/2020

April 7, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed. D., Los Angeles County Superintendent of Schools

LAUSD Purchases and Contracts – Weeks 4 & 5 – 4/6-4/17/20

Authority	Vendor	Sole/Single Source/Existing Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Within Board delegated authority/or previously approved by Board and within Contract capacity	IBOSS, Inc.	Existing vendor	Malware defense software	75,000 licenses	\$138,700	FUND 15282 COVID -19	4/1/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Pro 3 Communications	Existing vendor	Ear Buds	250,000 ear buds	\$187,500	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple	Existing vendor and contract	Piggyback, Contract and Non-Contract PO's awarded and/or issued	Multiple items- disinfectant, soap, paper towels	\$261,465	FUND 15282 COVID -19	4/2/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Gold Star Foods	Existing vendor and contract	Add multiple new food items- 10 amendments	Various food items	\$1,458,317	FOODS FUND 130-5310	4/3/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Sysco	Existing vendor and contract	Add multiple new food items-3 amendments	Various food items	\$235,170	FOODS FUND 130-5310	4/3/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Let's Do Lunch, DBA Integrated Food Service	Existing vendor and contract	Add multiple new food items-2 amendments	Various food items	\$210,800	FOODS FUND 130-5310	4/3/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple Contractors	Existing vendor and contract	Multiple foods and food related supplies	Multiple quantities	\$453,338	FOODS FUND 130-5310	4/3/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Fam Brands	Existing vendor and contract	Surgical Masks	300,000 each	\$394,200	FUND 15282 COVID -19	4/6/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	J & E Solutions	Existing vendor and contract	Device Rollout Consulting- one-time PO		25,000	COVID-19 Central	4/7/2020

April 20, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed. D., County Superintendent of Schools

LAUSD Purchases and Contracts – Weeks 4 & 5 – 4/6-4/17/20

Authority	Vendor	Sole/Single Source/Existing Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Within Board delegated authority/or previously approved by Board and within Contract capacity	Kecia Ray, ED. D.	Single Source New Vendor	Plan and implement continuity of learning program for all LAUSD schools-one-time PO		24,900	COVID-19 Central	4/7/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Hillyard, Inc.	New Vendor	Purchase of eMist Electronic Sprayer	27 mist sprayers	\$123,856.66	FUND 15282 COVID -19	4/7/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	McKesson	Existing vendor and contract	Alcohol, isopropyl rubbing	2,400 bottles	\$3,022.20	FUND 15282 COVID -19	4/8/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Office Solutions	Existing vendor and contract	Wipes, Disinfectant, 75/Can	334 CSE	\$9,871.05	FUND 15282 COVID -19	4/8/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Blackboard	Existing vendor and contract	Additional Teacher to Student Notification functionality	District-wide enterprise license	1,157,900	FUND 15282 COVID -19	4/9/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Monitor EDU	Existing vendor and contract	Personnel Commission applicant exam proctoring system	1,388 exams	25,000	FUND 15282 COVID -19	4/9/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Multiple	Existing vendor and contract	Contract PO's issued in support of the Grab n Go sites	Various quantities	\$12,543,552	FOODS FUND 130-5310	4/9/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Sonsray	Existing vendor and contract	Rental of additional 14 Refrigerated Trailers	14 Refrigerated Trailers	\$104,357	FUND 15282 COVID -19	4/9/2020
Exceeds Board Authority/Requires Emergency delegation approval	Alltech Industries	Existing vendor and contract	Site Monitoring Services	various	\$108,835	FUND 15282 COVID -19	4/9/2020

April 20, 2020



Debra Duardo, M.S.W., Ed. D., County Superintendent of Schools

LAUSD Purchases and Contracts – Weeks 4 & 5 – 4/6-4/17/20

Authority	Vendor	Sole/Single Source/Existing Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Within Board delegated authority/or previously approved by Board and within Contract capacity	Arey Jones	Existing vendor and contract	Round trip totes to protect delivery of iPads	5,000 units	\$82,125	FUND 15282 COVID -19	4/9/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Office Solutions	Existing vendor and contract	Nitrile Gloves (M, L, XL)	22,000 boxes	\$86,724	FUND 15282 COVID -19	4/9/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	TRR Supplies	New vendor and contract	Emergency purchase of 100 thermal thermometers	100 digital thermometers	\$8,243	FUND 15282 COVID -19	4/13/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	360 Labs	New vendor and contract	Hand Sanitizer 8oz	10,000 bottles	\$48,727.50	FUND 15282 COVID -19	4/13/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	ABM	Existing vendor and contract	Emergency Cleaning of District Headquarters	various	\$107,025	FUND 15282 COVID -19	4/14/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Gorm, Inc	New vendor and contract	Hand Sanitizer 2oz, 950ml	2oz- 13,860 & 950ml- 1,100 cases	\$113,271.19	FUND 15282 COVID -19	4/14/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Gorm, Inc	New vendor and contract	Hand Sanitizer 8oz	8 oz-5,120	\$23,237.95	FUND 15282 COVID -19	4/15/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Gold Star Foods	Existing vendor and contract	Contract PO's issued in support of the Grab n Go sites	Various food items	\$384,381.84	FOODS FUND 130-5310	4/15/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Various vendors	Existing vendor and contract	Contract PO's issued in support of the Grab n Go sites	Various food items	\$460,114.44	FOODS FUND 130-5310	4/16/20

April 20, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed. D., County Superintendent of Schools

LAUSD Purchases and Contracts – Weeks 4 & 5 – 4/6-4/17/20

Authority	Vendor	Sole/ Single Source/Existing Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Exceeds Board Authority/Requires Emergency delegation approval	Amazon	Existing vendor and contract	Purchase of headphones to support distance learning	131,000 units	\$1,936,507.50	FUND 15282 COVID -19	4/16/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Amazon	Existing vendor and contract	Exception request to support the mailing of Teacher's instructional packets	1 box of 100	\$24.00	FUND 15282 COVID -19	4/16/20
Exceeds Board Authority/Requires Emergency delegation approval	Alltech Industries	Existing vendor and contract	Site Monitoring Services - ongoing through 6/30/2020		\$397,466.65	FUND 15282 COVID -19	4/17/20
Within Board delegated authority/or previously approved by Board and within Contract capacity	Various vendors	Existing vendor and contract	Contract PO's issued in support of the Grab n Go sites	Various food items	\$84,236.00	FOODS FUND 130-5310	4/17/20

April 20, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed. D., County Superintendent of Schools

LAUSD Purchases and Contracts – Week 6 – 4/20-4/24/20

Authority	Vendor	Sole/Single Source/Existing Vendor	Description	Quantity	Dollar Amount	Funding Source	As of
Within Board delegated authority/or previously approved by Board and within Contract capacity	Various vendors	Existing vendor and contract	POs issued in support of Grab & Go sites	Various food items	\$435,320.74	FOODS FUND 130-5310	4/20/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Various vendors	Existing vendor and contract	POs issued in support of Grab & Go sites	Various food items	\$ 199,990.10	FOODS FUND 130-5310	4/21/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Various vendors	Existing vendor and contract	POs issued in support of Grab & Go sites	Various food items	\$288,275.00	FOODS FUND 130-5310	4/22/2020
Exceeds Board Authority/Requires Emergency delegation approval	Custom Fab Inc	New	Received five (5) quotes for Cloth Masks; Awarded to vendor to purchase 10,000 - 100% cotton cloth mask with protective coverage including pocket filter and nose bridge	10,000	\$54,859.50	FUND 15282 COVID -19	4/22/2020
Exceeds Board Authority/Requires Emergency delegation approval	Various vendors	Existing vendor and contract	POs issued in support of Grab & Go sites	Various food items	\$80,358.36	FOODS FUND 130-5310	4/23/2020
Within Board delegated authority/or previously approved by Board and within Contract capacity	Sonsray Rental and Leasing	Single Source-New Vendor	Rental of Refrigerated Trailers for Food Pods	3	\$18,350.40	FUND 15282 COVID -19	4/23/2020

May 1, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed. D., County Superintendent of Schools

LAUSD Purchases and Contracts – Week 7 – 4/27-5/1/20

#	Date	Funding	Authority*	Type of Vendor	Vendor	Purchase Description	Quantity	Total Purchase Amount
1	4/24/2020	Fund 15282 COVID-19	2- Within	Existing	T-Mobile	Adjustments in quantities of line items; no overall increase	various	\$-
2	4/24/2020	Fund 15282 COVID-19	2- Within	Existing	Alltech Industries	Site Monitoring Services (Hours)	4,121	\$89,489.81
3	4/24/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Gold Star Foods	Various Food (Cases)	24,345	\$744,642.27
4	4/24/2020	Fund 130-5310 (Foods)	2 - Within	Existing	P&R Paper & Supply	Hairnet (Cases)	50	\$3,825.00
5	4/24/2020	Fund 15282 COVID-19	2- Within	New	Custom Fab Inc.	Reusable Cotton Face Masks (Each)	10,000	\$54,900.00
6	4/24/2020	Fund 15282 COVID-19	2- Within	New	Gredale LLC	Reusable Cotton Face Masks (Each)	10,000	\$27,375.00
7	4/27/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Gold Star Foods	Chicken & Cheese Sliders (Cases)	3,080	\$165,303.60
8	4/28/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Bestway Sandwiches Inc.	Pan Dulce, Cinnamon (Cases)	1,008	\$37,991.52
9	4/28/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Gold Star Foods	Cheese Stick Meal Kit (Cases)	560	\$28,224.00
10	4/28/2020	Fund 130-5310 (Foods)	2 - Within	Existing	P&R Paper & Supply	Belt, Back Support (Each)	30	\$204.00
11	4/28/2020	Fund 130-5310 (Foods)	2 - Within	Existing	State of California	Applesauce Cup (Cases)	1,400	\$22,652.00
12	4/28/2020	Fund 130-5310 (Foods)	2 - Within	Existing	State of California	Applesauce Cup (Cases)	1,400	\$22,652.00
13	4/29/2020	Fund 15282 COVID-19	2 - Within	Existing	Zoom Video Communications, Inc.	Webinar Annual License Agreement for up to 10,000 views	1	\$33,926.00
14	4/29/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Gold Star Foods	Maple Waffle and Banana Bread (Cases)	6,820	\$220,091.96

AUTHORITY*

1 - Exceeds Board Authority/Requires Emergency delegation approval

2 - Within Board delegated authority/or previously approved by Board and within Contract capacity

May 7, 2020

Debra Duardo

Debra Duardo, M.S.W., Ed. D., County Superintendent of Schools

LAUSD Purchases and Contracts – Week 8– 5/4-5/8/20

#	Date	Funding	Authority*	Type of Vendor	Vendor	Purchase Description	Quantity	Total Purchase Amount
1.	5/1/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Multiple	Various Food & Supplies (Cases)	6,820	\$ 76,507.20
2.	5/4/2020	Fund 15282 COVID-19	2 - Within	Existing	Hillyard	28 units of E-Mist Machines with accessories	28	\$ 118,265.60
3.	5/4/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Gold Star Foods	TORTILLA CHIPS, ROUND (Cases)	3,960	\$ 96,940.80
4.	5/4/2020	Fund 130-5310 (Foods)	2 - Within	Existing	State of California	Applesauce Cup (Cases)	1,400	\$22,652.00
5.	5/5/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Multiple	Various Food & Supplies (Cases)	7,720	\$334,927.60
6.	5/6/2020	Fund 130-5310 (Foods)	2 - Within	Existing	Multiple	Various Food & Supplies (Cases)	22,848	\$1,054,197.60
7.	5/6/2020	Fund 15282 COVID-19	2 - Within	Existing	Edgenuity	Summer School Credit Recovery for 30,000 per semester HS courses and 40,000 per semester MS courses	70,000	\$6,650,000.00
8.	5/6/2020	Fund 15282 COVID-19	2 - Within	Existing	Amazon	Headphones for delivery to individual student's home	2,648	\$ 39,144.06

AUTHORITY*

1 - Exceeds Board Authority/Requires Emergency delegation approval

2 - Within Board delegated authority/or previously approved by Board and within Contract capacity

May 14, 2020



Debra Duardo, M.S.W., Ed. D., Los Angeles County Superintendent of Schools